



Mayor Robert E. Simison

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TO: Mayor Robert E. Simison
Members of the City Council

FROM: Laurelei McVey, Public Works Director

DATE: 9/21/26

**SUBJECT: NET ZERO FY27 BUDGET AMENDMENT FOR COMMUNITY
DEVELOPMENT 2nd FLOOR TI.**

REQUESTED COUNCIL DATE: 10/6/26

I. RECOMMENDED ACTION

A. Move to:

1. Approve the net zero budget amendment to utilize \$40,000 in savings from the Fire Dept. Tenant Improvement Project to the Community Development tenant improvement at City Hall.

II. DEPARTMENT CONTACT PERSONS

Laurelei McVey, Director of Public Works

208-985-1259

III. DESCRIPTION

A. Background

As part of the City's ongoing efforts to improve space needs at City Hall, the next planned tenant improvement is for the Community Development Department on the 2nd Floor. The project will close two existing door openings from vacant offices and create new entrances from the adjacent Community Development side, allowing the two offices to be incorporated into Community Development's existing workspace.

B. Reason Amendment Is Needed

The Community Development improvement funding was originally included with the next City Hall remodel (Mayor's Office), therefore the remaining funds from the projects noted below are not technically allocated for this improvement. This amendment would reallocate \$40,000 of the available savings to complete the Community Development Tenant Improvement project.

IV. BUDGET AMENDMENT

The two Tenant Improvement projects completed to date, the Fire Dept. and the IT Dept., have both been completed under budget. The savings from these two projects are:

Fire Dept. Remodel	~\$49,000
IT Remodel	~\$50,000

This amendment would authorize use of \$40,000 of the savings noted above.

V. FISCAL IMPACT

This amendment has a net zero impact to the General Fund. These monies were already allocated to TI projects for City Hall. This project would not increase the overall General Fund budget.

VI. ALTERNATIVES

The alternative would be to not perform this Tenant Improvement at this time and wait until a future time to complete this project.

VII. RECOMMENDATION

It is recommended we authorize the use of \$40,000 savings from the two aforementioned projects to fund the needed work for Community Development.

Approved for Council Agenda:

