

City of Meridian FY2022 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	41200	0	Wages	
60	3490	41206	0	PT/Seasonal Wages	
60	3490	41210	0	Overtime	
60	3490	41304	0	Uniform Allowance	
60	3490	42021	0	FICA	\$ -
60	3490	42022	0	PERSI	\$ -
60	3490	42023	0	Worker's Comp	\$ -
60	3490	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -



Please only complete the fields
highlighted in Orange.

Amendment Details

Title: **Waterline Extension Projects**
 Department Name: Public Works
 Presenting Department Name: Public Works
 Department #: 3490
 Primary Funding Source: 60
 CIP#:
 Project #:

Is this for an Emergency? ☐ Yes ☐ No
 New Level of Service? ☐ Yes ☐ No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
60	3490		0				\$ -
Total Operating Expenditures					\$ -	\$ -	\$ -

Capital Outlay

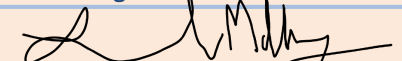
Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	96140	0	Waterline Extensions	\$ 829,410
60	3490		0		
60	3490		0		
60	3490		0		
60	3490		0		
60	3490		0		
Total Capital Outlay					\$ 829,410

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490		0		
60	3490		0		
60	3490		0		
Total Revenue/Donations					\$ -

Acknowledgement

Date


 Department Director

5/16/22

REVIEWED

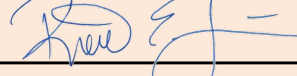
By Todd Lavoie at 9:54 am, May 17, 2022

BP 5/17/22

Chief Financial Officer

Approved Jessica Perreault 7:41am 5/17/22

Council Liaison


 Mayor

5-17-22

Total Amendment Request \$ 829,410

Total Amendment Cost - Lifetime

City of Meridian FY2022 Budget Amendment Form

	Prior Year(s) Funding	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Department Name: <u>Public Works</u> Title: <u>Waterline Extension Projects</u>
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: ➤ Department will send Amendment with Directors signature to Finance (Budget Analyst) for review ➤ Finance will send Amendment to Council Liaison for signature ➤ Council Liaison will send signed Amendment to Mayor ➤ Mayor will send signed Amendment to Finance (Budget Analyst)
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	
Capital		\$ 829,410					
Total	\$ -	\$ 829,410	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 829,410							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
\$829,410 is being requested to fund the State Highway 16 - Chinden to Ustick Water Main Improvements project and 14 other active projects.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
The need for additional funding to construct water main extension improvements associated with the ITD State Highway project was not known at the time budgets were requested for FY 22.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
The State Highway 16 - Chinden to Ustick Water Main Improvements project must be constructed prior to or with the ITD project. The ITD project will begin construction this summer.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
Enterprise fund.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	

Total Amendment Request \$ 829,410

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

TO: Mayor Robert Simison
Members of the City Council

FROM: Kyle Radek
Assistant City Engineer

DATE: May 16, 2022

SUBJECT: BUDGET AMENDMENT IN THE AMOUNT OF \$829,410 TO FUND
WATER MAIN EXTENSION PROJECTS

REQUESTED COUNCIL DATE: May 24th, 2022

I. RECOMMENDED ACTION

A. Move to:

1. Approve a Budget Amendment to fund Water Main Extension Projects
2. Authorize the Mayor to sign the amendment

II. DEPARTMENT CONTACT PERSONS

Kyle Radek, Assistant City Engineer	208-489-0343
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

III. DESCRIPTION

A. Background

City Council approved an FY22 budget of \$620,000 for Water Main Extensions along with \$404,772.20 of Carry Forward funds to total \$1,024,772.20. The FY22 Water Main Extension portfolio includes 14 projects. 13 of the 14 projects are being executed in conjunction with ACHD or ITD and cannot be delayed. Funding needed to execute all of the projects exceeds the current available budget.

B. Reason for Amendment

In addition to City planned water main extensions, each year Public Works estimates and requests budget needed in order to make adjustments and improvements in conjunction with ACHD and ITD road projects. Information on the scope of these projects and what water improvements may cost is not always complete at the time of budget. Originally in FY22, 14 projects were planned in the water main extensions budget.

The need for construction funding for improvements related to ITDs SH-16-Chinden to Ustick project was unknown at the time of budget request. The proposed alignment of SH-16 crosses over three of the City's water lines. It is the City's current standard to encase water lines that go under major roadways (interstates, highways, Eagle Rd, Meridian Rd, etc) to help prevent catastrophic failures. In the event that a water main was to burst under these major roadways/intersections, the casing would help prevent major, catastrophic roadway failure. The cost of putting in these casings before SH-16 is constructed will be significantly less than trying to install the casing via boring after the fact. ITD has agreed to a 30% cost share for this project.

In order to fund this project, and all the others listed below, more funding is needed.

IV. **IMPACT**

Project Cost

The table below shows current commitments against the FY22 budget for all Water Main Extension projects, the FY22 budget remaining and the budget needed to complete the new SH-16 project:

Project	FY22 Funds Committed	
ACHD FY 22 - Residential Capital Maintenance	\$23,898.00	
ACHD Meridian Road, Cherry Lane to Ustick Utility Improvements	\$22,054.15	
ACHD, Eagle Road - Amity to Lake Hazel	\$25,000.00	
ACHD, Eagle Road, Amity to Victory, Water and Sewer Improvements	128,777.63	
ACHD, FY21 Residential Capital Maintenance	\$45,000.00	
ACHD, Intersection - Ustick Rd. and Black Cat Rd. Interim Signal	\$15,000.00	
ACHD, Intersection Lake Hazel and Eagle	\$13,531.20	
ACHD, Locust Grove Road - Overland to Victory	\$13,489.00	
ACHD, Ten Mile and Amity Intersection	\$24,722.66	
ACHD, Ten Mile Road - Overland to Victory	\$493,671.20	
ACHD, Ten Mile, McMillan to Chinden, Water and Sewer Improvements	\$8,178.00	
Franklin Road Interconnect with Suez	\$7,594.68	
ITD, Chinden Blvd - Locust Grove to Linder	\$57,583.00	

ITD, SH16 - Chinden to Ustick Utility Improvements	\$18,256.00	
Total Current FY 22 Commitments	\$896,755.52	
FY22 Budget (with carryforward)		\$1,024,772.20
FY22 Current Commitments		\$896,755.52
FY22 Remaining Uncommitted		\$128,016.68
SH-16 Project Contract Amount + 5% Contingency		\$957,426.00
Current Budget Shortfall		\$829,410.00

A. Strategic Impact:

These projects meet our mission requirements to identify and prioritize work to anticipate, plan, and provide public services and facilities that support the needs of our growing community and ensure modern reliable facilities while maintaining financial stewardship.

B. Service/Delivery Impact:

These projects will maintain level of service to customers by adjusting existing water infrastructure / installing new infrastructure such as water mains, hydrants, services, and valve boxes as needed for projects.

C. Fiscal Impacts

The current Enterprise Fund balance can support the additional funding required.

V. **TIME CONSTRAINTS**

These projects are currently planned for FY22. Some are already in construction. Approving this budget amendment now will allow the City to complete these projects according to the agreements that have been made with ACHD and ITD.

Approved for Council Agenda: _____ Date _____