



Mary May, President  
Alexis Pickering, Vice President  
Jim D. Hansen, 2nd Vice-President  
Kent Goldthorpe, Commissioner  
Dave McKinney, Commissioner

Planning & Programming

30 Sep 2022

## STAFF REPORT

**TO:** ACHD Commissioners, Director Wong, and Deputy Directors  
**FROM:** Kristy Inselman - Planning and Programming Supervisor -  
kinselman@achdidaho.org  
**SUBJECT:** FY2024-2028 Integrated Five-Year Work Plan (IFYWP) Kick-Off  
**MEETING:** Commission Meeting - 12 Oct 2022

### **EXECUTIVE SUMMARY:**

The Integrated Five-Year Work Plan (IFYWP) sets forth the strategies, priorities, and projects the District will pursue over the next five years with focus on its vision of “leading transportation innovation - investing in communities.” The adopted capital budget makes up the first 2 years of the IFYWP. **During this work session, Staff will present an overview of the IFYWP process, identify key Commission dates, as well as provide an update to the Commission-Directed project changes identified during the FY2022-2026 IFYWP adoption.**

### **ATTACHMENT(S):**

[StfRpt10122022\\_Kinselman\\_ProgramKickOff](#)



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Kent Goldthorpe, Commissioner  
Dave McKinney, Commissioner

September 30, 2022

TO: Commissioners, Director, and Deputy Directors  
FROM: Kristy Inselman, Planning & Programming Supervisor  
SUBJECT: **FY2024-2028 Integrated Five-Year Work Plan (IFYWP) Kick-Off**  
Commission Work Session – October 12, 2022

**Executive Summary**

The Integrated Five-Year Work Plan (IFYWP) sets forth the strategies, priorities, and projects the District will pursue over the next five years with focus on its vision of “leading transportation innovation - investing in communities.” The adopted capital budget makes up the first 2 years of the IFYWP. **During this work session, Staff will present an overview of the IFYWP process, identify key Commission dates, as well as provide an update to the Commission-Directed project changes identified during the FY2022-2026 IFYWP adoption.**

**Facts & Findings**

The Integrated Five-Year Work Plan (IFYWP) update process includes our outreach efforts, planning framework, project selection/prioritization as well as upcoming Commission work sessions and key milestones for the development of the plan.

This year’s approach to the IFYWP will include frequent and robust work sessions with the Commission throughout the process so that Staff, the Commission and the public have clear direction for the development of the plan.

The process will also include a longer project request period for the public and our Partner Agencies which will run from November 16, 2022 – February 15, 2023 (3 months). Staff will hold a meeting with our partner agencies in November to kick-off the process to solicit project requests. Our partner agencies include the Cities, School Districts, Boise State University, the County and Valley Regional Transit (VRT). The public outreach campaign will also include an updated Community Programs webpage, Twitter, Facebook, and Nextdoor as well as direct outreach to the neighborhood groups and advisory committees.

The following key dates outline the schedule of Commission work sessions where Staff will provide updates and solicit feedback/direction from the Commission throughout the development of the FY2024-2028 IFYWP:

**Commission Work Sessions:**

- January 11<sup>th</sup> Commission Project Identification
- February 8<sup>th</sup> IFYWP Annual Report
- April 12<sup>th</sup> IFYWP Plan Check-In
- May 10<sup>th</sup> Budget/IFYWP Revenue
- June 14<sup>th</sup> Project Requests & Prioritization Review
- July 19<sup>th</sup> Initial Draft
- August 23<sup>rd</sup> FY24 Budget Adoption Hearing
- September 6<sup>th</sup> Agency/Public Comment Review
- September 27<sup>th</sup> FY2024-2028 IFYWP Adoption Hearing

**Policy Implications**

The IFYWP update process is ACHD's primary outreach tool to communicate with the public regarding the capital projects ACHD plans to construct over the next 5 years. At the direction of the Commission, Staff continues to seek opportunities to enhance this process to improved public outreach and project selection.

**Fiscal Implication**

The FY2024-2028 IFYWP is being developed in coordination with the FY2024-2025 Budget. The Commission directs the allocation of resources to complete projects through these documents. Staff will present any impact to the Budget based on a modified approach through the development of the update.