



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From: Sandra Ramirez, Procurement Div. **Meeting Date:** September 23, 2025
Presenter: N/A **Estimated Time:**
Topic: Approve FY26 Purchase Order for the Not-to-Exceed amount of \$628,000.00

Recommended Council Action:

Authorize and approve Procurement Manager to issue FY26 Purchase Order on behalf of the Water Department to DuBois Chemicals for Sodium Hypochlorite Chemicals for the Not-to-Exceed amount of \$628,000.00.

No signature required, approval only.

Background:

This is a purchase approved for fiscal year 2026 budget appropriation.