



Please only complete the fields highlighted in Orange.

Personnel Costs

Personnel Costs			Full Time Equivalent (FTE):		
Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1850	41200	11661.Ph2	Wages	
01	1850	41206	11661.Ph2	PT/Seasonal Wages	
01	1850	41210	11661.Ph2	Overtime	
01	1850	41304	11661.Ph2	Uniform Allowance	
01	1850	42021	11661.Ph2	FICA	\$ -
01	1850	42022	11661.Ph2	PERSI	\$ -
01	1850	42023	11661.Ph2	Worker's Comp	\$ -
01	1850	42025	11661.Ph2	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
01	1850		11661.Ph2			\$	-
Total Operating Expenditures					\$	-	\$

Date of Council Approval

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1850	92000	11661.Ph2	Capital Outlay-Building & Structures	\$ 40,000
01	1850	92000	11629	Capital Outlay-Building & Structures	\$ (40,000)
01	1850		11661.Ph2		
01	1850		11661.Ph2		
01	1850		11661.Ph2		
01	1850		11661.Ph2		

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1850		11661.PH2		
01	1850		11661.PH2		
01	1850		11661.PH2		
Total Revenue/Donations \$					-

Total Amendment Request \$

1

City of Meridian FY2027 Budget Amendment Form

Total Amendment Cost - Lifetime

Prior Year(s) Funding	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030	Fiscal Year 2031	Title:	Department Name:
							City Hall TI: CD Office Door Realignment
						Instructions for Submitting Budget Amendments:	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital	\$ -						
Total	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Estimated Project Cost:						\$ -	

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?		
This net-zero funding request will continue the currently planned City Hall tenant improvements process. This funding will pay for two office doors to be relocated for Community Development creating two offices for supervisors. The prior to City Hall tenant improvements (Fire and IT) both resulted in cost savings from original budget. The Fire department TI was underbudget \$49,000.00 and the IT tenant improvement will likely be about \$50,000.00 underbudget. This request is to utilize \$40,000.00 of that original funding for the Community Development Project.		
2. Why was this budget request not submitted during the current fiscal year budget cycle?		
These savings were not realized at that time.		
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?		
The desire is to move forward in a timely manner with this tenant improvement.		
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.		
Savings from approved tenant improvement projects at City Hall (mentioned above).		
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?		
Yes.		
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.		
No.		
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No.	
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No.	
9. Any additional comments?		
N/A.		
Total Amendment Request \$ -		

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.