

City of Meridian FY2024 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	41200	5031	Wages	
20	2135	41206	5031	PT/Seasonal Wages	
20	2135	41210	5031	Overtime	\$ 3,240
20	2135	41304	5031	Uniform Allowance	
20	2135	42021	5031	FICA	\$ 248
20	2135	42022	5031	PERSI	\$ 398
20	2135	42024	5031	Worker's Comp	\$ 114
20	2135	42025	5031	Employee Insurance	\$ -
Total Personnel Costs					\$ 4,000



Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Police MADC: ID State Liquor Div Mini Grant**

Department Name: **Police**

Presenting Department Name: **Police**

Department #: **2135**

Primary Funding Source: **20**

CIP#:

Project #: **5031**

Is this for an Emergency? ☐ Yes ☒ No

New Level of Service? ☐ Yes ☒ No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
20	2135	52710	5031	Community Event - Red Ribbon Week	\$ 800		\$ 800
20	2135	52710	5031	Parent Prevention Packet Supplies	\$ 1,000		\$ 1,000
01	2135	52710	5031	Parent Prevention Packet Supplies	\$ 500		\$ 500
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
Total Operating Expenditures					\$ 2,300	\$ -	\$ 2,300

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	33100	5031	Grant Revenue	\$ 5,800
01	2135	34800	2135 015	MADC Donation	\$ 500
20	2135		5031		
Total Revenue/Donations					\$ 6,300

Acknowledgement

Date

Todd Lavoie **2-6-24**

Department Director

REVIEWED

By Todd Lavoie at 4:30 pm, Feb 08, 2024

jfields 2.8.24

Chief Financial Officer

Approved Luke Cavener via email 2.8.24

Council Liaison

Luke Cavener **2-9-24**

Mayor

Total Amendment Request \$ -

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Department Name: _____ Police MADC: ID State Liquor Div Mini Grant
Personnel	\$	4,000	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: ➤ Department will send Amendment with Directors signature to Finance (Budget Manager) for review ➤ Finance will send Amendment to Council Liaison for signature ➤ Council Liaison will send signed Amendment to Mayor ➤ Mayor will send signed Amendment to Finance (Budget Manager)
Operating	\$	2,300	\$ -	\$ -	\$ -	\$ -	
Capital	\$	-	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 6,300	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 6,300							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
Council approval to spend grant funds on one (1) Shoulder Tap/Compliance Check for under aged drinking - either by establishment selling to minors, or citizens buying alcohol for minors and for presentors for 'Red Ribbon Week' in the Meridian Schools	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
Grant funding was awarded on Dec 26, 2023 - award decision was not known during budget cycle.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
Grant funds are being released to the City in January 2024 and expenses will be incurred during FY24	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
Grant Revenue - revenue neutral budget amendment. MADC donation was received and posted to CR24-000650	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

From: Catie Wiseman <Catie.Wiseman@liquor.idaho.gov>
Sent: Tuesday, December 26, 2023 4:01 PM
To: Kendall Nagy <knagy@meridiancity.org>
Cc: Jeff Anderson <jeff.anderson@liquor.idaho.gov>; Tony Faraca <tony.faraca@liquor.idaho.gov>
Subject: CONGRATULATIONS! 2023-2024 Idaho State Liquor Division Mini Grant Awardee - MADC

External Sender - Please use caution with links or attachments.

Dear Kendall Nagy:

On behalf of the National Alcohol Beverage Control Association (NABCA) Board of Directors and the Idaho State Liquor Division (ISLD), it is my pleasure to inform you that your request for support of your “MADC: Evidence Based Prevention Strategies” was selected as an awardee of the 2023-2024 Idaho State Liquor Division Alcohol Education Mini-Grant Program. The amount granted is \$5,800. We appreciate the work you are doing and hope this grant will help you in your efforts. We will be processing the invoice this week so you should see a check in the next couple of weeks.

Recipients of awards are requested to disclose any and all activity funded by grant dollars, including announcements, promotional materials, or other undertakings, as funds from the ISLD and NABCA. As you create any posters, flyers, brochures, or other media materials, please use the logos as appropriate. Distribution of awards is conditioned on recipient’s compliance

with any proposal submitted or any terms and conditions accompanying the educational award. By gifting this award, ISLD or NABCA assumes no liability for any activity undertaken by recipient using award funds. I have attached our report guidelines that will be requested in August 2024. Please review those so you know what is expected after your project has completed.

Please keep me informed throughout your planning process and let me know if there is any way the ISLD can be helpful and perhaps a part of your program. We would like to continue to be a resource to you and applaud your efforts in raising alcohol awareness. We appreciate you!

Congratulations!
Catie

Catie Wiseman
Deputy Director of Administrative Services
Idaho State Liquor Division

MixBlendEnjoy.com | Liquor.Idaho.gov
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