



# HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, February 26, 2026 at 4:30 PM

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## MINUTES

### ROLL-CALL ATTENDANCE

Blaine Johnston, Chair

Patrick Gittings

Hailey Stewart

Ken Freeze, Vice Chair

James Abdel-Monem

Harold Wilson

Heather Giacomo

### ADOPTION OF AGENDA

K. Freeze moved to adopt the agenda as presented.

H. Stewart seconded.

All Ayes; motion passes

### APPROVAL OF MINUTES [ACTION ITEM]

1. **Approve:** Minutes from the 1-22-26 Special Meeting of the Historic Preservation Commission

K. Freeze moved to approve the minutes from the last meeting.

H. Wilson seconded.

All Ayes; motion passes

### NEW BUSINESS [ACTION ITEMS]

2. **Training Opportunity:** 2026 Commission Assistance and Mentoring Program (CAMP) Training, hosted in partnership with the Coeur d'Alene Historic Preservation Commission and the National Alliance of Preservation Commissions (NAPC); Held at the Coeur d'Alene Public Library on Friday, May 22 from 9:00AM - 4:00 PM; Registration is FREE

C. Schiffler (Staff) presented information on the professional development opportunity hosted by the National Alliance of Preservation Commissions (NAPC) in Coeur d'Alene on Friday, May 22.

**Discussion Points:** Registration is free, and the Commission budget has approximately \$1,700 for continuing education. B. Johnston, K. Freeze, and H. Wilson expressed interest in attending. Staff will confirm whether the city can provide per diems or reimbursements for volunteers for travel and lodging (estimated at \$120/night). H. Giacomo shared that she attended a similar training in Payette the previous year and found it highly valuable [09:44].

**Questions:** B. Johnston inquired about the registration deadline; C. Schiffler will follow up with that information [10:14].

## **OLD BUSINESS [ACTION ITEMS]**

### **3. Updates and Discussions:**

#### 2026 Guided Walking Tours

C. Schiffler distributed the walking tour flier (third Saturdays, April through September).

**Discussion:** Commissioners confirmed their assigned dates. B. Johnston noted that "challenge coins" would again be distributed to participants [11:32]. Updated manuals were provided to new commissioners at the last meeting, and anyone that still needs one should contact C. Schiffler [11:57].

#### Elongated Coin Machine

B. Johnston reported that the project sponsor, Mr. Everts, is still interested.

**Discussion:** Mr. Everts proposed placing the machine at the Main Library after its remodel rather than City Hall to capture higher foot traffic [12:45]. B. Johnston will coordinate with the library district once Mr. Everts returns to town [13:02].

#### Planning for National Historic Preservation Month Activities in May 2026

H. Wilson reported on the progress of the oral history project using "Their Story" software.

**Discussion Points:** H. Wilson is undergoing an 8-hour certification training through the Idaho State Historical Society (ISHS) [14:35]. K. Freeze stated that he would also like to take the training.

**Copyright:** The Commission discussed whether the City or ISHS should hold the copyright to the recordings. The consensus was that ISHS should hold the copyright to manage storage and legal requirements, provided the City retains access for public sharing [22:04].

#### **Event Details:**

C. Schiffler inquired as to what the date, time, and location would be for this event would be. The Commissioners agreed that they would like to schedule this event for **Friday, May 1, 2026**, from 5:00 PM to 8:00 PM (recording to start at 6:00 PM) [35:14].

The City Council Chambers were identified as the preferred venue due to existing recording capabilities [31:52]. C. Schiffler will confirm availability with the Clerk's office [32:50].

**Panelists:** The event will aim for three panelists. H. Wilson and B. Johnston will work on recruiting participants [37:10].

#### Water Tower Nomination for the National Register of Historic Places (NRHP)

C. Schiffler provided a brief update [38:44].

**Discussion:** The consultant group, TAG, is prepared to begin fieldwork and is coordinating with the city's water superintendent. A progress report is expected at the March meeting [39:04].

**REPORTS [ACTION ITEM]**

**3. Report: Social Media Subcommittee**

**Discussion:** B. Johnston reported that the subcommittee lacked a quorum for its most recent scheduled meeting. However, he discussed content ideas with volunteer Mr. Yeomans and plans to meet before the next regular Commission meeting to provide a full report [39:45].

**FUTURE MEETING TOPICS / DISCUSSION**

**NEXT MEETING: MARCH 26, 2026**

**ADJOURNMENT [ACTION ITEM]**

K. Freeze moved to adjourn the meeting.

H. Wilson seconded.

All Ayes; meeting adjourned at 5:04pm