

CITY OF MERIDIAN

RESOLUTION NO. 25-2546

BY THE CITY COUNCIL:

**CAVENER, LITTLE ROBERTS, OVERTON,
STRADER, TAYLOR, WHITLOCK**

A RESOLUTION ADOPTING CHANGING FEES AS OF DECEMBER 1, 2025; SUPERSEDING PREVIOUSLY ADOPTED FEES; AUTHORIZING FINANCE DEPARTMENT TO UPDATE CITYWIDE FEE SCHEDULE AND AUTHORIZING CITY DEPARTMENTS TO COLLECT SUCH FEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, certain fees charged by City are increasing, decreasing, or are no longer necessary, and certain new fees are necessary, as set forth in *Exhibit A* hereto;

WHEREAS, other fees, including those for recreational classes and programming offered and administered by the Meridian Parks & Recreation Department, fees regarding solid waste and recycling, fees collected by the Public Works Department, and fees collected by the Building Division of the Community Development Department have been adopted and/or modified by separate processes and fee schedules, and will not be changed by this resolution;

WHEREAS, pursuant to Idaho Code section 63-1311A, following publication of notice on October 25 and November 1, 2025, and public hearing on November 5, 2025, the City Council of the City of Meridian did, by formal motion, approve new fee amounts as set forth in *Exhibit A* hereto; and

WHEREAS, following such hearing, the City Council, by formal motion, did approve said proposed new fees;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERIDIAN CITY, IDAHO:

Section 1. That the fees set forth in *Exhibit A* are hereby adopted and shall be included in the Citywide Fee Schedule.

Section 2. That the fees adopted by this resolution shall remain in effect until 12:00 a.m. on December 1, 2025, at which point the new fees set forth in *Exhibit A* hereto shall supersede any and all fees for the enumerated services previously adopted.

Section 3. That the Finance Department of the City of Meridian is hereby authorized to incorporate into the Citywide Fee Schedule the changes set forth in *Exhibit A*.

Section 4. That the various departments of the City of Meridian are hereby authorized to implement and carry out the collection of fees set forth in *Exhibit A*.

Section 5. That this Resolution shall be in full force and effect on December 1, 2025.

ADOPTED by the City Council of the City of Meridian, Idaho, this ____ day of November, 2025.

APPROVED by the Mayor of the City of Meridian, Idaho, this ____ day of November, 2025.

APPROVED:

Robert E. Simison, Mayor

ATTEST:

Chris Johnson, City Clerk

EXHIBIT A

Department	Fee description	Current Fee	Fee as of 12/1/2025
Clerks	Alcohol catering permit	\$20.00	\$20.00
Clerks	Attorney hourly rate to process response to public records request (Idaho resident), Hours 3 & up - per Hour	\$60.00	\$72.48
Clerks	Attorney hourly rate to process response to public records request (non-Idaho resident), Hours 3 & up - per Hour	\$60.00	Actual costs
Clerks	Beer License, by the drink	\$200.00	\$200.00
Clerks	Beer License, retail	\$50.00	\$50.00
Clerks	Campaign Filing Fee	\$40.00	\$40.00
Clerks	Dog License	\$16.00	\$10.00
Clerks	Dog License replacement tag	\$5.00	\$6.21
Clerks	Fireworks Display Permit	\$125.00	\$120.05
Clerks	Liquor License, by the drink	\$562.50	\$562.50
Clerks	Liquor/beer/wine license transfer	\$100.00	\$71.60
Clerks	Non-attorney staff hourly rate to process response to public records request (Idaho Resident)	\$30.00	\$39.91
Clerks	Non-attorney staff hourly rate to process response to public records request (Non-Idaho Resident)	\$30.00	Actual costs
Clerks	Paper copies of public record information, 0 - 100 pages	\$0.00	\$0.00
Clerks	Paper copies of public record information, 101 or more pages	\$0.10	\$0.10
Clerks	Passport Fee	\$35.00	\$35.00
Clerks	Pawnbroker's license with Precious Metal Dealer Endorsement - New	\$63.25	\$53.75
Clerks	Pawnbroker's license with Precious Metal Dealer Endorsement - Renewal	\$30.00	\$10.25
Clerks	Pawnbroker's license without Precious Metal Dealer Endorsement - New	\$63.25	\$53.75
Clerks	Pawnbroker's license without Precious Metal Dealer Endorsement - Renewal	\$30.00	\$10.25
Clerks	Precious Metal Dealer License - New	\$63.25	\$76.28
Clerks	Precious Metal Dealer License - Renewal	\$30.00	\$32.78
Clerks	Retail Sales of Non-Aerial Common Fireworks Permit	\$25.00	\$25.00
Clerks	Temporary use permit, Large-scale Special Event	\$150.00	\$250.00
Clerks	Temporary use permit, Promotional Sales Unit	\$65.00	\$80.75

