City of Meridian FY2025 Budget Amendment Form

MERIDIAN IDAHO

Please only complete the fields highlighted in Orange.

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2217	41200	0	Wages	
01	2217	41206	0	PT/Seasonal Wages	
01	2217	41210	0	Overtime	
01	2217	41304	0	Uniform Allowance	
01	2217	42021	0	FICA	$ -
01	2217	42022	0	PERSI	$ -
01	2217	42023	0	Worker's Comp	$ -
01	2217	42025	0	Employee Insurance	$ -
				Total Personnel Costs	$ -

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	2217	54000	0	Equipment - Water Softener	$ 12,000		$ 12,000
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
01	2217		0				$ -
				Total Operating Expenditures	$ 12,000	$ -	$ 12,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2217		0		
01	2217		0		
01	2217		0		
01	2217		0		
01	2217		0		
01	2217		0		
				Total Capital Outlay	$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2217		0		
01	2217		0		
01	2217		0		
				Total Revenue/Donations	$ -

Amendment Details

Title: **Water Softener for Station #7**

Department Name: Fire

Presenting Department Name: Fire

Department #: 2217

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? ☐ Yes ☑ No

New Level of Service? ☐ Yes ☑ No

Clerks Office Stamp

Date of Council Approval____________

Acknowledgement	Date
[signature] Department Director	02.18.25
REVIEWED *By Todd Lavoie at 1:12 pm, Feb 18, 2025* Chief Financial Officer	
Approved Liz Strader via email Council Liaison	2.24.25
[signature] Mayor	2-24-25

jfields 2.18.25

Total Amendment Request $ 12,000

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Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029
Personnel		$ -	$ -	$ -	$ -	$ -
Operating		$ 12,000	$ -	$ -	$ -	$ -
Capital		$ -				
Total	$ -	$ 12,000	$ -	$ -	$ -	$ -

Total Estimated Project Cost: $ 12,000

Department Name: Fire

Title: **Water Softener for Station #7**

Instructions for Submitting Budget Amendments:

- Department will send Amendment with Directors signature to Finance (Budget Manager) for review
- Finance will send Amendment to Council Liaison for signature
- Council Liaison will send signed Amendment to Mayor
- Mayor will send signed Amendment to Finance (Budget Manager)
- Finance (Budget Manager) will send approved copy of Amendment to Department
- Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?

Water softener system for Fire Station #7.

2. Why was this budget request not submitted during the current fiscal year budget cycle?

We have noticed an increase of hard water buildup throughout the Fire Station #7. The water calcification is currently affecting appliances, sink, showers, etc.

3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?

Investing in a water softener sooner than later will help extend the lifespan of essential equipment, reduces operational cost and enhances overall station efficiency and avoid any additional calcium buildup in the plumbing. This is a practical solution for maintaining a high functioning Fire Station.

4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.

This purchase would be funded through General Fund, fund balance.

5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?

Yes. Aligns with departments strategic plan and CFP request for Station Remodels.

6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.

N/A

7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No) — No

8. Is the amendment going to result in the disposal of an asset? (Yes or No) — No

9. Any additional comments?

Total Amendment Request $ 12,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.