

City of Meridian FY2022 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	41200	5031	Wages	
20	2135	41206	5031	PT/Seasonal Wages	
20	2135	41210	5031	Overtime	
20	2135	41304	5031	Uniform Allowance	
20	2135	42021	5031	FICA	\$ -
20	2135	42022	5031	PERSI	\$ -
20	2135	42023	5031	Worker's Comp	\$ -
20	2135	42025	5031	Employee Insurance	\$ -

Total Personnel Costs \$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Police MADC: ID State Liquor Div Mini Grant
Department Name: Police
Presenting Department Name: Police
Department #: 2135
Primary Funding Source: 20
CIP#: n/a
Project #: 5031

Is this for an Emergency? Yes No
New Level of Service? Yes No

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
20	2135	52710	5031	Community Events - Red Ribbon Week	\$ 900		\$ 900
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -
20	2135		5031				\$ -

Total Operating Expenditures \$ 900 \$ - \$ 900

Clerks Office Stamp

Date of Council Approval

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		
20	2135		5031		

Total Capital Outlay \$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	33100	5031	Grant Revenue	\$ 900
20	2135		5031		
20	2135		5031		

Total Revenue/Donations \$ 900

Acknowledgement

Date

Todd Lavoie 2-22-22

Department Director

REVIEWED

By Todd Lavoie at 11:58 am, Feb 23, 2022

BP 2/23/2022

Chief Financial Officer

Approved Treg Bernt 5:53 p.m. 2/23/2022

Council Liaison

Treg Bernt

2-24-22

Mayor

Total Amendment Request \$ -

Total Amendment Cost - Lifetime

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	Prior Year(s) Funding	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Department Name: <u>Police</u> Title: <u>Police MADC: ID State Liquor Div Mini Grant</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating		\$ 900	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -					
Total	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost:							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	Spending authority of grant funds from the ID State Liquor Division for Red Ribbon week speaker at local schools.
2. Why was this budget request not submitted during the current fiscal year budget cycle?	Grant funding was awarded February 16, 2022 - award decision was not known during FY22 budget cycle.
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	Grant funds are on State Fiscal cycle and not City cycle.
4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	Grant revenue is the funding. This is a revenue neutral budget amendment
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	Yes, education and prevition through MADC
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	No
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	no
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	no
9. Any additional comments?	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

2021-2022 Education Mini Grant Program Report Guidelines

ISLD Mini Grant Education Award winners must submit a detailed report of the project that was funded upon completion of the project or by August 31, 2022. Please include details of the project process and products and how project strategies and objectives were met.

A description of what should be included in your report is listed below:

- Describe the activity that the ISLD Mini Grant Education Award was used to fund. Please provide detail on how funds were used and in what amounts. If there is more than one activity, please provide a description for each one. Include as much detail as necessary and include the audience(s) targeted by this activity. Was there a strong focus on underage and/or dangerous drinking?
- If possible, list other sources that funded this activity and the approximate amount that were provided.
- What role did the ISLD agency play in this activity?
- How did this activity contribute to the prevention of irresponsible use of alcohol?
- How did this activity encourage community involvement and/or coalition building?
- What were the overall results of this funded activity?

Your report should be completed in a Word Document format or as a PDF file.

Please provide any products, reports, announcements or other materials (i.e. brochures, press materials, pictures, flyers, etc.) generated by the funded activity. You may reach out to Catie Wiseman with any questions about your project and/or report at either (208)947-9410/ catie.wiseman@liquor.idaho.gov.

Thank you for your efforts in raising alcohol awareness!

Legal Disclosure

As part of all announcements made or promotional material distributed concerning activities funded by this award, recipients are requested to disclose that the activity was funded, in whole or in part, by funds from the Idaho State Liquor Division (ISLD) and the National Alcohol Beverage Control Association (NABCA). Distribution of awards is conditioned on recipient's compliance with any proposal submitted or any terms and conditions accompanying the education award. By making this award, ISLD or NABCA assumes no liability for any activity undertaken by recipient using award funds.