Clerks	Temporary use permit, Temporary Sales Unit	\$65.00	\$80.75
Clerks	Vehicle Immobilization License Application Fee	\$73.25	\$84.37
Clerks	Wine License, by the drink	\$200.00	\$200.00
Clerks	Wine License, retail	\$200.00	\$200.00
Fire	Above Ground Storage Tank Operational Permit	\$85.00	\$119.76
Fire	Compliance Engine Administrative Fee	\$13.05	\$6.90
Fire	Day Care Inspections	\$25.00	\$25.00
Fire	Mobile Food Vendor Inspection	\$45.00	\$59.82
Fire	Firework Display Inspection - Inspector/Investigator Per Hour (4 hrs. Minimum)	\$65.00	\$102.69
Fire	False Alarm (2nd Offense within Calendar Year)	\$65.00	\$99.15
Fire	False Alarm (3rd Offense within Calendar Year)	\$130.00	\$198.29
Fire	False Alarm (4th Offense within Calendar Year)	\$195.00	\$297.44
Fire	False Alarm (5th Offense within Calendar Year)	\$260.00	\$396.58
Fire	Brush/Squad Per Hour	\$180.57	\$169.16
Fire	Command/Incident Mangement Per Hour	\$54.75	\$69.85
Fire	EMT Bike Patrol 2 Person Team Per Hour (4 hrs. Minimum)	\$480.00	\$447.86
Fire	EMT Bike Patrol 4 Person Team Per Hour (4 hrs. Minimum)	\$960.00	\$885.42
Fire	Engine Response Per Hour	\$261.29	\$169.16
Fire	Tender Response Per Hour	\$190.80	\$121.74
Fire	Ladder Truck Response Per Hour	New fee	\$216.57
Fire	Extra-Duty Personnel - Captain Fire Inspector Per Hour	New fee	\$102.69
Police	Extra-Duty Personnel - Officer (PO4I)	\$54.01	\$90.21
Police	Extra-Duty Personnel - Supervisor (S2S)	\$60.32	\$129.17
Police	Non-attorney staff hourly rate to process response to public records request (Idaho Resident), Hours 3 & up - per Hour	\$24.67	\$41.54
Police	Non-attorney staff hourly rate to process response to public records request (Non-Idaho Resident), Hours 3 & up - per Hour	\$24.67	Actual costs
Police	Attorney hourly rate to process response to public records request (Idaho Resident), Hours 3 & up - per Hour	\$47.70	\$72.48
Police	Attorney hourly rate to process response to public records request (Non-Idaho Resident), Hours 3 & up - per Hour	\$47.70	Actual costs
Police	Nuisance/weeds abatement administrative fee	\$100.00	\$186.37
Police	Paper copies of public record information, 101 or more pages	\$0.10	\$0.10
Police	Thumb drive with public record information	\$7.50	\$5.00

