

City of Meridian FY2025 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310	41200	11576	Wages	
01	1310	41206	11576	PT/Seasonal Wages	
01	1310	41210	11576	Overtime	
01	1310	41304	11576	Uniform Allowance	
01	1310	42021	11576	FICA	\$ -
01	1310	42022	11576	PERSI	\$ -
01	1310	42023	11576	Worker's Comp	\$ -
01	1310	42025	11576	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Water Tower Championship

Department Name: Mayor's Office

Presenting Department Name: Mayor's Office

Department #: 1310

Primary Funding Source: 1

CIP#:

Project #: 11576

Is this for an Emergency? Yes No

New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1310	52710	11576	Community Events Expenses	\$ 5,000		\$ 5,000
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
01	1310		11576				\$ -
Total Operating Expenditures					\$ 5,000	\$ -	\$ 5,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310		11576		
01	1310		11576		
01	1310		11576		
01	1310		11576		
01	1310		11576		
01	1310		11576		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1310	34800	11576	Donation from CapEd Credit Union	\$ 5,000
01	1310		11576		
01	1310		11576		
Total Revenue/Donations					\$ 5,000

Acknowledgement	Date
<i>David Miles</i>	11/20/2024
Department Director	
REVIEWED <i>By Todd Lavoie at 1:48 pm, Nov 20, 2024</i>	
Chief Financial Officer	
Approved Luke Cavener via email 11.23.24	
Council Liaison	
<i>[Signature]</i>	11-26-24
Mayor	

jfields 11.20.24

Total Amendment Request \$ -

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Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Department Name: <u>Mayor's Office</u> Title: <u>Water Tower Championship</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Manager) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Manager) > Finance (Budget Manager) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager
Operating		\$ 5,000	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -					
Total	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 5,000							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<p>1. Describe what is being requested?</p> <p>Accepting donated revenue and seeking spending authority for expenses related to the Water Tower Championship Program for community events and engagement.</p>	
<p>2. Why was this budget request not submitted during the current fiscal year budget cycle?</p> <p>The program was created during this budget cycle and sponsorship funding for the program was secured post-budget development.</p>	
<p>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</p> <p>This is an active program during the current school year.</p>	
<p>4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</p> <p>Funding for this program is through donated revenue from CapEd Credit Union.</p>	
<p>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</p> <p>Yes - Support public events that contribute to a vibrant community (supporting community health, collaboration with stakeholders (school district, etc.)).</p>	
<p>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</p> <p>No</p>	
<p>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</p> <p style="text-align: right;">No</p>	
<p>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</p> <p style="text-align: right;">No</p>	
<p>9. Any additional comments?</p>	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.