



SPECIAL MEETING OF THE HISTORIC PRESERVATION COMMISSION

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, November 30, 2023 at 4:30 PM

MINUTES

ROLL-CALL ATTENDANCE

<input type="checkbox"/> Blaine Johnston, President	<input checked="" type="checkbox"/> Jody Ault, Vice President
<input type="checkbox"/> Pam Jagosh	<input checked="" type="checkbox"/> Ken Freeze
<input checked="" type="checkbox"/> Jack Keller	<input checked="" type="checkbox"/> Debra Pitts
<input checked="" type="checkbox"/> Patrick Gittings	

City staff present were Arts and Culture Coordinator, Cassandra Schiffler and City Attorney, Bill Nary.

Others in attendance: Stacy Hersh, City of Meridian Planner.

J. Ault called meeting to order at 4:34pm.

Welcome new Historic Preservation Commissioner: Ken Freeze!

K. Freeze stated he is retired and wanted to do something for the community and has always had a great interest in history. While in the Coast Guard he worked to have each district have its own Coast Guard Historian in order to better preserve Coast Guard history. He has worked on a book of Coast Guard history.

ADOPTION OF AGENDA

J. Keller made motion to adopt agenda, seconded by P. Gittings

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

- 1. Approve:** Minutes from 10-26-23 Historic Preservation Commission Meeting

J. Keller made motion to approve minutes, seconded by K. Freeze

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. Approve: Monthly Financial Statement

D. Pitts made motion to approve the monthly financial statements, seconded by P. Gittings

All ayes

REPORTS [ACTION ITEM]

3. Subcommittee Update: SHPO Grant; Continued Work on an RFP for an Updated Historic Preservation Plan for Meridian ~ *Patrick Gittings, Subcommittee Chair*

P. Gittings stated the Subcommittee met and reviewed the draft RFP and the draft grant application. The Commission will apply for a \$15k grant from the State Historic Preservation Office (SHPO) and C. Schiffler has completed the draft grant application which the committee voted to approve. The total project budget is \$27,500 and awardees will be notified in March 2024. P. Gittings reviewed the project timeline which can be found in the draft grant application.

NEW BUSINESS [ACTION ITEMS]

4. Review and Recommend: Draft of an RFP for a Historic Preservation Plan ~ *Patrick Gittings, Subcommittee Chair*

P. Gittings made motion to recommend approval of the draft RFP for the Historic Preservation Plan; seconded by J. Keller

All ayes

5. Recommend: Letter to Planning and Zoning and City Council Regarding Eggers Farmstead (Black Cat Development)

P. Gittings made motion to recommend sending B. Johnston's letter regarding Eggers Farmstead, as written, to Planning and Zoning and City Council; seconded by J. Keller

All ayes

OLD BUSINESS [ACTION ITEMS]

6. Updates: Speedway Nomination to the Historic Registry

C. Schiffler stated SHPO continues to prioritize the project and plans to submit it to the National Parks Service in the upcoming weeks.

NEXT MEETING: January 25, 2024

(Note December Regular Meeting Will Be Cancelled for Holidays)

ADJOURNMENT

J. Keller made motion to adjourn, seconded by P. Gittings

Meeting adjourned at 4:47pm.