# MEMO TO CITY COUNCIL

**Request to Include Topic on the City Council Agenda**

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| **From:** | Sandra Ramirez, Procurement Div. | **Meeting Date:** | June 2, 2026 |
| **Presenter:** | N/A | **Estimated Time:** | 0.00 |
| **Topic:** | Approve multi-year agreement to Datalink Networks for Microsoft 365 Licensing | | |

**Recommended Council Action:**

Approve multi-year agreement with Datalink Networks for Microsoft 365 Licensing for the Not-to-Exceed amount of $580,033.64 and authorize Procurement Manager to issue and sign the Purchase Order for the Not-to-Exceed amount of $580,033.64.

**Background:**

This agreement is in association with the budget amendment requested by the IT Department for the three (3) year pre-payment. The pricing and agreement are in correlation with the OMNIA Partners CoOp.

No signature is required, approval only.