

City of Meridian FY2021 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE): _____

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	41200	5031	Wages	
20	2135	41206	5031	PT/Seasonal Wages	
20	2135	41210	5031	Overtime	
20	2135	41304	5031	Uniform Allowance	
20	2135	42021	5031	FICA	\$ -
20	2135	42022	5031	PERSI	\$ -
20	2135	42023	5031	Worker's Comp	\$ -
20	2135	42025	5031	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Police MADC: ID State Liur Div. Mini Grant
 Department Name: Police
 Presenting Department Name: Police
 Department #: 2135
 Primary Funding Source: 20
 CIP#: n/a
 Project #: 5031

Is this for an Emergency? Yes No
 New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
20	2135	52710	5031	Community Event - Red Ribbon Week	\$ 1,500		\$ 1,500
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
Total Operating Expenditures					\$ 1,500	\$ -	\$ 1,500

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	33100	5031	Grant Revenue	\$ 1,500
20	2135		5031		
20	2135		5031		
Total Revenue/Donations					\$ 1,500

Acknowledgement

Date

Jeff Lavoie 12-16-2020
 Department Director

APPROVED
 By Todd Lavoie at 3:56 pm, Dec 16, 2020

BP 12/16/2020

Chief Financial Officer

APPROVED
 By Joe Borton, 12/16/2020 4:45 p.m.

Council Liaison

Joe Borton 12-17-20
 Mayor

Total Amendment Request \$ -

Total Amendment Cost - Lifetime

City of Meridian FY2021 Budget Amendment Form

	Prior Year(s) Funding	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Title: <u>Police MADC: ID State Liur Div. Mini Grant</u> Department Name: <u>Police</u>
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating		\$ 1,500	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -	\$ -	\$ -	\$ -	\$ -	
Total	-	\$ 1,500	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost:							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

- 1. Describe what is being requested?**

Spending authority of grant funds from ID State Liquor Division for Red Ribbon Week speaker.

- 2. Why was this budget request not submitted during the current fiscal year budget cycle?**

Grant funding awarded December 15, 2020 - award decision not known during budget cycle.

- 3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?**

Grant funds are on State fiscal cycle not City cycle.

- 4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.**

Grant revenue/funding revenue neutral budget amendment.

- 5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?**

Yes, police education and prevention through MADC.

- 6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.**

No.

- 7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)**

no

- 8. Is the amendment going to result in the disposal of an asset? (Yes or No)**

no

- 9. Any additional comments?**

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



IDAHO STATE LIQUOR DIVISION
2020-2021 Alcohol Education
Mini Grant Program Report Guidelines

2020-2021 Education Mini Grant Program Report Guidelines

ISLD Mini Grant Education Award winners must submit a detailed report of the project that was funded upon completion of the project or by June 30, 2021. Please include details of the project process and products and how project strategies and objectives were met.

A description of what should be included in your report is listed below:

- Describe the activity that the ISLD Mini Grant Education Award was used to fund. Please provide detail on how funds were used and in what amounts. If there is more than one activity, please provide a description for each one. Include as much detail as necessary and include the audience(s) targeted by this activity. Was there a strong focus on underage and/or dangerous drinking?
- If possible, list other sources that funded this activity and the approximate amount that were provided.
- What role did the ISLD agency play in this activity?
- How did this activity contribute to the prevention of irresponsible use of alcohol?
- How did this activity encourage community involvement and/or coalition building?
- What were the overall results of this funded activity?

Your report should be completed in a Word Document format or as a PDF file.

Please provide any products, reports, announcements or other materials (i.e. brochures, press materials, pictures, flyers, etc.) generated by the funded activity. You may reach out to Catie Wiseman with any questions about your project and/or report at either (208)947-9410/ catie.wiseman@liquor.idaho.gov.

Thank you for your efforts in raising alcohol awareness!

Legal Disclosure

As part of all announcements made or promotional material distributed concerning activities funded by this award, recipients are requested to disclose that the activity was funded, in whole or in part, by funds from the Idaho State Liquor Division (ISLD) and the National Alcohol Beverage Control Association (NABCA). Distribution of awards is conditioned on recipient's compliance with any proposal submitted or any terms and conditions accompanying the education award. By making this award, ISLD or NABCA assumes no liability for any activity undertaken by recipient using award funds.

Brad Purser

From: Catie Wiseman <Catie.Wiseman@liquor.idaho.gov>
Sent: Tuesday, December 15, 2020 11:59 AM
To: Kendall Nagy
Cc: Jeff Anderson; Tony Faraca
Subject: CONGRATULATIONS! 2020-2021 Idaho State Liquor Division Mini Grant Awardee - MADC
Attachments: 2020-2021 ISLD Mini Grant Program Report Guidelines.pdf; ISLD_LOGO_FINAL.JPG; nabca.png

Follow Up Flag: Follow up
Flag Status: Completed

External Sender - Please use caution with links or attachments.

Dear Ms. Kendall Nagy,

On behalf of the National Alcohol Beverage Control Association (NABCA) Board of Directors and the Idaho State Liquor Division (ISLD), it is my pleasure to inform you and the Meridian Anti-Drug Coalition that your request for support of your “Red Ribbon Week: Be Safe and Sober Assembly Speaker” project was selected as an awardee of the 2020-2021 Idaho State Liquor Division Alcohol Education Mini-Grant Program. The amount granted is \$1,500.00. You will receive a check by mail for the total amount gifted approximately the first week of January.

Recipients of awards are requested to disclose any and all activity funded by grant dollars, including announcements, promotional materials, or other undertakings, as funds from the ISLD and NABCA. As you create any posters, flyers, brochures, or other media materials, please use our attached brand marks appropriately. A final review would be great when possible. Distribution of awards is conditioned on recipient’s compliance with any proposal submitted or any terms and conditions accompanying the educational award. By gifting this award, ISLD or NABCA assumes no liability for any activity undertaken by recipient using award funds. I have attached our report guidelines that will be requested in June 2021. Please review those so you know what is expected after your project has completed.

Please keep me informed throughout your planning process and let me know if there is any other way the ISLD can be helpful and perhaps a part of your program. We would like to be a resource to you if at all possible. We applaud your efforts in raising alcohol awareness and for helping change the environment in your community regarding underage and dangerous drinking. We appreciate you!

Congratulations!
Catie

Catie Wiseman

People and Community Manager

Idaho State Liquor Division

1349 E Beechcraft Court

Boise, ID 83716

O: (208) 947-9410

C: (208) 871-0929

<https://liquor.idaho.gov>

<https://mixblendenjoy.com>