



PURCHASING AGENT
33 East Broadway Avenue
Meridian, ID 83642
Phone: 208-888-4433 Fax: 208-887-4813

CITY OF MERIDIAN

SOLE SOURCE FORM

Date: September 24, 2024

Item or Service: Caterpillar Generators, Generator Parallel Switchgear, Controls, Software, and System Upgrade Services

X Sole Source: Caterpillar Generators, Generator Parallel Switchgear, Controls, Software, and System Upgrades Services

JUSTIFICATION: (Attach additional pages if needed)

Caterpillar generators and the major components of the Caterpillar system (Generator Parallel Switchgear, Controls, Software, and System Upgrade Services) are only available through the geographically assigned Caterpillar dealer.

Western States Equipment Company is the manufacturers designated reseller of Caterpillar generators, switchgear, controls & software, and thus the only source.

Therefore, the Public Works Department requests a sole source supplier for Caterpillar generators, generator parallel switchgear, controls, software, and system upgrades per Idaho State Statute 67-2808 (ii) where the compatibility of equipment, components, accessories, computer software, replacement parts or service is the paramount consideration, and (viii) where competitive solicitation is impractical, disadvantageous or unreasonable under the circumstances.

CERTIFICATION:

I am aware of the requirements set forth in the City's Purchasing Policy & Procedures Manual for competitive bidding and the established criteria for justification for sole source/sole brand purchasing. I have gathered technical information and have made a concerted effort to review comparable/equal equipment. I hereby certify as to the validity of the information and feel confident that this justification for sole source/sole brand meets the City's criteria and is accurate.

David Briggs DAVID BRIGGS
Requestor (Print Name)

Waived
Department Manager Signature

Council Approval
Date: 10/1/2024

Purchasing Approval: [Signature]
Purchasing Manager



Caterpillar Inc.

100 NE Adams Street
Peoria, IL 61629

September 25, 2024

Mr. Keith Watts, CPPB
Procurement Manager
City of Meridian, Finance
33 E. Broadway Avenue
Meridian, Idaho 83642

Re: Authorized Caterpillar Dealer

Dear Mr. Watts:

Western States Equipment Co. with its primary offices at 500 E. Overland, Meridian, ID 83642 (“Dealer”), is an authorized independent dealer of various models of Cat® branded machines, equipment, engines, oils, and spare parts (“Cat® products”).

As an authorized Cat dealer, Dealer provides prompt, competent services for Cat® products in the entire State of Idaho (the “Service Territory”). Dealer is the only Cat dealer with approved business locations in the Service Territory; however, Caterpillar dealers may sell or service Cat® products outside of their respective Service Territory.

If you have any questions concerning Caterpillar or Cat dealers, or require additional information, please contact me at the number below.

Sincerely,

Doug Hamilton
Director Regional Dealer Finance

Americas Distribution & Service Division
Western & Canada Region
(309) 675-8472
DJH:cgh/25SEP2024

cc: Brian C. Larsen, Vice President, General Counsel, The Terteling Company Inc.