

A Meeting of the Meridian City Council was called to order at 4:30 p.m., Tuesday, January 19, 2021, by Mayor Robert Simison.

Members Present: Robert Simison, Joe Borton, Luke Cavener, Treg Bernt, Jessica Perreault, Brad Hoaglun and Liz Strader.

Also present: Chris Johnson, Bill Nary, Crystal Campbell, Tyson Glock, Brad Purser, Todd Lavoie, Jamie Leslie, Joe Bongiorno and Dean Willis.

ROLL-CALL ATTENDANCE

☒ Liz Strader	☒ Joe Borton (4:52 p.m.)
☒ Brad Hoaglun	☒ Treg Bernt
☒ Jessica Perreault	☒ Luke Cavener
☒ Mayor Robert E. Simison	

Simison: Council, I will call this meeting to order. For the record it is Tuesday, January 19th, at 4:40 p.m. We will begin this afternoon's work session with roll call attendance.

ADOPTION OF AGENDA

Simison: Next item is our Consent Agenda. Oh, I'm sorry. Next item is the adoption of the agenda.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we adopt the agenda as published.

Hoaglun: Mr. Mayor, I second the motion.

Simison: I have a motion and a second to adopt the agenda as published. Is there any discussion?

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Not necessarily a discussion on the motion, but just FYI for you or for staff, we saw it on our screen the public notice that the meeting was going to start at 4:30. It's not our traditional camera mode and just wanted to let people know, so that we were all good to go.

Simison: Okay. I think they are correcting it now. Thank you very much. Is there any further non-discussion discussion on the agenda? If not, all those in favor signify by saying aye. Opposed nay. The ayes have it and the agenda is adopted.

MOTION CARRIED: FIVE AYES. ONE ABSENT.

CONSENT AGENDA [Action Item]

- 1. Approve Minutes of the January 5, 2021 City Council Work Session**
- 2. Approve Minutes of the January 5, 2021 City Council Regular Meeting**
- 3. Final Plat for Apex Southeast No. 1 (FP-2020-0013) by Brighton Development, Located on the Southeast Corner of S. Locust Grove Rd. and E. Lake Hazel Rd.**
- 4. Findings of Fact, Conclusions of Law for Pura Vida Ridge Ranch (H-2020-0064) by Jay Gibbons, South Beck & Baird, Located at 3727 E. Lake Hazel Rd.**
- 5. Agreement Between the City of Meridian and Rock Harbor Church, Inc. to Accept Payment in Lieu Of Installing Streetlights at Rockbury Subdivision**
- 6. Master Agreements for Professional Services for the Meridian Mural Series Muralists: Sector Seventeen, Key Detail, and Ben Konkol**
- 7. City of Meridian Financial Report - September 2020**
- 8. City of Meridian Financial Report - October 2020**
- 9. City of Meridian Financial Report - November 2020**

Simison: Next item is the Consent Agenda.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we approve the Consent Agenda. For the Mayor to sign and Clerk to attest.

Hoaglun: Mr. Mayor, I second the motion.

Simison: I have a motion and a second to approve the Consent Agenda. Is there any discussion on the motion? If not, all those in favor signify by saying aye. Opposed nay. The ayes have it and the -- and the Consent Agenda is agreed to.

MOTION CARRIED: FIVE AYES. ONE ABSENT.

ITEMS MOVED FROM THE CONSENT AGENDA [Action Item]

Simison: There are no items moved from the Consent Agenda.

DEPARTMENT / COMMISSION REPORTS [Action Item]

10. Meridian Library District: Transfer of Historical Collection of Records Presentation and Discussion

Simison: So, we will move on to Department/Commission Reports. First up is Item 10, Meridian Library District regarding the transfer of historical collection of record. I will turn this over to Gretchen Caserotti if she is -- can be unmuted. There she is.

Caserotti: Hello, everyone. Can you hear me okay?

Simison: Yes.

Caserotti: Okay. Excellent. Well, thank you very much for having us. We actually have a -- a team of people sitting in on the meeting. We have been working together and discussing local history for a few years now it feels like. I went back to my notes. It looks like we started meeting in January of 2019 and we, being the Library District, the city, and the Preservation Commission as a part of the city. All of us have a shared interest in preserving, collecting, and making available important elements of the city's history and it's common for libraries to have a local history collection as well or a local history archive and it's something that we do care about as well. So, we have been working with the History Center over the years to try to find ways to help the collection get digitized. We have looked for opportunities for us to partner to provide access to more volunteers and finding ways that we could be working more as community partners in this space. Bill, will I be sharing my screen with that slideshow or is that something that is being shared on your end?

Nary: Oh. Chris has a few --

Johnson; No. I was going to say -- Mr. Mayor. Sorry. Gretchen, you can share your screen and you --

Caserotti: Okay. Let me -- give me one second to make sure I know how to do that. Hang on. If I share my whole screen do I lose my notes? I guess we will find out. The answer is yes. So, I may need to call on some friends as we work our way through this. So -- let's see where I left off. We have been working and talking together --

Simison: Gretchen.

Caserotti: -- for quite some time now --

Hoaglund: Gretchen.

Caserotti: -- and I have introduced them to those -- who their partners are, who that is and really what -- we are at the point in our process to come to the city and to all of the governing bodies of the invested parties to seek a more formal arrangement to move forward on a path toward moving the collection from the History Center in terms of the ownership, the Historical Society, to the library where the library, then, can digitize and make the catalog of resources more available electronically and through the library's natural channels for cataloging and data bases. So, we had worked through almost a year of just kind of discussing the path and the shared goals and really all the parties have come to an agreement that we -- as I mentioned we all care about the local history. We all want to make it more available and we see a path forward for being able to do that. With some of those items, the collection is a mixture of print materials, photographs, newspapers, microfilm, as well as objects, like the Victory -- the school bell that the West Ada School District will be taking back to install at the remodeled Victory Middle School. So, there are also artifacts that are in that collection and one of the things that we have proposed, if the collection is to be moved to the library, would be to, essentially, create an advisory committee that can codify the partnership, so the invested agencies can have representation in -- in this advisory capacity to the library's local history collection. As I mentioned, we have our own interest in that, just because we are personally interested in local history, but also in the profession of libraries and, then, worth mentioning in this project, in this timeline, and in this transition is that the library centennial is in 2024. The library was started in Meridian by the Occident Club in 1924 and as a part of our main library renovation we intend to create a space for a local history room that, again, like Twin Falls has and Boise Public Library has, where we can showcase some of those items. But we can't do it on our own. We are still a pretty small organization. We believe that partnerships are the best way to approach projects like this and so what you will find in the agreement are requests to continue to partner with the city, the Preservation Commission, the City Hall itself, to help us with some of the storage issues, particularly over the next few years before our remodel, which was one of the plant levy projects is completed, we don't have any room. So, we would love to continue to work with the city to use the storage that's already in place while we would go through -- really it will take a good amount of time digitizing and the whole process of making a physical collection a searchable digital collection. We would always continue to uphold the traditions of working with the schools, working with those community partner agencies to ensure that those bedrock programs would be able to be continued as a collection could become digitized. So, having that more accessible. The public library is open seven days a week in normal times, 60 to 64 hours a week, and so the library can be a place where the public would have greater access in a physical environment, as well as digital accessible at any time. In terms of a timeline, we would like to -- the first step to be solidifying the agreements and getting all the parties on the same footing. We need that as a starting place for us to be able to start -- to write grants for us to seek funding. We know that

