

City of Meridian FY2025 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
3590	65	41200	11230	Wages	
3590	65	41206	11230	PT/Seasonal Wages	
3590	65	41210	11230	Overtime	
3590	65	41304	11230	Uniform Allowance	
3590	65	42021	11230	FICA	\$ -
3590	65	42022	11230	PERSI	\$ -
3590	65	42023	11230	Worker's Comp	\$ -
3590	65	42025	11230	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
3590	65		11230				\$ -
Total Operating Expenditures					\$ -	\$ -	\$ -

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
3590	65	96101	11230	Aeration Basin Construction	\$ 2,500,000
3590	65		11230		
3590	65		11230		
3590	65		11230		
3590	65		11230		
3590	65		11230		
Total Capital Outlay					\$ 2,500,000

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
3590	65		11230		
3590	65		11230		
3590	65		11230		
Total Revenue/Donations					\$ -



Please only complete the fields highlighted in Orange.

Amendment Details

Title: Aeration Basin 1-4 Retro & 9/10
 Department Name: Public Works
 Presenting Department Name: Public Works
 Department #: 65
 Primary Funding Source: 3590
 CIP#:
 Project #: 11230

Is this for an Emergency? ☐ Yes ☒ No
 New Level of Service? ☐ Yes ☒ No

Clerks Office Stamp

Date of Council Approval

Acknowledgement

Date

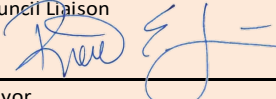

 Department Director
REVIEWED
 By Todd Lavoie at 8:17 am, Jun 02, 2025

5/28/25

Chief Financial Officer

Approved Doug Taylor via email 6.2.25

Council Liaison


 Mayor
 6-2-25

Total Amendment Request \$ 2,500,000

jfields 5.30.25

City of Meridian FY2025 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Department Name: Public Works Title: Aeration Basin 1-4 Retro & 9/10
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: ➤ Department will send Amendment with Directors signature to Finance (Budget Manager) for review ➤ Finance will send Amendment to Council Liaison for signature ➤ Council Liaison will send signed Amendment to Mayor ➤ Mayor will send signed Amendment to Finance (Budget Manager)
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	
Capital	\$ 16,800,000	\$ 14,700,000	\$ 3,900,000				
Total	\$ 16,800,000	\$ 14,700,000	\$ 3,900,000	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ 35,400,000							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

- Describe what is being requested?
A budget amendment in the amount of \$2,500,000.00 is being requested for the construction phase of the Aeration Basin 1-4 retrofit and 9 & 10 Ugrades at the Wastewater Resource Recovery Facility. The contractor is ahead of schedule and more FY25 budget than was allocated is needed so as not to slow the work progress. This amendment will not result in an increase to the construction contract/project cost as a whole, but will allow the contractor to continue work in FY25 thus reducing the budget request for FY26.
- Why was this budget request not submitted during the current fiscal year budget cycle?
In FY25, Public Works requested \$12,200,000 for the project. JC Constructors is completing construction and needs more budget than was projected for this fiscal year to expedite the completion date of this IPDES-Permit-Required project. The overall construction cost/project cost will not go up as a result of this amendment; the timing of the work / payments for the work are being moved up.
- What is the explanation for not submitting this budget request during the next fiscal year budget cycle?
This project is currently under construction and is scheduled to be completed in the first quarter of FY26. If the extra budget is not moved up from FY26 to FY25, the contractor will have to stop working until additional funding is available and will slow the project considerably. The funding requested in this amendment will enable the contractor to continue to work to complete this project in the time allotted.
- Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.
Enterprise Fund.
- Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?
Yes, is needed for regulatory compliance.
- Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.
Procurement - for contract and PO requirements.
- Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)
No
- Is the amendment going to result in the disposal of an asset? (Yes or No)
No
- Any additional comments?
No

Total Amendment Request \$ 2,500,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



Mayor Robert E. Simison

City Council Members:

Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

TO: Mayor Robert E. Simison
Members of the City Council

FROM: Troy Thrall
Staff Engineer II

DATE: 05/27/25

**SUBJECT: FY25 BUDGET AMENDMENT IN THE AMOUNT OF \$2,500,000 FOR
THE AERATION BASIN 1-4 RETROFIT AND 9 & 10 UPGRADES
PROJECT**

REQUESTED COUNCIL DATE: 06/10/25

I. RECOMMENDED ACTION

A. Move to:

1. Approve the budget amendment for the Aeration Basin 1-4 Retrofit and 9 & 10 Upgrades Project of \$2,500,000.
2. Authorize the Mayor to sign the agreement

II. DEPARTMENT CONTACT PERSONS

Troy Thrall, Staff Engineer II	208-489-0348
Clint Dolsby – Assistant City Engineer	208-489-0341
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-489-0365

III. DESCRIPTION

A. Background

The purpose of the project is to reconfigure existing aeration basins 1-4 so they operate in a configuration more well suited to phosphors and ammonia removal

and add aeration basin 9 and 10 to increase the overall capacity of the WRRF while helping to meet the current permits final IPDES limits. Completion of this project is a requirement of the current IPDES permit. This project is currently underway and is in year 5 of 6.

This amendment is being requested to accelerate funding from FY26 for the construction phase of the project. The amendment does not add additional funding to the total overall project cost.

B. Reason for Amendment

The contractor is ahead of schedule and more FY25 budget than was allocated is needed so as not to slow the work progress. This amendment will not result in an increase to the construction contract/project cost as a whole but will allow the contractor to continue work in FY25 thus reducing the budget request for FY26.

IV. **IMPACT**

Fiscal Impact:

Current Funding Profile

Total Anticipated Project Cost	\$35,400,000
FY21-FY25 Approved Budgets	\$29,000,000
FY26 Current Proposed Budget	\$6,400,000
	\$35,400,000

Proposed Funding Profile

Total Anticipated Project Cost	\$35,400,000
FY21-FY25 Approved Budgets	\$29,000,000
FY25 Budget Amendment	\$2,500,000
FY26 Proposed Budget (Reduced by \$2.5M)	\$3,900,000
	\$35,400,000

V. **ALTERNATIVES**

Delaying the construction of the project would be problematic. The project has been under construction for over a year, and a delay would create issues with IPDES Permit compliance and could cause delay charges from the construction contractor.

Approved for Council Agenda: 