



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From: Sandra Ramirez **Meeting Date:** October 14, 2025
Presenter: N/A **Estimated Time:** 0.00
Topic: Approve FY26 Purchase Order for the Not-to-Exceed amount of \$243,803.73

Recommended Council Action:

Authorize and approve Procurement Manger to issue FY26 Purchase Order on behalf of the Community Development Department to SAFEbuilt LLC for Professional Plan Review Services for the Not-to-Exceed amount of \$243,803.73.

No signature required, approval only.

Background:

This is a purchase approved for fiscal year 2026 budget appropriation.