there is a lot of grant money out there that could really help with this process, but we would need to have the ownership of the collection in order to be able to write those grants and, then, the -- as I mentioned, the process of digitizing does take some time. So, we expect that that would be a good year's worth of work. We hope that we could have opportunities to use volunteers in the community, schools, and have that be a community project as well. And, then, right now, if everything goes as planned, the main library's renovation is scheduled to happen -- at least planning in 2023, 2024 of that hundred year anniversary for the library. So, there has been a lot of work that has gone into the last few years to bring us to this point and I would pause there and ask Bill if I have covered all the sort of main highlights for introducing the subject and, then, we have our team available here to answer any questions that folks may have.

Simison: Thank you, Gretchen. Mr. Nary, do you have anything that you would like to add?

Nary: Yes. Mr. Mayor, Members of the Council. So, as Gretchen said this has been a long-term project with the city. We have had the History Center here since the building opened in 2008 and the discussion has been is where can the collection of all -- so that it can be retained, so it can be seen by the public more visible, more accessible. The vision that we have discussed is -- is contained in the next item on your agenda is the agreement with the city and the Library District. So, what's anticipated as the historical society will turn over the ownership of the collection to the Library District, they will own all have it, we will continue to store it in the basement storage room that we already have. The Library District has offered to purchase some storage shelving units that can be installed in the basement that will help with the process of -- of collection, organizing, and digitizing it for the future. We still have the front center that's been closed, obviously, because of the pandemic, but when the building is open we have had it open to volunteers to be able to show people things in there. There may be future items that, as Gretchen mentioned, there is a -- a number of large items. There is also a lot of records, microfilm, pictures, cards, varieties of things that can be digitized, but things that can't be digitized, like the scale from the original creamery and the horse from the saddle shop down the street. So, those are the things that the library will decide if they have the means to use that item for the future or whether or not they are going to basically return that back to the city and the thought was that the city would either look at some areas that maybe could be used for display purposes for historical things, whether in this building or the community center or somewhere else, or things that with our Historic Preservation Commission we could look at is there somewhere else that we could gift that to some other place that would make sense, that would have some value to them, whether it's the loom that's in the center now. There is a gramophone in there. There is certain things that have very much historical significance to many people and so this is just the first step in kind of moving to the next phase for the historical society. Lila Hill, as all of you know, the historian for the city, and her other volunteers in the historical society, have done a tremendous job of collecting the history of this area and in Meridian and all those artifacts and letterman sweaters from Meridian High from the '30s and '40s and I mean tremendous amount of things that are not common around the state and so we want to honor that -- that past by really having this relationship with the library. So, you have on your agenda just an agreement that

allows this to continue, with the city providing the storage for the time being and the library can move things as needed. As Gretchen mentioned, the school district actually has scheduled to move the Victory school bell by the end of the month. So, they will be planning to come and get that. It's very large. It's been in the basement for a couple years. And now the school district is ready to actually display it at the Victory Middle School.

Simison: Thank you, Mr. Nary. We also have two members of our HPC here. I don't know if either one of them would like to -- have anything that they would like to add to this conversation at this time or not. It looks like Mr. Johnson is going to make a few comments. If you would like to -- I guess it's not a public hearing, so you don't need to state your name.

Johnson: Don't know if I should take my mask off or not.

Simison: No. You're good.

Johnson: I'm Blaine Johnson. I'm president of Meridian's Historic Preservation Commission and I have been in with the discussion with the Library District, along with Mr. Nary, and we are just happy to see the collection of Meridian history stay in Meridian. That's our goal. It's our history and that's where we would like it to stay and with it being at the library it gives it -- like I said more opportunity for the public to see. They are going to be open more than the History Center is right now. So, we are just pleased with the progress so far and that's my only comment. Any questions? Thank you.

Simison: Thank you.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: Before we go on to the next item or take action on this or whatever, I just wanted to say thank you to Lila Hill, our resident historian, that's been involved with the history of Meridian for decades. Lila is always -- up until COVID has always been a fixture in City Hall, roaming the halls. She took myself and others on a tour of what we have in the basement in storage and -- and the vast amount of information and stuff and just history of Meridian is just -- it's just overwhelming. It's fantastic. And she's done such a wonderful job with it. So, I think that we owe her, as a Council and as a city, deep gratitude and a big thank you to Lila and her team, who have supported her along the way and also a big shout out to the Historical Preservation Commission for all that you do as well. So, thank you so much.

Hoaglund: Mr. Mayor?

Simison: Councilman Hoaglund.

Hoaglund: I just want to add my comments for the record along the lines of Council President Bernt, but Lila has been the driving force for this and it's just to the benefit of our community, preserving our history, knowing how we grew, what we were, what we are and what we will be. I think this sets the foundation for that to continue to grow. I'm pleased to see it in the hands of the library. I think the commission, Blaine, you and your folks did a great job of putting this together and I think there are good things that will happen with not only the items, but how we look at our community and it's always great when we -- we preserve our history, we can learn from it and I just thank Lila and -- in particular and everyone else who has been involved with this. So, thank you very much for doing what you did and what you are going to continue to do and, Gretchen, for your group in taking this on and having the vision to -- to grow it and there is going to be great things happen with it. So, thank you.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Thanks, Mr. Mayor. I try really hard when one of my colleagues makes a good point just to let it -- let it sit, but there are exceptions to the rule and I think Lila Hill is one of those exceptions. Gretchen, thanks for the presentation. I -- I know you touched on this, but this is not something that just kind of came out of thin air, it's something you and your team have been working on for a long time and I so appreciate your work and -- and Blaine touched on this, that this move will allow for more of our citizens to be able to experience our community's history. For Council's benefit, when I -- when I saw that this was coming on our agenda I called Lila and I said, listen, I got to make sure you are -- you are on board with this and you are supportive and it was -- really warmed my heart to hear her enthusiastic support and knowing this is moving our history in the right direction. And, again, Lila, I know you have heard it from all of our Council, but I think it just speaks so much to the value you bring, not just City Hall, but our community and just me personally. I have always been able to consider you a great friend and a confidant and someone who always sets me straight when -- when I get something wrong and so I hope that even with this shift that you still find ways to keep involved in the community and -- and let us know when maybe we didn't hit the mark on something and I appreciate you being in our meeting today.

