

City of Meridian FY2024 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	41200	11084	Wages	
60	3490	41206	11084	PT/Seasonal Wages	
60	3490	41210	11084	Overtime	
60	3490	41304	11084	Uniform Allowance	
60	3490	42021	11084	FICA	\$ -
60	3490	42022	11084	PERSI	\$ -
60	3490	42024	11084	Worker's Comp	\$ -
60	3490	42025	11084	Employee Insurance	\$ -

Total Personnel Costs \$ -

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
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60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -
60	3490		11084				\$ -

Total Operating Expenditures \$ - \$ - \$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	96157	11084	Well 26 Construction	\$ 339,000
60	3490		11084		
60	3490		11084		
60	3490		11084		
60	3490		11084		
60	3490		11084		

Total Capital Outlay \$ 339,000

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490		11084		
60	3490		11084		
60	3490		11084		

Total Revenue/Donations \$ -



Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Well 26 Water Treatment**

Department Name: Public Works

Presenting Department Name: Public Works

Department #: 3490

Primary Funding Source: 60

CIP#:

Project #: 11084

Is this for an Emergency? ☐ Yes ☒ NoNew Level of Service? ☒ Yes ☐ No

Clerks Office Stamp

Date of Council Approval

Acknowledgement

Date

1/31/24

Department Director

REVIEWED

By Todd Lavoie at 4:36 pm, Feb 02, 2024

Chief Financial Officer

Approved Doug Taylor via email 2.4.24

Council Liaison

2-5-24

Mayor

Total Amendment Request \$ 339,000

jfields 2.2.24

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Department Name: <u>Public Works</u>
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Title: <u>Well 26 Water Treatment</u>
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments:
Capital	\$ 3,823,317	\$ 339,000					> Department will send Amendment with Directors signature to Finance (Budget Manager) for review
Total	\$ 3,823,317	\$ 339,000	\$ -	\$ -	\$ -	\$ -	> Finance will send Amendment to Council Liaison for signature
Total Estimated Project Cost: \$ 4,162,317							> Council Liaison will send signed Amendment to Mayor
							> Mayor will send signed Amendment to Finance (Budget Manager)
							> Finance (Budget Manager) will send approved copy of Amendment to Department
							> Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
The Well 26 water treatment facility construction bid amount is more than the available budget. Additional funding is required to award the bid and construct the facility.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
The actual construction bid amount was unknown when the FY24 budget was determined. After bid in January 2024, it was determined that additional budget would be needed to construct the filter building.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
If construction is delayed until FY25, it would create warranty issues with the equipment. It would also affect the delivery of Well 10B, and Well 24 treatment projects. The execution of these projects must be staggered to prevent multiple wells from being out of service at one time.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
Enterprise Fund.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
This request aligns with the strategic focus areas of Responsible Growth and Public Health and Safety.	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
Procurement - for contract and PO requirements.	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	Yes
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	

Total Amendment Request \$ 339,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



Mayor Robert E. Simison

City Council Members:

Joe Borton, President

Liz Strader, Vice President

Doug Taylor

John Overton

Anne Little Roberts

Luke Cavener

TO: Mayor Robert E. Simison
Members of the City Council

FROM: Kyle Radek
Assistant City Engineer

DATE: 1/29/2024

**SUBJECT: FY24 BUDGET AMENDMENT IN THE AMOUNT OF \$339,000 FOR
WELL 26 WATER TREATMENT FACILITY CONSTRUCTION**

REQUESTED COUNCIL DATE: 2/13/2024

I. RECOMMENDED ACTION

A. Move to:

1. Approve the FY24 Well 26 Water Treatment Facility Budget Amendment for \$339,000.
2. Authorize the Mayor to sign the amendment

II. DEPARTMENT CONTACT PERSONS

Dean Stacey – Engineering Project Manager	208-489-0386
Kyle Radek – Assistant City Engineer	208-489-0343
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-489-0365

III. DESCRIPTION

A. Background

Well 26 was completed in 2005. Water supplied by the well contains the levels of iron and manganese that can cause taste and odor problems as well as brown water. The decision was made to move forward with a water treatment facility – first phase was approved by Council in the FY22 budget. In FY23, Council approved the construction/equipment procurement phase of the project. A water treatment facility has been designed and filter tank procured for incorporation into construction.

In late summer of 2023 the construction of the building was advertised. The low bid was \$3.7M, which was over \$1M higher than available funding.

Value engineering was conducted to identify potential cost saving and were incorporated into the project. The project was re-advertised. The low bid for the project is now \$2,295,144. However, there is still a budget shortfall necessitating a budget amendment.

IV. **IMPACT**

- A. Strategic Impact:
This request aligns with the strategic focus areas of Responsible Growth and Public Health and Safety.
- C. Fiscal Impact:
Project Funding Recap:

Well 26	60-3490-96157	
Total Approved Budget		\$3,823,317
Total Commitments		\$1,636,494
Balance of available funding		\$2,186,823
Total needed for building construction including 10% contingency		\$2,525,144
Funding shortage (Budget amendment)		(\$339,000)

- V. **ALTERNATIVES**
Delaying the construction of Well 26 treatment facility would be problematic. The filter equipment has already been received. Further delay of construction would create warranty issues with the equipment. It would also affect the delivery of Well 10B, and Well 24 treatment projects. The execution of these projects must be staggered to prevent multiple wells from being out of service at one time.
- VI. **TIME CONSTRAINTS**
Funding in spring 2024 will allow Public Works to construct the Well 26 treatment facility and substantially complete by the end of calendar year 2024.

Approved for Council Agenda:  1/31/24