

## City of Meridian FY2024 Budget Amendment Form

## Personnel Costs

Full Time Equivalent (FTE):

| Fund#                 | Dept.# | G/L#  | Proj.# | G/L# Description   | Total |
|-----------------------|--------|-------|--------|--------------------|-------|
| 01                    | 5290   | 41200 | 0      | Wages              |       |
| 01                    | 5290   | 41206 | 0      | PT/Seasonal Wages  |       |
| 01                    | 5290   | 41210 | 0      | Overtime           |       |
| 01                    | 5290   | 41304 | 0      | Uniform Allowance  |       |
| 01                    | 5290   | 42021 | 0      | FICA               | \$ -  |
| 01                    | 5290   | 42022 | 0      | PERSI              | \$ -  |
| 01                    | 5290   | 42024 | 0      | Worker's Comp      | \$ -  |
| 01                    | 5290   | 42025 | 0      | Employee Insurance | \$ -  |
| Total Personnel Costs |        |       |        |                    | \$ -  |



Please only complete the fields  
highlighted in Orange.

## Amendment Details

Title: **Mary McPherson Pathway**  
 Department Name: Parks and Recreation  
 Presenting Department Name: Parks and Recreation  
 Department #: 5290  
 Primary Funding Source: 1  
 CIP#:   
 Project #:

Is this for an Emergency? ☐ Yes ☒ No  
 New Level of Service? ☒ Yes ☐ No

Clerks Office Stamp

Date of Council Approval

## Operating Expenditures

| Fund#                        | Dept.# | G/L# | Proj.# | G/L# Description | One-Time | On-Going | Total |
|------------------------------|--------|------|--------|------------------|----------|----------|-------|
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| 01                           | 5290   |      | 0      |                  |          |          | \$ -  |
| Total Operating Expenditures |        |      |        |                  | \$ -     | \$ -     | \$ -  |

## Capital Outlay 53201

| Fund#                | Dept.# | G/L#  | Proj.# | G/L# Description          | Total      |
|----------------------|--------|-------|--------|---------------------------|------------|
| 01                   | 5290   | 93401 | 0      | Pathway Construction      | \$ 133,000 |
| 01                   | 5290   | 93401 | 0      | Construction Staking      | \$ 5,000   |
| 01                   | 5290   | 93401 | 0      | 5% Contingency on 138,000 | \$ 6,900   |
| 01                   | 5290   |       | 0      |                           |            |
| 01                   | 5290   |       | 0      |                           |            |
| 01                   | 5290   |       | 0      |                           |            |
| Total Capital Outlay |        |       |        |                           | \$ 144,900 |

## Revenue/Donations

| Fund#                   | Dept.# | G/L# | Proj.# | G/L# Description | Total |
|-------------------------|--------|------|--------|------------------|-------|
| 01                      | 5290   |      | 0      |                  |       |
| 01                      | 5290   |      | 0      |                  |       |
| 01                      | 5290   |      | 0      |                  |       |
| Total Revenue/Donations |        |      |        |                  | \$ -  |

## Acknowledgement

Date

Steve Siddoway

9/20/23

Department Director

REVIEWED

By Todd Lavoie at 10:38 am, Sep 20, 2023

Chief Financial Officer

Approved John Overton via email 9/23/23

Council Liaison

John Overton

9-25-23

Mayor

jfields 9.20.23

Total Amendment Request \$ 144,900

## City of Meridian FY2024 Budget Amendment Form

## Total Amendment Cost - Lifetime

|                                                 | Prior Year(s)<br>Funding | Fiscal Year<br>2024 | Fiscal Year<br>2025 | Fiscal Year<br>2026 | Fiscal Year<br>2027 | Fiscal Year<br>2028 | Department Name: <u>Parks and Recreation</u>                                                     |
|-------------------------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------------------------------------------------------------------------|
| Personnel                                       |                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | <b>Title: <u>Mary McPherson Pathway</u></b>                                                      |
| Operating                                       |                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | <b>Instructions for Submitting Budget Amendments:</b>                                            |
| Capital                                         |                          | \$ 144,900          |                     |                     |                     |                     | > Department will send Amendment with Directors signature to Finance (Budget Manager) for review |
| Total                                           | \$ -                     | \$ 144,900          | \$ -                | \$ -                | \$ -                | \$ -                | > Finance will send Amendment to Council Liaison for signature                                   |
| <b>Total Estimated Project Cost: \$ 144,900</b> |                          |                     |                     |                     |                     |                     | > Council Liaison will send signed Amendment to Mayor                                            |
|                                                 |                          |                     |                     |                     |                     |                     | > Mayor will send signed Amendment to Finance (Budget Manager)                                   |
|                                                 |                          |                     |                     |                     |                     |                     | > Finance (Budget Manager) will send approved copy of Amendment to Department                    |
|                                                 |                          |                     |                     |                     |                     |                     | > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager          |

## Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

|                                                                                                                                                                                                                                                                                                                                                                                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1. Describe what is being requested?                                                                                                                                                                                                                                                                                                                                                |     |
| This request would fund the construction of a 10' wide concrete sidewalk from the dead end sidewalk in Reflection Ridge Subdivision to the back of Mary McPherson Elementary. This high priority connection has been talked about as providing important connectivity for school aged children walking to school. We have bid the project and have secured the necessary easements. |     |
| 2. Why was this budget request not submitted during the current fiscal year budget cycle?                                                                                                                                                                                                                                                                                           |     |
| The conversations around providing this connection didn't occur until after the budget hearings.                                                                                                                                                                                                                                                                                    |     |
| 3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?                                                                                                                                                                                                                                                                         |     |
| We have a opportunity to accelerate this project so children can walk to school this year.                                                                                                                                                                                                                                                                                          |     |
| 4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.                                                                                                               |     |
| General Fund.                                                                                                                                                                                                                                                                                                                                                                       |     |
| 5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?                                                                                                                                                                                                               |     |
| Yes, under transportation and infrastructure.                                                                                                                                                                                                                                                                                                                                       |     |
| 6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.                                                                                                                                                                                                                    |     |
| No.                                                                                                                                                                                                                                                                                                                                                                                 |     |
| 7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)                                                                                                                                                                                                                                                                   | No. |
| 8. Is the amendment going to result in the disposal of an asset? (Yes or No)                                                                                                                                                                                                                                                                                                        | No. |
| 9. Any additional comments?                                                                                                                                                                                                                                                                                                                                                         |     |
|                                                                                                                                                                                                                                                                                                                                                                                     |     |

**Total Amendment Request \$ 144,900**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.*