

## City of Meridian FY2024 Budget Amendment Form



### Personnel Costs

Full Time Equivalent (FTE): -

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5290	41200	11389	Wages	
01	5290	41206	11389	PT/Seasonal Wages	
01	5290	41210	11389	Overtime	
01	5290	41304	11389	Uniform Allowance	
01	5290	42021	11389	FICA	\$ -
01	5290	42022	11389	PERSI	\$ -
01	5290	42024	11389	Worker's Comp	\$ -
01	5290	42025	11389	Employee Insurance	\$ -
<b>Total Personnel Costs</b>					<b>\$ -</b>

Please only complete the fields highlighted in Orange.

### Amendment Details

Title: **Transfer of Reimbursed Funds for Pathway Construction**

Department Name: Parks and Recreation

Presenting Department Name: n/a

Department #: 5290

Primary Funding Source: 1

CIP#: 93401

Project #: 11389

Is this for an Emergency?  Yes  No

New Level of Service?  Yes  No

### Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
01	5290		11389				\$ -
<b>Total Operating Expenditures</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Clerks Office Stamp*

Date of Council Approval \_\_\_\_\_

### Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5290	93401	11389	Pathway Development	\$ 70,000
<b>Total Capital Outlay</b>					<b>\$ 70,000</b>

### Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5290	34920	11389	Cash Donation for Capital Outlay	\$ 70,000
<b>Total Revenue/Donations</b>					<b>\$ 70,000</b>

Acknowledgement	Date
Steve Siddoway Department Director	11/16/23
<div style="border: 1px solid black; padding: 5px; background-color: #e1eef6; display: inline-block;"> <b>REVIEWED</b>                      By Todd Lavoie at 4:22 pm, Nov 16, 2023                 </div>	
Chief Financial Officer  Approved John Overton via email 11.17.23	
Council Liaison 	11-20-23
Mayor 	

jfields 11.16.23

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### Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -
Capital		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mayor  
**Title: Transfer of Reimbursed Funds for Pathway Construction**

- Instructions for Submitting Budget Amendments:**
- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
  - > Finance will send Amendment to Council Liaison for signature
  - > Council Liaison will send signed Amendment to Mayor
  - > Mayor will send signed Amendment to Finance (Budget Manager)
  - > Finance (Budget Manager) will send approved copy of Amendment to Department
  - > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

**Total Estimated Project Cost: \$ -**

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?  

ACHD was conditioned to construct a pathway as part of the development approval process for their new maintenance facility on Ustick Rd. Parks was working on the Fivemile Pathway adjacent to their site. Because we had plans to construct the pathway across and beyond their facility we offered to bid and construct the full run of pathway as long as ACHD reimbursed us for the full cost of their conditioned segment. This was done to realize a economy of scale on the entire project and build it at one time instead of waiting for the new facility to construct. On 12-6-22 the City entered into a MOA with ACHD that says we construct, and ACHD will reimburse us for the cost of the path on their property. The pathway has been completed and ACHD has reimbursed the city 70,000 for the cost of the path. This budget amendment is the mechanism to place these funds back in our pathways GL.
2. Why was this budget request not submitted during the current fiscal year budget cycle?  

This amount was already budgeted, this request moves the reimbursement back into our pathways GL.
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?  

Moving the funds that were received now is preferred.
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.  

The reimbursement was placed in the general fund.  
\$70,000 was received on 10/11/23 posted in CR24-00070
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?  

Yes, securing resources and partnerships to support growth is one of the strategies for responsible growth.
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.  

No.
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No) no
8. Is the amendment going to result in the disposal of an asset? (Yes or No) no
9. Any additional comments?

**Total Amendment Request \$ -**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall*

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