



Mayor Robert E. Simison

City Council Members:

Brad Hoaglund
Joe Borton
Luke Cavener

John Overton
Jessica Perreault
Liz Strader

October 17, 2023

MEMORANDUM

FROM: Crystal Campbell, Community Development Program Coordinator

To: Mayor Robert Simison and City Council

RE: CDBG Subrecipient Agreements and Amendments

Background and Context

The current Action Plan for the Community Development Block Grant (CDBG) program was approved by Council in July 2023. The City has also received approval from the Department of Housing and Urban Development (HUD), with whom the City has entered into an agreement. Staff is submitting the subrecipient agreements (SRA) for the projects that were included in the Action Plan as well as two (2) amendments for previous years funding with NeighborWorks Boise.

Prior Year Amendments

NeighborWorks Boise has been a valuable partner in housing-related activities. However, as both staff and Council have previously discussed, it has proven challenging to efficiently utilize CDBG funds to facilitate the purchase of affordable homes in Meridian for eligible recipients. Here is the status of funding for the Homebuyer Assistance Program from previous years:

- PY21 – The original time of performance for this agreement was November 1, 2022 to September 30, 2023. During this time they were able to provide assistance to one household. This agreement was awarded after the PY22 agreement was executed because these funds were reallocated after PY21 was closed out with remaining funds. This project was identified as a backup project in our PY21 Action Plan.
- PY22 – The time of performance for this agreement was October 1, 2022 to September 30, 2023. Staff requested that NeighborWorks utilize the PY21 funds prior to accessing the PY22 funds. None of this has been spent.
- PY23 – This was approved in the most recent Action Plan and has a potential start date of October 1, 2023. During the PY23 Action Plan presentation, staff discussed not awarding these funds until the previous awards were spent. If they weren't spent by December 31, 2023 the funds would be reallocated to PY23 Homeowner Repair.

After discussions between staff and NeighborWorks regarding the best way to proceed with the Homebuyer Assistance Program, it was decided that the best course of action would be to allow the

PY22 agreement to expire and amend the PY21 agreement to include the funds they were allocated in PY22. The request for the PY23 funds has been withdrawn and has been included in the PY23 Homeowner Repair SRA.

Additionally, there is an amendment for the PY22 Homeowner Repair program to extend the end date of the agreement. The majority of home repairs have been completed, but there were two (2) households that were approved later in the year and construction will not be complete until the Fall of 2023, which is after the current agreement expires.

Council Action

Staff is requesting that Council approve the following SRA's and amendments:

- PY21 NeighborWorks Boise Homebuyer Assistance Amendment
- PY22 NeighborWorks Boise Homeowner Repair Amendment
- PY23 Boys & Girls Club Scholarship Program SRA
- PY23 FACES of Hope Victim Services SRA
- PY23 Jesse Tree Emergency Rental Assistance SRA
- PY23 NeighborWorks Boise Homeowner Repair SRA