Simison: Yes. Lila, I see that you are unmuted. Do you have any comments you would like to make? Not hearing or -- hearing any comments at this point in time. Council, any further discussion on this presentation? Okay. Thank you very much. Gretchen, appreciate your work on this and your bringing everyone to the table and your interest in making sure history is preserved and available for future generations through the library. Lila, we see it now. I don't know if you would like to make any comments.

Hill: Oh, I just felt so strongly that it needed to be in Meridian, that this is I think the ideal solution.

11. Memorandum of Understanding Between the Meridian Library District and the City of Meridian for the Purpose of Transferring Ownership of Certain Records

Simison: Well, thank you very much. We agree. Okay. With that, Council, we will move on to Item 11, which is the memorandum of understanding.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: I'm happy to make a motion if we need to approve it. I move that we approve the MOU between Meridian Library District and the City of Meridian for the purpose of transferring the ownership of certain records.

Perreault: Second the motion.

Hoaglund: Second the motion, Mr. Mayor.

Simison: Have a motion and several seconds. Is there any discussion on the motion? If not, all those in favor signify by saying aye. Opposed nay. The ayes have it. It's unanimous. Thank you very much. We appreciate it in taking this next step forward in preserving our history.

MOTION CARRIED: FIVE AYES. ONE ABSENT.

12. Community Development: Net-Zero Budget Amendment in the Amount of \$489,679.00 to Accept the Fiscal Year 2021/Plan Year 2020 Community Development Block Grant (CDBG) Award

Simison: Next item on the agenda is Item 12 under Community Development, a budget amendment in the amount of 489,679 dollars and I will turn this over to Crystal.

Campbell: Hi. Thank you. I was just wanting to bring this to you all today. It's the amount that we already discussed during the action plan that I presented earlier this summer that was approved. This is just to accept the funding. There is one small difference in what was previously presented, though. HUD came back and there was a mistake with their allocation and so they reduced our -- our overall budget by 74 dollars. So, it was such a small amount we just took it out of admin. But that was the only change to what was approved in the action plan.

Simison: Thank you. Council, any questions?

Perreault: Mr. Mayor?

Simison: Council Woman Perreault.

Perreault: Thank you, Crystal. I -- I don't have any questions, but I was reading through HUD's letter and their request for what they wanted the city to do to make modifications to the plan and it seemed very extensive. Did it end up being complicated to do that?

Campbell: Well, the biggest complication was that they had the wrong address on there and so we had to send the grant agreement back, but as far as the changes that we had to make, it was -- it wasn't too difficult.

Perreault: Okay. I just was surprised reading through that going -- and they seriously want you to do this for 74 dollars?

Campbell: Yeah. I know. It was pretty bad.

Perreault: Yeah.

Simison: Any other questions or comments for Council? Or a motion?

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we approve the net zero budget amendment in the amount of 489,679 dollars to accept the fiscal year 2021 plan year, 2020 Community Development Block Grant.

Hoaglun: Mr. Mayor, second the motion.

Simison: I have a motion and a second. To approve the budget amendment. Is there any discussion on the motion? If not, Clerk will call the roll.

Roll call: Bernt, yea; Borton, absent; Cavener, yea; Hoaglun, yea; Strader, yea; Perreault, yea.

Simison: All ayes. Motion carries and the amendment is agreed to.

MOTION CARRIED: FIVE AYES. ONE ABSENT.

13. Public Works: Fiscal Year 2021 Net-Zero Budget Amendment in the Amount of \$100,000.00 to Repair the Ten Mile Bore Strike

Simison: Thank you, Crystal. Nice seeing you. It's been a while. Next up is Item 13, which is Public Works for a budget amendment, a net zero budget amendment in the amount of one hundred thousand dollars. Turn this over to Tyson.

Glock: Hello, Mr. Mayor and Members of Council. My name is Tyson Glock and I'm a staff engineer with Public Works and today I'm going to be requesting a budget

amendment on behalf of Public Works. You guys are probably familiar with the project at hand. It's one where CenturyLink contractor accidentally hit our Ten Mile sewer line and this was a couple years ago, but we just recently discovered it and so in that time we have been working with CenturyLink and have come to an agreement with them and have a solution to move forward and part of that solution is they are giving us an advance deposit of a hundred thousand dollars to help us repair that or to pay to repair this. As of right now we do have a contractor selected and we are working on getting them under contract. So, this request is pretty much for approval over a budget amendment to spend that hundred thousand dollars that they have given us and at the end of the project we will square everything up with CenturyLink. So, this means if there is any funds left over we give them back. On the other hand, if we go over this hundred thousand dollars they have agreed to cover whatever the additional expenses are. So, short and sweet, but I will open up for questions.

Simison: Thank you, Tyson. Council, any questions?

Hoaglun: Mr. Mayor?

Simison: Councilman Hoaglun.

Hoaglun: No questions, ready for a motion. I move that we approve a fiscal year 2021 net zero budget amendment for Public Works in the amount of hundred thousand dollars to repair the Ten Mile bore strike.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: Second that motion.

Simison: We have a motion and a second and, for the record Councilman Borton did join us a 4:52, so I know he was here -- he heard the presentation. Is there any further -- is there any -- any questions on the motion? If not, Clerk will call the roll.

Roll call: Bernt, yea; Borton, yea; Cavener, yea; Hoaglun, yea; Strader, yea; Perreault, yea.

Simison: All ayes. Motion carries. Amendment is agreed to. Thank you, Tyson.

MOTION CARRIED: ALL AYES.

14. Finance Department: Fiscal Year 2021 Net-Zero Budget Amendment in the Amount of \$274,463.00 for State Governor's Public Safety Grant Initiative (GPSGI) Urban Renewal Funding to Meridian Development Corporation

Simison: My next item on the agenda is Item 14. It is a budget amendment for our Finance Department. A net zero budget amendment in the amount of 274,463 dollars. I will turn this over to Brad for comments.

