



Mayor Robert E. Simison

City Council Members:

Joe Borton
Liz Strader
Brad Hoaglund

John Overton
Jessica Perreault
Luke Cavener

November 6th, 2023

MEMORANDUM

TO: Mayor Robert Simison & Councilmembers
FROM: Garrett White, Recreation Manager, MPR Dept.
RE: New Proposed Park Fees

Background

The Parks & Recreation Department reviews department fees throughout the year to assure fees are aligning with the departments cost recovery philosophy. During the review in recent months, the Tennis-Pickleball Court Hourly Reservation fee of \$2.50 per hour per court was not covering costs associated with making a reservation. Along with this proposed increase, there are two new proposed fees. The new proposed fees will cover the costs of equipment, staff time associated with any repairs, and staff time associated with the reservation process. Below is an explanation of each of the new proposed fees along with the proposed increase;

- **Ballfield Prep Closet**- proposed fee of \$50 per day (\$53 after tax); This fee is proposed due to past requests from tournament organizers for field equipment and chalk for games and or tournaments. Due to the past requests and now that we have a tournament complex, we anticipate similar requests for future tournaments at Discovery Park. The closet will include bags of chalk, rakes, field drag, chalker, batter's box template, and a string line. The proposed fee of \$50 per day will pay for the replacement of chalk, equipment repairs, and ultimately equipment replacement when needed. The fee also accounts for staff time to inventory and stock the closet as needed.
- **Ballfield Temporary Fencing** - proposed fee of \$50 per field per day (\$53 after tax); Similar to the above proposal, temporary fencing has been requested in the past from tournament organizers or coaches trying to schedule games for youth and seniors. The proposed fee will pay for the installation, removal, repairs, and ultimately replacement when needed. Temporary fencing is typically used to bring the fence distance from Homeplate from 300' to 200' for youth or senior play.
- **Tennis-Pickleball Court Hourly Reservation Fee** – Proposed to increase from \$2.50 per hour (\$2.65 after tax) to \$4.72 per hour (\$5.00 after tax); The current fee of \$2.50 per hour has been in place for over 10 year now. With recent cost increases, it is proposed to increase this fee due to staff costs associated with reservation reporting and staff time it takes to update reservation boards onsite.

Proposal

To discuss and provide feedback on the three proposed fees. If Council is in favor of bringing these fees back for a public hearing, these fees will be brought back within a few weeks for discussion in a public hearing.