



# MEMO TO CITY COUNCIL

---

## Request to Include Topic on the City Council Agenda

**From:** Emily Kane, Deputy City Attorney      **Meeting Date:** May 23, 2023  
**Presenter:** Dan Torres, Economic Development Administrator      **Estimated Time:** 2 minutes  
**Topic:** Agreement between City of Meridian and The Housing Company for use of American Rescue Plan Act Funds

---

### Recommended Council Action:

Approve the agreement and authorize the Mayor's signature.

### Background:

At its meeting on July 19, 2022, City Council made a commitment to dedicate up to \$400,000 of the City's Coronavirus State and Local Fiscal Recovery Fund ("SLFRF") funds, awarded to the City pursuant to the American Rescue Plan Act ("ARPA"), to The Housing Company ("THC"), for use toward the construction of the Wood Rose Apartments, an affordable housing project to be built at 1160 W. Ustick Road. Specifically, Council agreed to provide ARPA funds to make up any shortfall between funds THC would realize through the sale of housing tax credits obtained through the Low Income Housing Tax Credit ("LIHTC") program. This commitment was memorialized by a letter sent from Community Development Director Bruce Freckleton to Erin Anderson, Director of THC, on August 4, 2022.

THC applied for, and received, LIHTC approval. According to Ms. Anderson, the projected gap between funds THC will realize through sale of the LIHTC tax credits and the cost of constructing the Wood Rose Apartments is greater than \$400,000. Pursuant to the City's commitment, \$400,000 of SLFRF funds will therefore be provided to THC for the construction of the project. This agreement memorializes and establishes terms and conditions of the City's provision of these funds toward construction costs of Wood Rose Apartments.