Purser: Thank you, Mayor and Council. This is a simple budget amendment. We -- we are expecting to receive the -- the 274,000 dollars as part of our budget. This amount is for urban renewal. It should go to MDC. So, we are simply thinking -- or requesting authority to pass that on to them. Somewhat expected. It is a simple pass through. So, with that I will stand for any questions.

Simison: Thank you, Brad. Council, any questions for our Finance Department on this item? If not, do I have a motion?

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we approve the fiscal year 2021 net zero budget amendment in the amount of 274,463 dollars for state -- for the state governor's public safety grant initiative.

Hoaglun: Mr. Mayor, I will second the motion.

Simison: I have a motion and a second to approve the budget amendment. Is there any discussion on the motion? If not, Clerk will call the roll.

Roll call: Bernt, yea; Borton, yea; Cavener, yea; Hoaglun, yea; Strader, yea; Perreault, yea.

Simison: All ayes. Motion carries and the amendment is agreed to.

MOTION CARRIED: ALL AYES.

15. Finance Department: Fiscal Year 2021 Net-Zero Budget Amendment in the Amount of \$4, 416,031.00 for Grant Carryforward

Simison: We will stay right with our Finance Department to another fiscal year 2020 net zero budget amendment in the amount of 4,416,031 dollars and turn this back over to Brad.

Purser: Thank you, again, Mayor, Council. This budget amendment is -- is also simple. It's related to our grant we received -- basically seeking your approval for, you know, the 4.4 million dollars in funding. This allows us to take our remaining grant money from FY-20 and bring it into FY-21. With that I will stand for any questions.

Simison: Council, any questions?

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we approve fiscal year 2021 net zero budget amendment in the amount of 4,416,031 dollars for grant carry forward.

Hoaglun: Mr. Mayor, second the motion.

Simison: I have a motion and a second to approve Item 15. Is there any discussion? If not, Clerk will call the roll.

Roll call: Bernt, yea; Borton, yea; Cavener, yea; Hoaglun, yea; Strader, yea; Perreault, yea.

Simison: All ayes. Motion carries and the amendment is agreed to.

MOTION CARRIED: ALL AYES.

16. Finance Department: Comprehensive Financial Plan Discussion

Simison: Thank you, Brad. Next we will move on to Item 16, which is our Finance Department regarding the comprehensive financial plan and I will turn this over to our CFO Mr. Lavoie.

Lavoie: Thank you, Mayor. Good afternoon, Council. See if I can get this screen share to work for you guys. I will thank you for allowing us to present to you guys tonight on the comprehensive financial plan for the fiscal years '22 to '31. I have provided the team here about five e-mails over the last two weeks on the CFP. My goal was to give you small pieces of information about the comprehensive financial plan, instead of trying to get all of it done in one. Again, a lot of the information I have provided you over the last two weeks in those e-mails is going to be repetitive, what's being discussed today, but I did want to provide that information to you guys before this presentation as this is the first time the city has actually completed the comprehensive financial plan from start to finish. We have -- this is the first time that we will be presenting to you the results as we have via the e-mail and the supporting documentation -- documents in the past. So, again, just wanted to kind of reiterate that the five e-mails that we sent out were there to help you get a little bit better understanding of what the comprehensive financial plan is. There was a document that I sent -- a Word document and that was the implementation plan. We will be changing the title of that going forward, but it just kind of reiterates the -- again the use of this program. It's still relatively young here at the City of Meridian, as this is the very first time we have completed the whole process. Again, with that I got to thank all the -- the Mayor, I got to thank the directors and all their staff for actually putting in the time to get the comprehensive financial completed from start to finish for the first time. So, again, I'm happy to present to you the fiscal year '22 to '31 comprehensive financial plan. Today's agenda -- again, a lot of the information was provided to you via the e-

mails, but we are going to discuss what the CFP is, why do we need it, you know, how does the CFP work. I'm going to show you a handful of different results, how you can look at the data for fiscal years '22 to '31 in the CFP. What is next for us. Then answer the question, you know, will the CFP determine the future of the funding. Again, we will touch base on that at the very beginning. These slides were presented -- provided to you a couple of weeks ago, so you have an idea of what we are discussing. Again, within the Word document, the implementation document that we sent out to you, that kind of explains what the CFP is. It's our comprehensive financial plan. You know, many agencies have a capital improvement plan, which is a component of our CFP, but our comprehensive financial plan is both a short term and long term planning document. We utilize this information to collect the data needs or the request needs of all of your departments from a personnel, operating, and capital perspective. So, it's not just a capital improvement plan, it's also an operations plan and a personnel plan. We have currently 363 requests inside of the CFP that allows Robert and the executive branch -- the Mayor I mean. Sorry. The Council. And have the information at their fingertips in one location. In the past it was just every department has their own kind of planning document. You know, an example would be if HR did not know that the fire department was planning on adding two fire stations, the HR department or the support services department might be in a negative position from a planning perspective if they were not given that information ahead of time. So, again, the CFP is to allow all decision makers access to data that the city is using to make their future budgetary needs and planning needs. So, again, it's a short term and long term plan, you know, so that's -- that's the ultimate drive of what the CFP is. You know, why do we need a CFP. To me I believe the CFP acts as a communication tool to your community, to your internal community and external community. It lets everybody know what is on the horizon and how we are going to solve the needs of the citizens and the city employees going forward. It is an advanced budget planning tool, so each year when we work on a CFP we actually budget -- well, we actually balance five years at a time, so the first five years within our CFP it's actually balanced to the penny. The second five years of the ten year it's a desire of ours to get as balanced as possible, but it's not mandatory, and the theory behind that is that we have time still to make changes that can impact our decisions on the second five years. So, we don't necessarily need to balance the second five years as -- in my opinion can we get as close as possible. That's fantastic. But the first five years we always want to have a balanced forecast, which includes all revenues and expenses as noted within the comprehensive financial plan. Every year you do an annual budget, which recognizes the needs for that particular year, but the CFP allows us to balance five years at a time and, then, the second five years is our projected balancing act. The CFP also works as a prioritization tool. You now have access to 363 budget requests moving forward. You now have a central repository to figure out, hey, is this the right prioritization of projects as submitted to you via the CFP. You have access to all the data at your fingertips at anytime. So, you no longer need to wait until April when you get your -- or May when you get your budget book to see what's, you know, being requested, you have access to ten years worth of budgets, basically, right now. You can start engaging, you know, the chief of fire now on some requests. You can engage Robert on some requests that you want to discuss. You can engage myself on requests in 2027 or whatnot. So, we wanted to empower you guys and all the decision makers with the data at their fingertips, so you

