



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

July 14, 2025

City of Meridian | Parks and Recreation Department
Attention: Cassandra Schiffler, Arts & Culture Coordinator
33 E. Broadway Ave. Ste. 206
Meridian, Idaho 83642

RE: Project Summary for Meridian Historic Preservation Plan | J-U-B Project No. 10-24-131; Invoice # 0186254

Dear Cassandra:

Below is a summary of services completed in June for the above-referenced project, along with a table depicting budget status. I have also listed upcoming milestones and deliverables. An invoice for \$2,126.40 is enclosed.

Tasks Completed between June 1 – June 28, 2025:

- Attended MHPC meeting to discuss Goals, Objectives and Strategies with commissioners (June 4)
- Provided “check copy” of Goals, Objectives and Strategies to MHPC (June 12), prior to preparing activity boards for the Farmers Market
- Provided materials and activities for the Farmers Market booth (3 boards, stickers and instructions); set up and tear down (June 21)

At present, we are on-schedule and on-budget overall. We have completed the first three tasks, and will need to be mindful of administrative tasks going forward.

Task #	Task Name	Total Dollars Budgeted	Approximate Dollars Spent	Budget Remaining
001	Project Management and Administration	3,412	3,412	0
002	Historic Resource/Preservation Program Evaluation	5,883	5,883	0
003	HPP Goals, Objectives and Strategy Setting	3,544	3,544	0
004	Draft HPP and Adopt	4,657	0	4,657
	TOTAL	\$17,496	\$12,839	\$4,657

We are looking forward to additional directions from the MHPC on the feedback received from the community at the Farmers Market and other reviews. We anticipate upcoming milestones, meetings and deliverables to include:

- Receive comments on Goals, Objectives and Strategies and update based on comments.
- Prepare preliminary draft historic preservation plan.
- Distribute preliminary draft to MHPC.

Thank you for the opportunity to work on this project. Please email me at sfreemuth@jub.com or call me at 208-972-0510 with any questions or concerns.

Sincerely,

J-U-B ENGINEERS, Inc.

A handwritten signature in black ink, reading "Sheri F. Freemuth". The signature is fluid and cursive, with the first name "Sheri" and last name "Freemuth" clearly legible.

Sheri F. Freemuth, AICP
Project Manager

Enclosure