



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, January 23, 2025 at 4:30 PM

MINUTES

ROLL-CALL ATTENDANCE

X Blaine Johnston, President

X Patrick Gittings, Vice Chair

X Pam Jagosh

X Ken Freeze

X Jack Keller

X Debra Pitts

X Heather Giacomo

City staff present were Arts and Culture Coordinator, Cassandra Schiffler; City Attorney, Bill Nary

B. Johnston called the meeting to order at 4:30pm.

ADOPTION OF AGENDA

P. Gittings made the motion to adopt the agenda, seconded by J. Keller

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

1. **Approve:** Minutes from the 12-4-24 Special Meeting of the Historic Preservation Commission

P. Gittings made the motion to adopt the agenda, seconded by K. Freeze

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. **Approve:** Monthly Financial Statement

C. Schiffler stated the historical walking tour app renewal was a \$1,200 fee for the coming year. C. Schiffler also stated that there is also a \$250 fee for the renewal of the National Trust for Historic Preservation membership.

J. Keller made motion to approve the monthly financial statements, seconded by P. Gittings

All ayes

NEW BUSINESS [ACTION ITEMS]

3. Election: 2025 Historic Preservation Commission Chair and Vice Chair Elections

B. Johnston stated that Meridian City Code directs the Commission to hold elections at the first meeting of each calendar year and that the Commission's bylaws state the offices of this Commission shall include Commission Chair and Commission Vice Chair.

B. Johnston noted that the current Vice Chair is automatically nominated for Chair, it is Johnston's understanding that the Vice Chair wishes to decline the nomination and instead run for re-election for another term as Vice Chair.

P. Gittings confirmed that this was correct and that he would like to run for reelection.

K. Freeze motioned to elect B. Johnston as Chair and P. Gittings as Vice Chair; seconded by J. Keller.

All ayes

No other nominations for Chair or Vice Chair were made.

OLD BUSINESS [ACTION ITEMS]

4. Discussion: Historic Preservation Commission 2025 Consulting Budget

The consulting budget for the HPC is \$10,000 with \$5,500 of that already committed to matching funds for the grant, that leaves \$4,500 remaining in that budget line. Other funds may be used from budget lines that will not be used.

There was an ensuing discussion on potential projects.

P. Gittings motioned to use HPC budget in the following way:

1. Have TAG proceed with work on a National Historic Register nomination for the Zamzows Mill not to exceed \$3,500, pending a conversation with the owners
2. Have HullFilm proceed with work on one site on North Main, not to exceed \$1,500, the stipulation on this is that it needs to occur in the Summer/Spring when the trees are full, and the grass is green
3. Have a professional structural engineering evaluation done for the Eggers Silo, not to exceed \$1,400 (and request Parks to contribute 50%)

This motion was seconded by K. Freeze.

All ayes

REPORTS [ACTION ITEM]

5. Other Project Updates or Discussions: Historic Preservation Plan, Eggers Farmstead, 2025 Historic Walking Tour Dates

C. Schiffler stated that the consulting agreement with Sherry at JUB was approved, the budget amendment and paperwork are all in place. The kickoff meeting for this project will be at the next regular Historic Preservation Commission meeting. This meeting will be in-person only.

B. Johnston stated that the Farmers Market will start April 19 and they will end August 31. The commission agreed to do walking tours from April through September.

NEXT MEETING: February 27, 2025 at 4:30pm

ADJOURNMENT

P. Gittings made motion to adjourn, seconded by K. Freeze.