can always see what's coming down the pipe and what's being discussed. Inside the CFP is the justification for those requests. So, it's not just -- just to put something in there, you have to justify why you need it, so that you can read the document, you can read the CFP and have a better understanding of what is being requested and why. Then annually will lead on a CFP, because this is our repository of information. We will utilize the CFP to help populate the upcoming budget and allow you to engage those departments meeting those requests ahead of the May or June workshops. You are more than welcome to engage us at any time. That's what it's there for. That's what we are hoping for. We are hoping that we -- you guys can work with us, both branches, and that we can have a lot of these conversations completed before the budget workshop, so that we can have a pretty smooth workshop going forward. So, those are the reasons why we need a CFP. Again, how does a CFP work. We have a calendar, just like the budget calendar. We have a CFP calendar. We send an invite to all the departments, to the Mayor, and we ask them to start making edits to the CFP. Again, there is already 363 requests in there, so they are not creating anything from scratch per se. They will go in there and review with their fellow team members -- is this still a request of ours over the next ten years. If so, they leave it. If they say we could probably push that back a year, they will make an adjustment in the CFP and that just moves it a year back. Or maybe it goes the other way and we need to move 2027's request to 2025. Again, they have that allowability and they will work with Robert at the end of the day to determine is this the right decision for the city based on the city's strategic plan and the needs of the city. We invite the departments to start making those edits and submissions. Those submissions are summarized by the Finance Department and submitted to the Mayor. We will look at the content and make sure the content is good, make sure it's balanced, make sure the information is necessary for Robert to be able to review the content fairly. So, again, we will do that and make sure that that information is provided to the Mayor. Finance will do the revenue projections for ten years, so they will use the latest information we have to make a revenue projection for the next ten years, so we can apply the future revenues against the CFP requests, which is the future expenditures, and see if we are in balance. If we are not in balance, then, the Mayor will work with myself and the fellow directors to start the balancing act and we may need to move some projects, you know, out or move some projects in. We don't necessarily cut projects, we just delay them. Once a request is submitted into the CFP that is a need by a department, so we can't just cut that need, we just might have to balance the need timeline and that's how we balance a five and ten year CFP. Again, we don't cut things, we just kind of move things out or we delay them, so that we can get the revenues to match the expenditures and, then, the final step is actually today, again, the first time we have completed the full process. We are presenting to you, the legislative branch, the executive branch's CFP on what we believe is representative of the city's strategic plan and what we believe is representative of the city's needs to continue to make the City of Meridian the success that it is. So, again, that is the CFP process and how it works. The next three or four slides I'm going to show you are different ways to look at the results. You have complete access to all of these reports. I think there is 15 reports online that you have access to. We have provided you a link to them. We also provided you a VPN link if you wanted to utilize that. Again, so you have access to all these reports. Right now the ten year CFP as presented to you is a little in excess of 321 million over the next ten years. So, it falls on us to figure out how do we

find 321 million dollars to fund this ten year CFP. Again, we have done that. We have acknowledged where we can find these revenue sources for at least the first five years. We have a balanced first five years. The second five years is not guaranteed, but we will go ahead and work on those second five years of a ten year window, as the years present themselves. And, then, one way to look at it is personnel needs are 11.8. Operating is 3.5. Both of those are ongoing revenue sources, so we will need to find new revenue to pay for those new source -- expenditures ongoing. So, those are much different than the one time, which is an operating one time and operating as a capital one time. Those -- those projects are much easier to manage and fund, but, again, you still need to find the funding sources to make the 321 happen and the Mayor, directors, myself, we have done that for at least the first five years as presented in previous e-mails. I guess just one way that the database will show you information. It's available to you in a report. Another way is kind of cash flow. How much money do we need each year total and we use this in our balancing act to make sure we have revenues coming in to make sure we can fund these. So, again, add up all those bars that's 321 million. Another way we looked at a CFP and a request within it, we kind of categorized them under what we call new resources, upgrades, and operations. New resources would be, you know, we need new resources because of the population growth. We need new resources because we are opening up station seven and eight. We need new resources because we are opening up one hundred acres of park land, so we need some staff to manage those parks. You know, upgrades would be mandated by the DDQ or any other governing body. We have to make some improvements here and there and so those would be the upgrades to those particular functions and, then, the last one is operations. You know, replacements of vehicles and we already have services that we are providing. We need to make sure we maintain them and so these would be those operational needs just to keep the service level where it's at. So, again, just another way that we can display the CFP to you and, then, the -- I think this is the final slide I have for you from a presentation standpoint. Again, I know this is dated to -- as compared to the CDBG plan, because you guys have been active on adopting a new one, but another way the CFP organizes the data is by the strategic plan. So, I can report back to you or you can access the data and say how much are we spending on a responsive government focus area. Well, the answer is 42 million. How much are we putting towards, you know, strategic growth? A hundred and ten million. So, we have just different ways we could report back to you on the CFP on an annual basis. You can -- all this data will be available to you at your fingertips. Again, another way. How many positions are being requested over the next ten years. Again, this information is available to you on the app, because those are the results I wanted to kind of present to you, just different ways you can see the data, different ways we give you the data, just let us know, we will be happy to run any report for you. Again, your directors have access to the CFP. They have approved all the requests that represent their departments. You know, Barbara has access to it. So, please, engage us on the CFP. This is our communication tool between the two branches to make sure that we are meeting our city's needs for the future. So, the question is, you know, what is next for us. So, what's next is I have provided you the CFP in a hard copy in digital format. I have given you access to our database of VPN, or our on campus. Feel free to start reviewing it, look at the data. We have given you basically ten years of budgets at your fingertips. The most relevant would be the fiscal year '22 request, since that budget year process

