



City of Meridian FY 2020 Budget Request Form

CFP Request Title: 10. Tenant Improvement - Police Building

Request Priority: N/A

This Request Is For: Upgrade(s)

Department Name Police

Dept. Represent. Scott Colaianni

Department No. 2110

Personnel Costs				
Fund No	Dept No	G L No	GL Description	Ongoing

Operating Expenditures					
Fund No	Dept No	G L No	GL Description	Ongoing	One Time

Capital Outlay				
Fund No	Dept No	G L No	GL Description	One-Time
07	2110	96011	CIP - Police Station	\$592,500.00
01	2110	96011	CIP - Police Station	\$407,500.00

Revenue					
Fund No	Dept No	G L No	GL Description	Ongoing	One Time

Revenue \$0.00

Total Personnel Costs \$0.00

Total Operating Exp. \$0.00

Total Capital Outlay \$1,000,000.00

Total Budget Request \$1,000,000.00

Total Ongoing \$0.00

Total One Time \$1,000,000.00

Total Budget Request Cost - Lifetime							
Prior Funds		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
\$0.00	Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0.00	Operating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	Capital	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
	Revenues	\$0.00					\$0.00
\$0.00	Total	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00



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Request Justification

Is the request required to meet legal, compliance, or regulatory mandates? No

Does the request address a safety concern for employees or citizens? Yes

Is the request needed to accommodate and support growth? Yes

Does the request align with either the City's or the Department's Strategic Plan? Yes

Strategic Alignment Details: Improvements to the Police Administration building align with our responsive government goal to improve operational efficiency and organizational excellence.

Plan Level	Alignment
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Is the intent of this request to improve service to customers? No

Is this request needed to maintain existing service to customers? Yes

Does this request include any needed Equipment or Software that utilize the City's network? No

Is the request going to result in the disposal of an asset? No



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Narrative: There are many areas of the building that need improved to keep up with the growing number of staff. The following are projects we are evaluating for space analysis, planning and possible construction for completion in FY20:

The office space between the locker rooms might be eliminated to create larger locker rooms with more capacity and improved features such as a private Mother's Room on the Women's side and private showers in the Men's. (not yet estimated)

There is a storage room attached to the Patrol Reports area that would be better used as an office. (not yet estimated)

There is office space upstairs that can be reconfigured to allow room for more employees. (not yet estimated)

The Public Meeting Room could be converted to office space. (no estimate yet)

We might reclaim the Probation and Parole office in the lobby, would need updated. (no estimate yet)

The Records Supervisor Office is very large and the space can accommodate more workstations. In order to for the Records Supervisor to keep a private space with a door we need to add a wall in the middle of the room and then open up the existing wall by the Records entrance. This will decrease the size of the Supervisor Office and create more open area for the Data Clerks. This request has been reviewed and estimated by Capital Project Manager, Stacy Redman. (About \$7900.00)

Workstation improvements needed in Evidence. Lt. Leslie has met with vendor and received an estimate to install stations with stainless steel counters etc. (About \$5500.00)

We need to modify the existing chain link fence storage space inside the K-9 building to add a chain link wall in the center of the space and a second access gate so that one section can be used for SWAT gear storage and the other side will be kept as secure Evidence storage. Estimated by Cascade Fence (\$985.00)

The shower in the Men's locker room needs shelving added to the tile walls for storage of bottles and personal care items that cannot be put away in lockers when wet. This improvement will alleviate the plastic shelf sitting on the floor and increase cleanliness. We would add the same shelves in the Women's showers at the same time. Estimated by SBI contracting (\$930.00)

The Sallyport needs improved organization and items need moved off the floor to facilitate cleaning and pest control. Hanging the bikes on the wall would help with this. Not sure about installation costs but the racks are available through many vendors. (About \$900.00)