



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, September 23, 2021 at 4:30 PM

MINUTES

VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/86910322290>

Or join by phone: 1-669-900-6833

Webinar ID: 869 1032 2290

ROLL-CALL ATTENDANCE

<input checked="" type="checkbox"/> Blaine Johnston, President	<input checked="" type="checkbox"/> Josh Evarts, Vice President
<input checked="" type="checkbox"/> Tyler J. Ricks	<input type="checkbox"/> Destinie Hart
<input checked="" type="checkbox"/> Donna Lusignan	<input checked="" type="checkbox"/> Jody Ault
<input type="checkbox"/> [Youth Commissioner]	<input type="checkbox"/> Jessica Perreault, City Council Ex-Officio

ADOPTION OF AGENDA

T. Ricks made motion to adopt agenda, seconded by J. Evarts.

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

1. Approve Minutes from Regular Meeting on August 26, 2021

B. Johnston requested amendment to August minutes to state next meeting is September 23 not September 16.

J. Evarts made motion to approve minutes as amended, seconded by T. Ricks.

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. Historic Preservation Commission Financial Statement through August 2021

D. Lusignan inquired about money used for printing services for the walk. J. Evarts confirmed printing services budget has been expended and explained where to locate expenditure in monthly financial statements.

J. Evarts made motion to approve financial statement, seconded by D. Lusignan, J. Ault, and T. Ricks.

All ayes

NEW BUSINESS [ACTION ITEMS]

3. Discuss Past Forward Conference 2021 Information

B. Johnston noted the National Trust for Historic Preservation will virtually hold its Past Forward conference in November 2021 and that no Commissioners are attending but there are free conferences/webinars available online – see link in packet that was sent out.

B. Johnston noted that per the Certified Local Government (CLG) approval from the State Historic Preservation Office (SHPO), the Commission as a whole is required to obtain continuing education units (CEUs) so this conference would be a way to earn CEUs.

A. Belnap noted training budget could pay for registration if Commissioners want to virtually attend. B. Nary confirmed expenditure for Fiscal Year (FY) 2022 could be approved prior to the start of FY 2022. J. Evarts inquired about Commissioner registration process. A. Belnap asked Commissioners to let her know directly so she can pay for the registration and then will forward conference information to the registered

Commissioner(s). J. Evarts made motion to approve an expenditure not to exceed \$550 for Commissioners to register for the 2021 Past Forward Conference prior to October 5 via coordination with A. Belnap; seconded by D. Lusignan. All ayes. J. Evarts asked for clarification regarding what paid conference registration entailed. A. Belnap stated her understanding is that a paid registration means attendee can participate in any of the conference sessions. J. Evarts requested that Commissioners who elect to use training budget for a paid registration have accountability to at least attend a few of the sessions.

B. Johnston requested that if any Commissioner attends, he/she take good notes for future reference by other Commissioners. A. Belnap noted that because this is a virtual conference it is a good opportunity for Commissioners to attend because no travel required and that SHPO takes in to consideration Commissioners' conference attendance as part of CLG certification.

REPORTS [ACTION ITEM]

4. Update: Meridian Speedway Nomination Form

A. Belnap noted currently contracting with TAG Historical Research (TAG) and at this time no action items for Commission until TAG completes its work and presents information at December Commission meeting, prior to TAG submitting the nomination form by December 31st deadline. B. Johnston noted SHPO is on board with submission pending a few minor edits to TAG's initial presentation. B. Johnston asked A. Belnap to look at Commission's meeting schedule to see if the December meeting date needs to be adjusted due to the holiday and to ensure TAG can present to the Commission prior to the nomination submission.

5. Update: North Meridian Main Street and Zamzows Mill Site Survey

B. Johnston noted that SHPO recommended a survey of the North Meridian Main Street area so he has asked A. Belnap to ask TAG to provide an estimate for both a survey of the North Meridian Main Street and Zamzows Mill Site areas. A. Belnap stated she does not

have estimates at this time but is in communication with Barbara about estimates and timing and also noted the Meridian Speedway is the priority so these surveys will probably begin in December or January. A. Belnap stated she will have survey estimates by next Commission meeting.

6. Update: Social Media Efforts

B. Johnston stated he met with T. Ricks, J. Evarts, and A. Belnap and social media efforts will begin on Thursday, September 30, and the plan is to do a weekly "Throw Back Thursday" post with T. Ricks creating content and A. Belnap posting content.

FUTURE MEETING TOPICS / DISCUSSION

B. Nary confirmed City Hall will close at 3pm on December 23. A. Belnap noted that the Commission's November meeting will also fall on Thanksgiving so like last year the Commission may need to combine November and December meetings at one meeting in mid-December. D. Lusignan noted that last year A. Belnap provided a list of potential December meeting dates and Commissioners submitted their availability to A. Belnap at or right after the October meeting. Commissioners agreed this should happen again this year.

J. Evarts noted that while individual Commissioners are not required to maintain a certain number of CEUs at this time, should a future topic of discussion be Commissioner CEU requirements to ensure Commissioners stay nationally current and relevant as the Commission continues to develop? B. Johnston will add this topic to a future agenda.

NEXT MEETING: October 28, 2021

ADJOURNMENT

J. Evarts made motion to adjourn, seconded by T. Ricks.

All ayes