

City of Meridian FY2025 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE): _____

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
07	2216	41200	0	Wages	
07	2216	41206	0	PT/Seasonal Wages	
07	2216	41210	0	Overtime	
07	2216	41304	0	Uniform Allowance	
07	2216	42021	0	FICA	\$ -
07	2216	42022	0	PERSI	\$ -
07	2216	42023	0	Worker's Comp	\$ -
07	2216	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -



Please only complete the fields highlighted in Orange.

Amendment Details

Title: Ladder Truck Station #6
 Department Name: Fire
 Presenting Department Name: Fire
 Department #: 2216
 Primary Funding Source: 7
 CIP#: _____
 Project #: _____

Is this for an Emergency? ☐ Yes ☒ No
 New Level of Service? ☒ Yes ☐ No

Clerks Office Stamp

Date of Council Approval _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
07	2216		0				\$ -
Total Operating Expenditures					\$ -	\$ -	\$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
07	2216	94120	0	Capital - Fire Trucks	\$ 2,500,000
07	2216		0		
07	2216		0		
07	2216		0		
07	2216		0		
Total Capital Outlay					\$ 2,500,000

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
07	2216		0		
07	2216		0		
07	2216		0		
Total Revenue/Donations					\$ -

Acknowledgement

Date

Carol Mitchell 1-7-25
 Department Director
Carol Mitchell 01.07.2025
 Chief Financial Officer Controller; on behalf of CFO out of Office
Approved Liz Strader via email 1/7/2025
 Council Liaison *Liz Strader* 1-7-25
 Mayor *Liz Strader*

Total Amendment Request \$ 2,500,000

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Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Department Name: Fire
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Title: Ladder Truck Station #6
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	
Capital		\$ 2,500,000					
Total	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 2,500,000							

- [Instructions for Submitting Budget Amendments](#)
- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
 - > Finance will send Amendment to Council Liaison for signature
 - > Council Liaison will send signed Amendment to Mayor
 - > Mayor will send signed Amendment to Finance (Budget Manager)
 - > Finance (Budget Manager) will send approved copy of Amendment to Department
 - > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
Pierce Mid-Mount 100 foot Tower Ladder Truck.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
A potential opportunity to purchase a "Stock Unit" Tower Ladder Truck may arise in the coming months. By using this purchasing route to purchase the additional Tower Ladder Truck we will reduce the build time from 48-50 months, down to approximately 6 months.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
Currently, we have the opportunity to purchase a ladder truck without having to wait for it to be built if we decide to acquire a "Stock Unit" from the manufacturer. Stock Units are released on the first Monday of each month and are sold on a first-come, first-served basis, often within minutes of their availability. Having pre-approval for this PO will position us to act immediately and	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
This purchase will be funded through Impact Funds. The Fire Department's Impact Fund currently has a balance of \$6.6 million, of which \$2.5 million will be used to acquire the ladder truck. This will leave a remaining balance of \$3.6 million available.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
Yes, per Impact Fee study from 2022.	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
Yes, IT, for the Cradle Point and MDT installs, programming, etc.	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	Yes
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	

Total Amendment Request \$ 2,500,000

Every effort should be made to avoid requesting the budget for an amendment. Departments will need to provide back up and annex before the City Council to justify budget amendments.

1/7/2025 9:13 AM

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every effort should be made to avoid requiring the budget for an unbalanced. Departments with need to provide back up and support before the city council to justify budget unbalanced. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.