

EXHIBIT A



CITY OF MERIDIAN

PROPERTY INFORMATION FORM

DEPARTMENT
Public Work
DEPARTMENT CONTACT
Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
Unknown	Small metal framed lined whiteboard 24x18" in/out planner	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

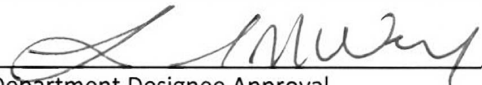
***Please remove all identifying logos prior to disposal*

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Fair

	4/14/23
Department Designee Approval	Date

Finance Reviewed	Date
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FOR FINANCE USE ONLY

FA#	GL Code:
Resolution No.:	Approved by Council Date:
Final Disposition of Property:	



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CITY TAG #	DESCRIPTION	LOCATION
N/A	Oak Desk Return with 4 drawers 28.25x49.75x24	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Good/Fair


Department Designee Approval

11/14/23

Date

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CITY TAG #	DESCRIPTION	LOCATION
3885/1074-PW (inactive)	Camera Panasonic VHS Video Camera	Basement - PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
AG-185	Panasonic	L2VA12101

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
1995	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Camera is over 30 years old (manufactured in 1992), technology is outdated, and it is no longer used

CONDITION OF PROPERTY TO BE DISPOSED

Unknown if it works or not

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CITY TAG #	DESCRIPTION	LOCATION
N/A	Drafting Desk Brush 24"	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Good


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CITY TAG #	DESCRIPTION	LOCATION
01386/Unknown	Small bulletin board (Qty 2) - 1 with Gray fabric 2'x3'	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown/P-INS-058	Unknown/ Boone Master Series	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown/Sept 1995	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Fair

 11/14/23
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CITY TAG #	DESCRIPTION	LOCATION
Unknown	Metal Detector 42" adjustable, 9V battery operated	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Micronata 4003	Radio Shack	63-3003

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

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☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

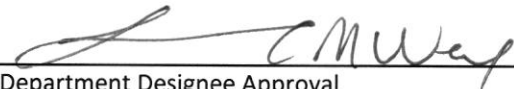
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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Unknown

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CITY TAG #	DESCRIPTION	LOCATION
1284-PW (old tag)	Metal Bookshelf/Monitor or Book Stand 33x13x12.5"	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Fair/Good


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CITY TAG #	DESCRIPTION	LOCATION
Unknown	Unframed whiteboard 49"x25"	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

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☐ Trade In	
☐ Discard/Recycle	

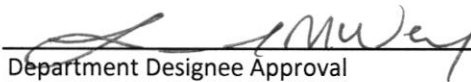
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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Poor

 11/14/23
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CITY TAG #	DESCRIPTION	LOCATION
01025/01026	Survey Equipment (Automatic Level) with 41" Stand	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
B2A Automatic Level	Leitz/Sokkisha	44963

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown	Idaho Blueprint Co.	

PROPERTY DISPOSAL AUTHORIZATION

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☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Unknown


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CITY TAG #	DESCRIPTION	LOCATION
Unknown	WeatherHawk Weather Station + 2 stands	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	WeatherHawk	1471

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
2010	Unknown	Campbell Scientific	

PROPERTY DISPOSAL AUTHORIZATION

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☐ Auction/Sell	Donate
☒ Donation/Transfer	
☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Unknown

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CITY TAG #	DESCRIPTION	LOCATION
N/A	Black/dark brown 2 door cabinets (Qty 2) 33x16.75x30	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

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☐ Trade In	
☐ Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Good/Fair

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CITY TAG #	DESCRIPTION	LOCATION
N/A	Gray Countertop 72"x18"	Basement-PW Cage

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

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☐ Trade In	
☐ Discard/Recycle	

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CONDITION OF PROPERTY TO BE DISPOSED

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