has been -- just started in January. Feel free to reach out to those directors with those requests and ask them questions. You know, if there is a request that is not represented in the CFP that you would like, you have every right and ability to submit a request. Feel free to work with myself, feel free to work with the Mayor, and we will get those requests in the CFP. That way you are being represented. If there is a request in there that you have questions about, please, reach out to us. Work with our team members to figure out, you know, why that request is in there. Within that request reports, again, there is one report of the 15th called the change request. I just warn you that, you know, there are a lot of changes on that particular report. If you do run it I think there is 755 changes, because we changed a lot of line item details. So, it might not go to the same GL, it might go to different -- so, just be warned when you do pull that report it's pretty long, because we are always making tweaks and adjustments to it. To develop the fiscal year '22 budget -- and this is what's next for us. This will be our guiding document. It is our repository of information. We are going to utilize this to populate basically your replacements and your new requests. The operations, the base budget, that's kind of not -- that's done off -- offline and you guys will be invited to those March meetings. But just let you know, the data that you will see in May, 90 percent of it's probably inside the CFP right now, so feel free to start engaging the CFP and familiarizing yourself with what's coming to you in the month of May for requests and CFP, a new budget items. We wanted to let you have that data now, so you can be informed. Again, with that review you will be able to give us the proper guidance on what we want to do for the fiscal '22 budget and beyond. Again, we are looking for guidance from you on the future items as well, not just fiscal '22, because that's what's here. So, those are the things that we need from you guys. What's next. Again, just want to answer one simple question and will this determine future funding. The answer is no. Again, this is a tool within the city's toolbox. Again, we have to provide you guys information, so you will be informed, but at the end of the day you, as the Council, are the ultimate responsible party for the budgetary decisions of the City of Meridian. The executive branch will do the -- I guess the execution of the budget as you approve, but we want to make sure that you are informed, you have the tools in your toolbox to make the proper decisions and, again, the CFP works in conjunction with the priority based budgeting, so that you can see that the decisions of the CFP are meeting the necessary request of the city strategic plan and that's kind of how we link the budget to the city's strategic plans and kind of via the PVD system, the two -- the three all interact so that we are making sure that we are allocating the resources that meet the city's strategic plan to the best of our ability. Again, that is the CFP presentation and I tried to provide you as much information as I could over the last two weeks. So, I did go over this pretty quickly. I'm happy to answer any questions, not only today, but anytime you have any questions about the CFP, please, please, reach out to us. We want you guys to be as comfortable as possible with the final decisions of the city. As you can see you have 321 million reasons to be concerned or have questions. So, again, happy to answer any questions for you at this time.

Simison: Thank you, Todd. Council, just a few comments from myself for this is, you know, having gone through this both on the staff side, as well as on the elected official side, it's really what is the value, you know, of the information. To me it's like a roadmap or it's like a house plan. You know, it kind of shows you what your intentions are, but

everything along the way can impact those intentions as great as they may be. You know, funding inputs can change and the decision -- you know, because this -- this is a CFP. The only way it's fundable is if you take the three percent every single year. So, anytime Council varies from that decision it has cascading impacts within the CFP for years, so it's a -- it's a roadmap from that practical perspective. It is balanced based upon those type of assumptions through that process. In addition, it can change. I mean Todd mentioned -- Todd said that, you know, things, you know, tend to get pushed out. Well, they also do get removed, you know, and that's -- you know, there is items that were in the FY-22 CFP that were removed from this one after conversations with the director, because they determined a different way to get the same goal achieved. So, there -- there are ongoing changes, even year over year, about the needs of the departments and the directions and, of course, you know, as we have seen changes in leadership within departments I expect that that will also trigger changes. So, that's why I -- I see the -- there is definitely value in the CFP, but I think it's important to see -- it's a roadmap, it's a guide, it's a blueprint. It -- it does show you likely what would be a majority of the major expected requests in the FY-22 budget from an enhancement or a replacement standpoint. But it's not all encompassing. There are other things that are not in the CFP and as we see what occurs this year with funding, this can dramatically change -- everything is going up or down, either way. You know, if we -- if our new construction far exceeds our expectations, that's an ongoing revenue source that can have dramatic positive impacts to the CFP. If it hits below Todd's projections, well, then, you got to have questions about moving, changing, altering or cutting. But I think it's a good conversation point and a roadmap. It does not mean the Council agrees with everything in there and there is even things as the Mayor that I question the things in the CFP, but at this point in time it's worth leaving it in for a conversation and the reality of each budget year will determine what actually can, should, or would move forward. So, with that are there any questions for our CFO or myself if he doesn't want to answer.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: You nailed it on the head when you mentioned that there is -- conversations will take place, discussions will take place, and as a Council -- I can't speak on behalf of all six, but I certainly can say that we are definitely interested and excited for this next year's budget and those discussions and what they look like. I know we discussed transportation, I know we have discussed fire stations, and looking to have those conversations prior to the budget session in a workshop prior to. So, no surprises, but excited for -- for those discussions and I wanted to thank Todd and his crew for putting together that presentation and for the easy access through opengov and what that looks like, not only to staff, the legislative body of the city, but also the citizens out there who want to have a quick glance of what our finances look like and how we are spending their money. So, there you have it. Thank you.

Simison: Thank you.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Thank you very much and I appreciate Council President Bernt mentioning the separate workshop sessions. I think that would be really productive. I may need some follow up with the Parks Department. I think you are aware just to understand the expansion of Discovery Park and what -- what we are getting for the 11 million dollars exactly. But I do want to say I would like to see a little bit more under vibrant and sustainable community. I think that's an important part of our strategic plan. And so I hope I could work with you possibly to add some more there, in addition to having those discussions. So, I just wanted to make that high level comment. Particularly, when we have some opportunities that I think are a very good return on investment for the city.

Simison: Thank you.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Thank you, Mr. Mayor. Todd, first, thanks for coming back for a second week and I just -- I wanted to commend you and your team for the way you brought this information to the Council. I recognize it took probably a lot of extra work on your end and your team's and -- to give us kind of these bite sized chunks, but for me even -- this is probably the fourth or fifth or sixth time I have heard about this. It was really really helpful. Second, I wanted to thank you and IT's work to be able to get this so that we can access it remotely. I think that has been a big help for me. I always want to spend some time in the CFP and especially in this COVID world it's been hard to get into City Hall early to be able to do that. So, to be able to access it from home has been helpful. Maybe a question for you, Todd, and, then, maybe a follow-up question for either Council President Bernt or you, Mr. Mayor. First question, is -- Todd, is about updating costs. So, let's say, for instance, I want to build a new park in 2032. I have got a ballpark about what that's going to cost today, but not necessarily what it's going to cost ten years from now. What is the obligation of the department director or of your department to kind of factor in inflation cost or other secondary costs that may drive the price up or down as we move across the calendar?

Lavoie: Appreciate the question. Appreciate the words, Luke, on the CFP. Again, glad to be able to help you and your fellow Council Members be informed, so you guys are comfortable for final decisions you guys have to make. To answer the question about the responsibilities or expectations of our directors or any manager who puts in a CFP request, we only ask that they understand what the cost of that product or request is at that time of data entry. The Finance Department is responsible for all inflationary cost calculations and we utilize that data in our forecasting model. So, what we will do is we will take all the standard costs as submitted to us by the management in the CFP, then, we will apply that in our forecast model, which has an inflationary factor for up to 20 -- up

to the year 2040. So, we apply a consistent inflationary factor to personnel, operating, and capital, so that we have a consistent methodology used throughout the City of Meridian and we try to keep it simple for our decision makers on the director side and department side. Just know that today's cost we will inflate for the year 2032.

