

City of Meridian FY2021 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE): _____

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5210	41200	0	Wages	
01	5210	41206	0	PT/Seasonal Wages	
01	5210	41210	0	Overtime	
01	5210	41304	0	Uniform Allowance	
01	5210	42021	0	FICA	\$ -
01	5210	42022	0	PERSI	\$ -
01	5210	42023	0	Worker's Comp	\$ -
01	5210	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Net Zero Amendment for Downtown Site Furnishings**

Department Name: Parks

Presenting Department Name: Parks

Department #: 5210

Primary Funding Source: 1

CIP#: _____

Project #: _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	5210	53200	0	Decorative Bench and Parts Replace	\$ 3,541		\$ 3,541
01	5210	53200	0	32 Downtown Banners	\$ 1,571		\$ 1,571
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
01	5210		0				\$ -
Total Operating Expenditures					\$ 5,112	\$ -	\$ 5,112

Is this for an Emergency? Yes No

New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval _____

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5210		0		
01	5210		0		
01	5210		0		
01	5210		0		
01	5210		0		
01	5210		0		
Total Capital Outlay					\$ -

Acknowledgement **Date**

Steve Siddoway 12/21/20

Department Director

APPROVED

By Todd Lavoie at 12:10 pm, Dec 22, 2020

Chief Financial Officer

Brad Hoag 12-21-20

Council Liaison

[Signature] 12-22-20

Mayor

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5200	34230	0	MDC Reimbursement Revenue	\$ 5,112
01	5210		0		
01	5210		0		
Total Revenue/Donations					\$ 5,112

Total Amendment Request **\$ -**

Total Amendment Cost - Lifetime

BP 12/22/2020

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Prior Year(s) Funding	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Department Name: <u>Parks</u> Title: <u>Net Zero Amendment for Downtown Site Furnishings</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating	\$ 5,112	\$ -	\$ -	\$ -	\$ -	
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 5,112	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 5,112						

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested? Authorization to spend \$5112.00 on Downtown Benches, Replacement Parts and one set (32) of banners that mount on Main Street Light Poles. Upon Purchase, collect reimbursement from MDC. Reference 6a-2021 MOA MDC and City for Historic Banners. In addition Reference 7a-2021 MOA MDC and City for Replacement and Repair of Streetscape Improvements.	
2. Why was this budget request not submitted during the current fiscal year budget cycle? MOA implemented Dec 2020	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle? Replacements will be needed prior to 10/2021	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request. Reimbursable from MDC	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan? Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments. No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments? 	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.