



## PARKS & RECREATION DEPARTMENT

### STAFF REPORTS

January 12, 2022

#### Administration Division

Director's Report:

**STEVE SIDDOWAY**

(Please note, a verbal report will be provided at the January 12, 2022 MPR Commission Meeting.)

#### Parks Division

Parks Superintendent Report:

**MIKE BARTON**

(Please note, a verbal report will be provided at the January 12, 2022 MPR Commission Meeting.)

Pathways Project Manager's Report:

**KIM WARREN**

(Please note, a verbal report will be provided at the January 12, 2022 MPR Commission Meeting.)

City Arborist's Report:

**MATTHEW PERKINS**

1. **Tree Pruning** – I will work throughout the winter on contract pruning work orders for this fiscal year and update tree inventory as I go along.

2. **IPM (Integrated Pest Management)** – I am working on putting together treatment plans and maps for pest and disease management in all of the Meridian trees, including the Lakeview Golf Course, for 2022.
3. **Tree Planting** – I will make a big push to get all vacant tree planting locations replaced with new trees this year. Over the last couple years, I have worked on removing dead, diseased trees and stumps and can finally focus on replacing and planting new trees. I am currently putting together maps of all planting locations and putting together an order for trees from the nurseries based on species availability.
4. **Christmas Tree** – The 2021 Christmas Tree will be removed from Generations Plaza, and the hunt for the 2022 tree will begin.
5. **Downtown Tree Well Work** – Plans for the contract work on pavers and tree wells in downtown are in place and moving forward.

## Recreation Division

### Recreation Manager's Report:

**GARRETT WHITE**

1. **WARD Pool Transfer Logistics** - Within the past two months, the Meridian Pool has been inspected by Idaho Pool Remodeling, Superior Pools, and Deep Kleen Pools to determine any necessary repairs that they deemed were critical to the operations of the pool. During the inspection process, I also invited the YMCA pool maintenance staff, the Nampa Recreation Aquatics Manager, and our Parks Maintenance Manager to walk through the facility. After all inspections were done, I compiled a list of all critical pool repairs and recommended repairs and items that can help with efficiencies. Please note that not all items found were items that can be repaired by the three pool inspection companies. Some repairs are more specialized, such as concrete work, basic building maintenance, and painting. Those specialty repairs should be bid separate from the pool repairs.
2. **External Event Scheduling for 2022** – I have been working with event organizers to confirm dates and event schedules for all events happening in our parks.
3. **Concessions RFP Release** – I have been working with our Purchasing Department to release the Park Concessions RFPs for Discovery Park, Settlers Park, Storey Park, Tully Park, and Bear Creek Park. All submittals are in, and we will need to complete the review process.
4. **Arts & Culture Coordinator Hiring** – We have completed the hiring of our new Arts & Culture Coordinator! Her name is Cassandra Schiffler! We are excited to

have her as our newest team member. She is fortunate enough to have one week with Audrey Belnap to review all processes and to get all the information needed to hit the ground running!

### Homecourt Facility Manager's Report:

**JAKE GARRO**

1. **Facility Operations** – Hours are Monday – Friday 7:00 a.m. – 10:00 p.m.; weekend hours, 10:00 a.m. – 8:00 p.m.
  - MPR adult Basketball will resume Monday, January 3. MPR adult Basketball games were not scheduled during Christmas Break.
  - MPR Fall Coed Volleyball will be played at Homecourt on Monday and Thursday evenings beginning the week of January 3.
  
2. **Facility Rentals** –
  - The Holiday Classic Volleyball Tournament was held at Meridian Homecourt on Saturday, November 6.
  - Future Special Events:
    - ✓ Flash Basketball Tournament – February 11 & 12
    - ✓ Legacy Martial Arts Tournament – March 11 & 12
    - ✓ L2KSports Basketball Tournament – March 18-20 **NOT CONFIRMED**
    - ✓ USA Wrestling Tournament – March 25 & 26
    - ✓ College Coaches Skills Camp – April 9
  
3. **Community Education/Court 5** – Court 5 is consistently scheduled throughout the week each day for community education classes. Classes include gymnastics, tumbling, cheerleading, pickleball, and martial arts. Classes do take place during the weekend hours in Court 5 as well, typically during the afternoon hours on Sunday.
  
4. **Community Athletic Groups** – I am scheduling practice times for local AAU groups for the months of January, February, and March. Practices typically take place each evening Monday – Friday, from 4:30 p.m. – 10:00 p.m. It is our goal to keep all practices on 3 courts.

### Recreation Coordinators' Report:

**RENEE WHITE**

1. **Special Events 2022** – We are in the planning stages for the 2022 special events. That includes updating the website, recruiting sponsors and strategizing for Unplug & Be Outside, Sparklight Movie Nights, Gene Kleiner Day, and the Independence Day

Festival. We are looking forward to returning these events to their pre-Covid festiveness.

#### **JENNA FLETCHER**

1. **2021 Fall Classes** – Fall classes have wrapped up. We had 1,245 people participate in classes this past fall.
2. **2022 Winter/Spring Classes** – Classes started January 2<sup>nd</sup>. We are offering 242 classes this winter/spring. Classes will run through the end of May.
3. **Summer 2022** – I am starting the process to hire the Summer Camp Coordinator. I have booked all shelters that we will use for summer 2022.

#### **MAGGIE COMBS**

1. **2021 Fall Volleyball League** – We completed the season at the beginning of the month.
2. **2022 Winter Volleyball League** – We registered 130 Coed and Women's Volleyball teams this season. Play began January 3, 2022. We have grown in size and are using more Friday nights than in past seasons.
3. **2021 11<sup>th</sup> Annual Holiday Classic Volleyball Tournament** – We went shopping on December 7<sup>th</sup> for 51 kids this season and were able to purchase over 800 items. Each kid received socks, underwear, a blanket, clothes, a book, toothbrush, toothpaste, bath soap, toy, and outfit.

### Recreation Coordinator 1 (Sports) Report:

#### **SKYLER COOK**

1. **Field Reservations** –
  - 2022 field permits have been issued to all groups and organizations that submitted an application. Adjustments are being made.
  - The ball field prep schedule and light schedule has been created and updated.
  - I am working on collecting liability insurance and payment from all user groups.
  - I am working with MYB on the Fuller Park Agreement.
2. **Sports Leagues & Tournaments** –
  - The 5v5 Winter Basketball League is playing games Monday-Thursday at Homecourt and Meridian Middle School.
  - I hired on a new scorekeeper: Ash Dunham.
  - I am working through reschedule requests.

## Volunteer Program Coordinator's Report:

**CHELSEA CANTRELL**

1. **December 2021 Volunteer Hours** - December was a very busy month! We had volunteers assist us in many of our holiday services. We could not do everything we do for the community without them. In December, volunteers gave 640.5 hours of service.
2. **Letters to Santa** - We had several volunteers respond to 1,072 letters to Santa.
3. **Winterland in the Bag** - With hundreds of children coming out to pick up their festive holiday bag, it was a blessing to have 9 volunteers donate 18 hours to help keep the flow of traffic running smoothly!
4. **Christmas Shopping & Wrapping for the Gifts to the Children at Head Start** - We had several volunteers help us with the shopping and wrapping of the gifts for the children at the Head Start Program. Over 800 gifts were purchased and wrapped. There were 65 hours of volunteer time donated to this cause.
5. **Meridian City Winter Lights Parade** - This event would not be possible without volunteers helping with road closures and along the parade route. This year we had 95 volunteers contributing 237.5 hours of service.
6. **Ambassador Program** - The month of January will be filled with recruiting for the spring/fall Ambassador programs!