



PURCHASING AGENT
33 East Broadway Avenue
Meridian, ID 83642
Phone: 208-888-4433 Fax: 208-887-4813

CITY OF MERIDIAN

SOLE SOURCE FORM

Date: 03/09/2023

Item or Service: Allen Bradley products / Electrical

☐ Sole Source: Item is available from only one vendor. Item is one-of-a kind item and is not sold through distributors. Manufacturer is a sole distributor.

Refer to instructions on 2nd page for completion.

JUSTIFICATION: (Attach additional pages if needed)

The City SCADA standards dictate that all Programmable Logic Controller (PLC) hardware and associated electrical components shall be Allen-Bradley products. This is also true for our current install base of PLC equipment.

Every distributor for Allen Bradley equipment is assigned a specific geographic territory in which they are designated to sell Allen Bradley products. They are prohibited from selling outside that assigned territory and risk being terminated as a distributor should they "sell or attempt to sell these products outside their Territory".

Columbia Electric Supply, a partner of Consolidated Electric, with their Idaho branch, is an exclusive distributor of Allen Bradley products for the Idaho Treasure Valley region.

*Please see attached the attached letter from the manufacture dated December 20,2022.

CERTIFICATION:

I am aware of the requirements set forth in the City's Purchasing Policy & Procedures Manual for competitive bidding and the established criteria for justification for sole source/sole brand purchasing. I have gathered technical information and have made a concerted effort to review comparable/equal equipment. I hereby certify as to the validity of the information and feel confident that this justification for sole source/sole brand meets the City's criteria and is accurate.

Marshal Latham
Requestor (Print Name)
Trin Kiser
Department Manager Signature

Council Approval
Date: 3/21/2023
Purchasing Approval: Keith Wath
Purchasing Manager



December 20, 2022

City of Meridian
Attn: Marshal Latham, Scada Administrator
Public Works
3401 N. Ten Mile Road
Meridian, ID. 83646

Re: CES

Marshal,

This is to confirm that CES is currently the only distributor appointed and authorized to sell Rockwell Automation/Allen-Bradley Standard Controls, Drives, PLC/MMI, Software and service offerings in the geographic area in Meridian, ID. As a matter of Rockwell Company policy, full factory product and sales support is made available only to the local authorized distributor, and it is Rockwell Automation's practice and policy to always promote and recommend the use of that distributor to customers in that geographic area. Rockwell Automation discourages the use of other non-authorized sources, including distributors who may hold a Rockwell Automation/Allen-Bradley appointment in another locale.

Should you have any questions regarding the above, please do not hesitate to contact either Brett Haworth, at 208.809.1922 or myself, Doug Jorgensen, at 971-226-4968.

Very truly yours,

Doug Jorgensen

Senior Channel Account Manager
Rockwell Automation

cc:
Nate Laing, CES Division Manager

**SOLE SOURCE
CITY OF MERIDIAN**

The City of Meridian hereby publishes notice of intent to award sole source procurement. This notice is being given pursuant to Idaho Statute 67-2808. The sole source procurement is between the City of Meridian and Lone Star Blower & Compressor. The City intends to procure the following: Columbia Electric Supply, equipment, parts, accessories, software and service. It has been determined that there is only one distributor and service provider available to provide the products and services required for the intended purpose. Additional information for the basis of the sole source declaration is available from the Procurement Manager at Meridian City Hall. Any vendor challenging this sole source procurement must file notice no later than March 27, 2023 to: City of Meridian, Procurement Division, Attention Procurement Manager; 33 East Broadway Avenue, Ste. 106, Meridian, Idaho 83642.

DATED this 9th day of March, 2023
Keith Watts, Procurement Manager
THE CITY of MERIDIAN, IDAHO

Publish Date: March 14, 2023 and March 21, 2023