

City of Meridian Standard Operating Policy

Number 3.4.6

Shift Differential Duties and Compensation

Purpose:

To set forth the City's policy regarding shift differential pay for eligible employees working non-standard shifts.

Policy:

Shift differential is premium pay intended to compensate an employee for working non-standard, less desirable hours. For this policy, shift differential shall apply to non-unionized, regular full-time employees who are regularly scheduled to work during the defined swing or night shift hours except as otherwise noted in the Shift Differential Duties and Compensation Standard Operating Procedures.

This policy shall be implemented pursuant to the Shift Differential Duties and Compensation Standard Operating Procedures.

Authority & Responsibility:

Department Directors or designees shall be responsible for administering this policy.

Approval Date: xx/xx/xxxx