

City of Meridian FY2024 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3590	41200	10567	Wages	
60	3590	41206	10567	PT/Seasonal Wages	
60	3590	41210	10567	Overtime	
60	3590	41304	10567	Uniform Allowance	
60	3590	42021	10567	FICA	\$ -
60	3590	42022	10567	PERSI	\$ -
60	3590	42024	10567	Worker's Comp	\$ -
60	3590	42025	10567	Employee Insurance	\$ -
Total Personnel Costs					\$ -



Please only complete the fields highlighted in Orange.

Amendment Details

Title: **E. Idaho Ave. Water/Sewer Main Replacement Project**

Department Name: Public Works

Presenting Department Name: Public Works

Department #: 3590

Primary Funding Source: 60

CIP#:

Project #: 10567

Is this for an Emergency? ☐ Yes ☒ No

New Level of Service? ☐ Yes ☒ No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
60	3590		10567				\$ -
Total Operating Expenditures					\$ -	\$ -	\$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3590	95000	10567	Sewer Main Replacements	\$ 460,500
60	3590	80150	10567	ACHD's Portion of Project	\$ 302,612
60	3590		10567		
60	3590		10567		
60	3590		10567		
60	3590		10567		
Total Capital Outlay					\$ 763,112

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3590	33120	10567	ACHD Reimbursement	\$ 302,612
60	3590		10567		
60	3590		10567		
Total Revenue/Donations					\$ 302,612

Acknowledgement

Date

2/27/24

Department Director

REVIEWED

By Todd Lavoie at 1:09 pm, Feb 27, 2024

jfields 2.27.24

Chief Financial Officer

Approved Doug Taylor via email 2.27.24

Council Liaison

2-27-24

Mayor

Total Amendment Request \$ 460,500

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -
Capital	\$ 290,410	\$ 763,112				
Total	\$ 290,410	\$ 763,112	\$ -	\$ -	\$ -	\$ -
		Total Estimated Project Cost: \$ 1,053,522				

Department Name: Public Works

Title: E. Idaho Ave. Water/Sewer Main Replacement Project

Instructions for Submitting Budget Amendments:

- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
- > Finance will send Amendment to Council Liaison for signature
- > Council Liaison will send signed Amendment to Mayor
- > Mayor will send signed Amendment to Finance (Budget Manager)
- > Finance (Budget Manager) will send approved copy of Amendment to Department
- > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?

The low bid for the sewer portion of the E Idaho Water/Sewer Main Replacement project came in higher than the available funds for this project. The difference between the available sewer funds and low bid is being requested so we can move forward with the construction of the project.

2. Why was this budget request not submitted during the current fiscal year budget cycle?

This project was included in the FY24 budget - total based on previous estimates. When the bid came in, the sewer cost was more than budgeted. Factors that played a part in the increase of the project budget are: a full width road project was added by ACHD, construction phasing and requirements were put in place in response to business owners' concerns, sewer mains were added in NE 2nd St to serve fronting businesses and materials and labor costs increased.

3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?

This is a high-profile project and Public Works engaged the public, especially the business community, early in anticipation of the construction to be completed. The proposed timeline has already been adjusted numerous times and delaying the project to fiscal year 2025 would very likely lead to frustration by the business owners and public in general.

4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.

Enterprise Fund

5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?

Yes - Public Health and Safety

6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.

No

7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)

No

8. Is the amendment going to result in the disposal of an asset? (Yes or No)

No

9. Any additional comments?

Total Amendment Request \$ 460,500

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



Mayor Robert E. Simison

City Council Members:

Joe Borton, President

Liz Strader, Vice President

Doug Taylor

John Overton

Anne Little Roberts

Luke Cavener

TO: Mayor Robert E. Simison
Members of the City Council

FROM: Tyson Glock
Staff Engineer II

DATE: 2/23/24

**SUBJECT: FY24 BUDGET AMENDMENT IN THE AMOUNT OF \$460,500 FOR THE
E. IDAHO AVE, N MERIDIAN RD TO NE 6TH ST. WATER AND SEWER
MAIN REPLACEMENT PROJECT**

REQUESTED COUNCIL DATE: 3/5/2024

I. RECOMMENDED ACTION

A. Move to:

1. Approve the \$460,500 Budget Amendment for the E. Idaho Ave, N. Meridian Rd. to NE 6th St. Water and Sewer Main Replacement Project
2. Authorize the Mayor to sign the amendment

II. DEPARTMENT CONTACT PERSONS

Tyson Glock, Staff Engineer II	208-489-0358
Kyle Radek – Assistant City Engineer	208-489-0343
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

III. DESCRIPTION

A. Background

Public Works plans an annual budget each FY to replace aging infrastructure. Aging infrastructure projects are selected based on numerous variables including age, material, location, and impact. Some of the City's oldest infrastructure exists in the downtown core. Portions of the sewer main in the downtown Meridian core are approaching 100 years in age and water mains are over 60 years in age and inferior materials. The sewer is already showing signs of failure. A portion of this project falls within downtown business sector and impacts a multitude of

businesses. Public Works has engaged the business community and included strategies in the design to limit business disruptions. Additionally, ACHD would like to partner with the City and install a full width road replacement along the portion of E Idaho that is impacted. ACHD will reimburse the City for the cost of their work.

B. Reason for Amendment

This project was planned for in the FY24 budget in the Water and Sewer Line Replacement budgets. Public Works recently opened bids for this project with the low bid falling within the budget for Water Replacements but being higher than the available Sewer Replacement funds. Some reasons that the bid is higher than the anticipated amount are:

- ACHD full width road widening was added to the plans
- Construction phasing and requirements in response to concerns of property/business owners in the downtown area
- Sewer mains were added on NE 2nd St to serve fronting businesses
- Cost of materials and labor have increased since the previous cost estimate that was used to project funds

IV. IMPACT

A. Project Funding Recap:

E. Idaho Ave. Project #10567	60-3590-95000
Total Sewer Replacement Budget Available for Project	\$3,029,000
Total Sewer Funding Needed for Project	\$3,489,500
Funding Shortage (Budget Amendment)	(\$460,500)

V. ALTERNATIVES

- a. The Sewer mains could be CIPP lined. This approach would extend the life of the sewer but it would be a temporary fix (CIPP systems last between 10-50 years). This would not address hydraulic issues as the sewer mains are not constructed to current standards and mains would still be located in the alleys which do not offer enough room for maintenance and operation equipment. Additionally this would not address aging water mains which have an increased chance of breaking.
- b. The project could be cancelled or postponed. This would allow the existing mains to further deteriorate. Eventually the sewer/water will fail and require repairs and replacements. However, it would not be a planned replacement/repair but would need to be done under emergency circumstances. Additionally, Public Works has been engaging the public,

especially the business community in anticipation of this project. A delay or not moving forward with the project may cause some frustrations.

Approved for Council Agenda: 