Cavener: Okay. Thank you for that explanation, Todd. My follow-up question would be -- again, for either Council President Bernt or Mayor Simison, you know, we know that our -- our departments use the CFP process to kind of forecast what we think, you know, budget requests are going to be and we can -- kind of to Todd's point, look and see what we can anticipate in the -- in the '22 budget. My question would be is for -- you know, I think from time to time there are items that the City Council would like to be included as -- as a budget and I think it's -- it's somewhat unfair for a mayor to bring forth a budget and the city council says, oh, by the way we want to add these items and so I would like -- and it doesn't have to be today, but a future discussion about building out that process, so that the Council feels that they have got a framework to get a budget item at least proposed for inclusion, so there aren't any surprises and so that we can work collaboratively, Council and Mayor together, to present a budget that's inclusive of all the requests that are coming, not just from the various departments, but from the City Council as well. And so I don't know if that is adding that into the CFP, recognizing this is just a tool, or if there is a separate framework that we need to look to establish this year, so that we are all kind of rowing in the same direction. So, Council President Bernt, Mr. Mayor, I don't know if you have any thoughts or suggestions on that or if that's something you would want to marinate on, but I would like us to come back to that conversation, if not today at a future point.

Simison: Councilman Bernt?

Bernt: Mr. Mayor. Really interesting that you mention that, Councilman Cavener, because I was just thinking about the same thing about 15 minutes ago, because I know that there has been conversations in the past about certain things, you know, different additions to city staff and such that -- that City Council has been interested in in the past. So, having those discussions I think would make sense and maybe the Mayor and I sit down to see what that process looks like and maybe you and I meet offline to chat more about that as well.

Simison: I'm happy to have a Council CFP -- if you guys would like to populate your own with your own stuff as well.

Cavener: I don't know if there is enough hours in the day.

Simison: Well, that's -- that is part of that process as well and I think that there is a lot of discussion there and a lot of comments, especially what happens when it's the one Council Member that wants it, but they no longer are here. There is a fall off. What happens when the Mayor is no longer here, should it fall off. So, that can exceed two years at a time. Should we only do FY -- or CFP for two years at a time based upon the current elected officials. I don't think it hurts to have a list of items and an ongoing

conversation for what that is from the Council's perspective and I'm more than happy for that, whether or not it finds its way into this CFP for a blueprint process, I think that's a separate conversation to see what makes sense and what doesn't.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: I just want to -- just to say to Councilman Cavener's request or idea, but a fantastic idea, at least to give you the feedback about, you know, additional priorities Council may think need to be reflected in the CFP and, then, I would think that at least that would give you, you know, for the next year some really good feedback on the CFP. I love the idea of making it more collaborative. It doesn't mean that it ultimately gets adopted that way, but, you know, like how we got involved in this strategic plan, I feel like that gave us a much better outcome and I would think that this would do the same thing for us. So, I think that communication could be great.

Hoaglun: Mr. Mayor?

Simison: Councilman Hoaglun.

Hoaglun: Yeah. This is -- it actually ties into Councilman Cavener's question about, Todd, kind of the projection process and -- and how you figure things, but mine was more on the items that are more volatile, because I -- I would like to know how you do your crystal balling for things like -- you know, take fuel prices, for example. I mean we have seen it where they have been super high and, then, they come crashing down and who knows where they are going to be, you know, two years from now. So, how do you guys handle that? How do you work on that? How do you -- and I'm sure you are conservative in terms of looking at things going higher, as opposed to lower, but sometimes those prices do go lower. So, I would like your input on that.

Lavoie: So, Mr. Mayor, Councilman Hoaglun, appreciate the question. We have a -- no, we really don't have a crystal ball. We do the best that we can with the data that we review. So, really, myself, Jenny Field, Brad Purser, the three of us work on the financial projections. We will work with the directors themselves or the managers within the departments to get their input and insight on certain decisions, because they have more of the boots on the ground on some of the operational expenditures, fuels, chemicals, so forth and we will just look at the past results, we will look at the news forecasts, we will use the state of Idaho's economic forecast. We lean on their research team. They have more resources than we do. But, you know, we don't have a crystal ball. We do the best we can with the data that we have and we are conservative. You are a hundred percent correct, Brad. We always have been and we are going to continue to be that way. But we just use the data that we have to best project where we can do and talk to the management, because if they have an operational change, say, hey, we are not going to do as many of this, well, we need less than that. So, we really -- we do rely on the management team to give us guidance on their operations for the upcoming 24 months.

Hoaglund: Mr. Mayor?

Simison: Councilman Hoaglund.

Hoaglund: A follow-up comment to that. I appreciate that, Todd, and -- and overall -- other than the fact that at first I thought I was getting spam from the Finance Department, I do appreciate the fact that you broke that down and we got good information, was able to review it and go through it, and I just appreciate the effort that you and your team have put into the budgeting process. I really think it builds confidence by -- by citizens who pay attention to that sort of thing into what we do in this community, how their money is spent and the transparency that is created by this and it's something that I think really really helps. It's not that people will always agree on how things are -- are spent and what the priorities are, but at the same time there is an understanding. So, that's much appreciated. So, keep up the good work.

Lavoie: Appreciate the good words and, again, transparency and fiscal responsibility has been the keystone since you have been a Council Member or going back to your first term. So, again, we will continue that. I appreciate that.

Simison: Council Woman Perreault.

Perreault: Sorry, Todd, I didn't mean to interrupt you. No. I agree with my fellow Council Members. The -- the preparatory e-mails were very helpful and, yeah, definitely helpful as we -- I mean I -- overall I have understood the whole concept of what the CFP exists for, but understanding the details is -- is highly beneficial. The question I have for you is -- we have talked a lot about estimating expenditures, but I want to talk about how you are calculating the revenue -- how you are calculating the incoming funds and if you could give me a brief understanding of what that looks like, you know, obviously, hopefully, and the expectation is that our funds will increase as our city gets bigger and new construction rolls. We will see how that goes. See what our legislature does. But how have you gotten to the estimates that you know exactly how much can be allocated on an annual basis for the next ten years?