Planning	Engineering/Development Services - Qualified Licensed Professional Engineer (QLPE) Review (Any project reviewed per the provisions of Idaho Code 39-118 (2)(d))	\$326.40	\$342.72
Planning	Accessory use for daycare	\$160.00	\$244.67
Planning	Accessory use for Home Occupation	\$53.00	\$120.89
Planning	Accessory use for Home Occupation that includes provision of lessons or instruction to a group of 7 or more students	\$160.00	\$169.24
Planning	Additional hearing (post reconsideration)	\$692.00	\$611.40
Planning	Alternative compliance	\$160.00	\$255.78
Planning	Annexation, staff prepared consensual	\$2,086.00	\$2,162.64
Planning	Annexation/rezone	\$1,826.00	\$ 2,048.70
Planning	Annexation/rezone w/out concurrent application	\$2,092.00	\$ 2,048.70
Planning	Certificate of zoning compliance	\$453.00	\$531.92
Planning	Certificate of zoning compliance w/prior approval	\$173.00	\$340.34
Planning	Certificate of Zoning Compliance, use	\$133.00	\$230.87
Planning	City council review (appeal)	\$692.00	\$855.34
Planning	Comprehensive plan map amendment	\$2,409.00	\$ 2,125.37
Planning	Comprehensive plan text amendment	\$1,431.00	\$ 1,420.73
Planning	Conditional use minor modification	\$378.00	\$602.63
Planning	Conditional use (or Commission level modification)	\$1,369.00	\$ 1,338.95
Planning	Design review	\$173.00	\$273.69
Planning	Development agreement	\$303.00	\$611.47
Planning	Development agreement modification	\$502.00	\$912.77
Planning	Director determination	\$160.00	\$294.05
Planning	Fence Permit	\$10.00	\$10.00
Planning	Inspections, additional	\$53.00	\$54.74
Planning	Miscellaneous hearing item	\$937.00	\$935.55
Planning	Performance, Warranty and Development of Surety Agreement Fee	\$233.00	\$374.84
Planning	Planned unit development	\$2,001.00	\$ 1,781.48
Planning	Planned unit development, Fire Department Review Fees	\$250.00	\$250.00
Planning	Planned unit development, Fire Department review per lot fee	\$1.00	\$1.00
Planning	Plat, combination	\$2,189.00	\$ 2,289.55
Planning	Plat, final	\$1,242.00	\$691.64
Planning	Plat, final PW fee	\$36.00	\$145.45
Planning	Plat, final, modification to condition	\$541.00	\$748.04
Planning	Plat, preliminary	\$2,104.00	\$2,045.94
Planning	Plat, preliminary Fire Department review fee	\$160.00	\$160.00

Planning	Plat, preliminary Fire Department review per lot fee	\$1.00	\$1.00
Planning	Plat, preliminary PW Fee	\$24.00	\$727.25
Planning	Plat, short	\$868.00	\$807.35
Planning	Private road	\$198.00	\$265.89
Planning	Property boundary adjustment	\$365.00	\$313.82
Planning	Re- notice of a public hearing	\$183.00	\$378.28
Planning	Remand Fee	\$705.00	\$695.72
Planning	Review of Landscape Plan revisions	\$160.00	\$169.24
Planning	Sign	\$53.00	\$48.36
Planning	Sign, limited duration	\$27.00	\$24.18
Planning	Sign, Portable	\$27.00	\$27.00
Planning	Stand Alone 2 year Warranty Surety Agreement	\$180.00	\$210.20
Planning	Stand-alone Performance Surety, without the preparation of a formal Development Surety Agreement	\$162.00	\$210.20
Planning	Time extension, Commission or Council	\$493.00	\$636.90
Planning	Time extension, Director	\$133.00	\$276.71
Planning	Unified development code text amendment	\$1,723.00	\$ 1,349.13
Planning	Vacations (including recorded plat notes)	\$589.00	\$ 1,101.81
Planning	Variance	\$1,056.00	\$689.14
Planning	Zoning verification letter	\$53.00	\$120.89
Planning	Use Zone Encroachment Permit	\$0.00	\$0.00
Planning	Streetscape Sublicense	\$0.00	\$0.00
Planning	Parklet Permit	\$0.00	\$0.00