



# MEMO TO TRANSPORTATION COMMISSION

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## Agenda Topic on the Transportation Commission Agenda

**From:** Miranda Carson, Coordination Planner      **Meeting Date:** November 1, 2021  
**Presenter:** Walter Steed, Chair      **Estimated Time:** 5-10 minutes  
**Topic:** ACHD Capital Investment Citizens Advisory Committee (CICAC) Volunteer

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Created in 1991 to serve as a recommending body for the ACHD Commission, the Capital Investments Citizens Advisory Committee (CICAC) is composed of citizens and planners from each of the cities and Ada County. Members assist the District by reviewing the capital improvement portion of the annual budget, mid-year budget adjustments for capital improvements, the Integrated Five-Year Work Plan, the Capital Improvement Plan (CIP), as well as other major programs/projects. The CICAC plays a specific role in the Impact Fee Program, which the group has a role defined by Idaho law.

Per recently passed House Bill 124 amending Idaho Code Section 67-8205 2.c: Employees or officials acting in their official capacity for a governmental entity may not be appointed as members of the committee.

(c) New appointments and reappointments to a committee on and after July 1, 2021, must comply with the provisions of this paragraph. All members must reside within the jurisdictional boundaries of the governmental entity. Two (2) or more members shall be active in the business of development, building, or real estate. Two (2) or more members shall not be in the business of development, building, or real estate. Employees or officials acting in their official capacity for a governmental entity may not be appointed as members of the committee. An existing planning or planning and zoning commission may serve as the development impact fee advisory committee for the governing authority if the commission includes two (2) or more members who are active in the business of development, building, or real estate and two (2) or more members who are not in such business; otherwise, two (2) such members who are not employees or officials of a governmental entity shall be appointed to the committee until the membership requirements of this subsection are met.

City staff has had a seat on CICAC that will now be relinquished. The Mayor's Office suggested a Transportation Commissioner fill the seat. The CICAC meets about quarterly. Typically meetings are held at ACHD, but recently those have been virtual. If interested please let me know before the end of the year.

For more information speak with Mr. Steed (CICAC member), Miranda Carson, or visit the committee webpage here: <https://www.achdidaho.org/Departments/Committees/CICAC.aspx>.