Lavoie: Appreciate the question. So, a quick -- or a high level approach on revenue. The City of Meridian has a very -- I guess consistent revenue sources. The General Fund is primarily funded by property taxes, which is derived from the -- I think 40,000 dwelling units that we have. So, luckily for us, unless the houses or dwelling units get up and leave the city, we have a 99.7 percent I guess revenue collection rate. We know that we are going to collect the revenue because that -- those dwelling units don't leave. So, when you have a revenue collection rate of about 99 percent, our revenue projections are pretty easy to manage. It's really -- are we going to take the three percent and can we estimate what the new construction is over the next ten, 20 years. Those are the two big wildcards for us from that perspective. Our next largest revenue source of the General Fund is the state sharing and there is an agency out there that actually does the calculations for us. We lean on them and we look at our past projections. So, again, we use population -- we use the population, we use the state of Idaho's economic forecast, and we use the third

party agency to allow us to calculate the state revenue sharing, which comprises the -- basically 70 to 80 percent of our revenue source. So, again, pretty easy from a management standpoint from revenue. Our water and wastewater, again, as the 40,000 dwelling units don't get up and leave, we know that they are going to use water. We have an idea of what the average water use is on it on a daily basis, so we can get a pretty good -- 99 percent calculation of what we believe the revenue collection will be for water and sewer, which makes up the majority of the revenue sources in the Enterprise Fund and we use population and our growth committee to tell us what the next ten years will look like and we can extrapolate the revenue sources based on houses, because we know how many houses there are, we know the equivalent residential units, we know how much revenue each residential unit generates. So, again, from a revenue standpoint it's pretty, you know, easy compared to if we made widgets or if we were selling something else. So, you know, we are pretty lucky, we don't have a lot of variables in our revenue sources, so that's why we are pretty confident with our revenue projections for ten years, because of our primary revenue source is based on the 40,000 dwelling units from a water and a property tax standpoint. So, hopefully, that gives you an idea of how we manage our revenue projections from a very top high level.

Perreault: Mr. Mayor?

Simison: Council Woman Perreault.

Perreault: Thank you very much. I think where I was going with that question was we are seeing such significant growth, just curious if you are actively tracking the estimates for what's coming through for what's been approved and what is yet to be -- to be on the tax rolls. I don't know how detailed you get with that. You can only do that, of course, at this point for maybe like the next two years and are you looking at averages of how many new residences are coming into play and also how are you making estimates in regard to commercial construction and -- I don't know how detailed that you want to get. You don't have to. We can keep it at a high level and we can chat later, but just, you know, curious if you see -- obviously we don't have a lucky 8 Ball or a crystal ball. I don't anticipate -- anticipate some significant shifts. We don't know how soon it's going to be before Meridian really is built out within our area of impact. I don't know if there has been any estimates of whether that's 20 years or ten years. I'm curious how that affects your view of the long term.

Lavoie: Appreciate the question and we are happy to get more in the weeds with you offline. I know that you guys have time constraints here, but I get that at the -- the CFP is based on what we conduct here as part of the growth committee. So, the City of Meridian has a growth committee that analyzes the growth data for up to 2040. So, the year 2040 is where we project to. The Planning Department is very involved with that. We get a lot of our data from COMPASS and the traffic and zoning data and we feel that we have pretty good details and understanding what's coming onto the city's books up until 2040. So, we are pretty confident with what we have and we use those data points to tell us how many rooftops are entering the facility, how many multi-family and the commercial is the biggest wildcard, because there is a lot of ebb and flow in that. We

may have one year where it's a million and, then, one year it's 5,000, because they are all in construction. So, the commercial is our biggest wildcard from that, but other than that we are pretty confident with the data that we utilize from our Planning Department staff, our COMPASS neighbors, and the state's economic forecast. So, that's how we -- that's our crystal ball or the lucky 8 Ball.

Simison: Council? Councilman Borton, any further questions, comments? Okay. Thank you very much, Todd. Appreciate it. It's been a fun process. I look forward to starting again like probably tomorrow, but --

Lavoie: You're right. Appreciate your time and have a good night, guys.

EXECUTIVE SESSION

- 17. Per Idaho Code 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and 74-206A(1)(a) To deliberate on a labor contract offer or to formulate a counteroffer.**

Simison: Thank you. So, we have reached Item No. 17 on the agenda.

Bernt: Mr. Mayor?

Simison: Councilman Bernt.

Bernt: This may be a question for Mr. Nary. As soon as he can get up. Perfect timing. Do we have time for this? Do you want to strike this and, then, do -- do we have enough time to do the Executive Session right now? Do you want to do it after the next meeting? What would you prefer?

Nary: Mr. Mayor. Mr. Mayor, Members of the Council, Council Member Bernt, I think the first item, the 74-206(1)(a), I don't know if the Mayor needs more than 20 minutes. So, we could do that.

Bernt: Okay. And just do the --

Nary: And I -- I don't know how much discussion we will have of the second item anyway, so if you opened it I can at least ask that question.

Bernt: Okay.

Nary: And, then, if we need to add it to the regular agenda -- or continue with it on the regular agenda we can.

Bernt: Okay. Mr. Mayor?

Simison: Councilman Bernt.

Bernt: I move that we go into Executive Session for Idaho Code 74-206(1)(a) and 74-206A(1)(a).

Hoaglund: Mr. Mayor?

Simison: Councilman Hoaglund.

Hoaglund: Second the motion.

Simison: I have a motion and a second to go into Executive Session. Is there any discussion? If not, Clerk will call the roll.

Roll call: Bernt, yea; Borton, yea; Cavener, yea; Hoaglund, yea; Strader, yea; Perreault, yea.

Simison: All ayes and we are moved into Executive Session.

MOTION CARRIED: ALL AYES.

EXECUTIVE SESSION: (5:40 p.m. to 5:59 p.m.)

Simison: Do I have a motion to come out of Executive Session?

Hoaglund: Mr. Mayor, I move we come out of Executive Session.

Borton: Second.

Simison: I have a motion and a second to come out of Executive Session. All those in favor signify by saying aye. Opposed nay. The ayes have it.

MOTION CARRIED: ALL AYES.

Hoaglund: Mr. Mayor?

Simison: Councilman Hoaglund.

Hoaglund: I move we adjourn our work session.

Borton: Second.

Simison: I have a motion and a second to adjourn. Is there any discussion on the motion? If not, all in favor signify by saying aye. Opposed nay. The ayes have it and we are adjourned.

MOTION CARRIED: ALL AYES.

MEETING ADJOURNED AT 5:59 P.M.

(AUDIO RECORDING ON FILE OF THESE PROCEEDINGS)

MAYOR ROBERT SIMISON

_____/_____/_____
DATE APPROVED

ATTEST:

CHRIS JOHNSON - CITY CLERK