



Mayor Robert E. Simison

**City Council Members:**

Luke Cavener, President  
Liz Strader, Vice President  
Brian Whitlock  
Doug Taylor  
John Overton  
Anne Little Roberts

**TO:** Mayor Robert E. Simison  
Members of the City Council

**FROM:** *Kyle Radek, Assistant City Engineer*

**DATE:** 5/23/25

**SUBJECT: TEMPORARY WORKSPACE AGREEMENT WITH NORTHWEST  
PIPELINE LLC**

**REQUESTED COUNCIL DATE:**

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**I. RECOMMENDED ACTION**

A. Move to:

1. Approve the temporary workspace agreement with Northwest Pipeline, LLC,  
and;
2. Authorize the Mayor to sign the agreement

**II. DEPARTMENT CONTACT PERSONS**

Kyle Radek – Assistant City Engineer	208-489-0343
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

**III. DESCRIPTION**

A. Background

Northwest Pipeline is replacing a portion of their pipeline that includes a small portion of City property. The property was purchased for the construction of a future water storage facility. The pipeline includes an easement, however, Northwest Pipeline desires to work on a small area beyond the easement. In addition, they desire to use the access / ditch-rider road that crosses the City

property to access their work site. The City / Public Works will not be affected by the proposed use of the site and therefore does not oppose Northwest Pipeline's requests.

B. Proposed Agreement

The subject agreement grants Northwest Pipeline a temporary license to use the desired property and access road for their project.

IV. **IMPACT**

A. Fiscal Impact:

There is no fiscal impact to the City by entering into the agreement.

Approved for Council Agenda:

A handwritten signature in blue ink, appearing to be "M. D. L.", is written over a horizontal line. The signature is stylized with a large, sweeping initial "M" and a long, horizontal stroke extending to the right.