

Meeting Minutes

Meridian Transportation Commission

Monday, August 4, 2025

Council Chambers – Meridian City Hall • 33 East Broadway Ave., Meridian, Idaho

Roll Call

MEMBERS

☒ David Ballard

☒ Walter Steed

☐ Zach Shoemaker

☒ Ryan Lancaster

☒ Stephen Lewis

☒ Tracy Hopkins

☒ Jared Smith

☒ Tom LeClaire

☐ Lilly Miller

EX-OFFICIO

☒ Kelly Bruner (ACHD)

☒ Austin Miller (COMPASS)

☒ Miranda Carson (WASD)

☐ Kate Dahl (VRT)

☒ Justin Price (ITD)

OTHERS PRESENT

☐ Sgt. Tara Smith (Police)

☒ Ali Breshears (Legal)

☒ Hether Hill (Com. Dev.)

Adoption of the Agenda

Motion by the Chair to amend the agenda and move item number 4 (Centrepont Commercial Traffic Circulation Safety) to number 9 (Staff Communications) - all ayes.

Approval of Minutes

1. June 2, 2025

Motion to approve by Commissioner Hopkins, 2nd by Commissioner LaClaire - all ayes.

Old Business Items

2. Transportation Projects Update – Hether Hill

Ms. Hill began on Page 6 of the packet and recommended the Commission review the updates provided in bolded text through page 13. Ms. Hill highlighted segments of the Meridian Downtown Pedestrian Improvements Project that have been completed.

New Business Items

3. Amendments to Title 11 - Unified Development Code - Bill Parsons

Mr. Parsons discussed Unified Development Code (UDC) changes that have been presented to the Planning and Zoning Commission and are scheduled to be before City Council on August 12th. The discussion was focused on drive-through establishments and proposed changes to better define the standards and eliminate the need for requiring a Conditional Use Permit.

4. Commission Bylaws Discussion - Ali Breshears (City Attorney's Office)

Ms. Breshears discussed the process of adopting new bylaws. The City Attorney's Office is looking to take all commission bylaws to Council as a single resolution. The bylaws template included in the agenda packet can be modified to suit each commission's needs. The approval process is for the commission to adopt the bylaws, which are then subject to approval by the Mayor and City Council. There was discussion amongst all Commissioners about questions,

concerns and requests for modifications. Commissioner LeClaire made a motion for the Ordinance and Development Subcommittee to convene and review bylaws on August 25th at 2:30pm, 2nd by Commissioner Lewis – all ayes.

5. Canyon County Transit Day Survey Data - Kate Dahl

Ms. Dahl shared a PowerPoint presentation on survey results Valley Regional Transit received as part of their Canyon County Transit Day as it relates to public transit. Detailed information was provided in the agenda packet as well.

6. September Field Trip

Discussion ensued related to the September field trip to ACHD's Traffic Operations Center. The date has yet to be scheduled, however, Kelly Bruner with ACHD is actively working on finding availability. Once dates are available, they will be shared with the Commission for scheduling and noticing.

7. Ex-Officio Updates

Kelly Bruner –Five Year Plan draft will be available August 14th for public comment; FY26 Budget will be available August 6th, with adoption scheduled for August 27th ; ACHD was awarded an \$18M RAISE grant.

Austin Miller – Communities in Motion 2055 is underway and is expected to be adopted in December 2027; FY2025-2031 Regional Transportation Improvement Program; Leadership in Motion nominations – last day to submit is September 26th.

Kate Dahl – VRT is working on Valley Connect 3.0 – their long range transit plan.

Miranda Carson – bus drivers substitutes are in need; registration for students to be bussed has closed; schools starts August 13th.

Justin Price – Work on the SH-16/44 Interchange starts this week and is expected to continue through 2027; micro surfacing on Eagle Road will take place soon, as well as work on the variable speed signs and changes to U-turn movements.

8. Staff Communications

Staff Communications began with original agenda item number 4 – Centrepont Commercial Traffic Circulation Safety. There was lengthy discussion amongst the Commission and City staff on the topic. Staff requested the Commission provide feedback on what sort of treatments the Commission may recommend in addressing traffic safety prior to the City engaging in conversations with adjacent property owners. Aerial photos and drone footage were shown to provide context as it relates to the private drive aisle intersection. Two of the three regular correspondence items were requested to be added to the next meeting's agenda – Woodbridge Subdivision Traffic Concerns and Pine, Black Cat to Ten Mile (Correspondence Item Numbers 1 and 2).

Future Meeting Topics

- 9. ACHD Master Street Map Changes – Arterial Corridor Preservation (Cherry Lane)**
- 10. Capital Investments Citizens Advisory Committee (CICAC) Update**

Next Meeting Date

August 28th, 2025 (Special Meeting)

Adjournment

Motion by Commissioner Lewis, 2nd by Commissioner Ballard - all ayes.

(AUDIO RECORDING AVAILABLE UPON REQUEST)

APPROVED:

WALTER STEED, CHAIR

DATE

ATTEST:

CHRIS JOHNSON (City Clerk)

DATE