

## City of Meridian FY2020 Budget Amendment Form



### Personnel Costs

Full Time Equivalent (FTE): \_\_\_\_\_

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	41200	11081	Wages	
60	3490	41206	11081	PT/Seasonal Wages	
60	3490	41210	11081	Overtime	
60	3490	41304	11081	Uniform Allowance	
60	3490	42021	11081	FICA	\$ -
60	3490	42022	11081	PERSI	\$ -
60	3490	42023	11081	Worker's Comp	\$ -
60	3490	42025	11081	Employee Insurance	\$ -
<b>Total Personnel Costs</b>					<b>\$ -</b>

Please only complete the fields highlighted in Orange.

### Amendment Details

Title: Well 17 Water Treatment  
 Department Name: Public Works  
 Presenting Department Name: Public Works  
 Department #: 3490  
 Primary Funding Source: 60  
 CIP#: \_\_\_\_\_  
 Project #: 11081

Is this for an Emergency?  Yes  No  
 New Level of Service?  Yes  No

Clerks Office Stamp

Date of Council Approval \_\_\_\_\_

### Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
60	3490		11081				\$ -
<b>Total Operating Expenditures</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490	96117	11081	Well 17	\$ 500,000
60	3490		11081		
60	3490		11081		
60	3490		11081		
60	3490		11081		
60	3490		11081		
<b>Total Capital Outlay</b>					<b>\$ 500,000</b>

Acknowledgement	Date
	6/2/21
Department Director	

**APPROVED**  
By Todd Lavoie at 8:38 am, Jun 03, 2021

BP 6/2/21

Chief Financial Officer

**APPROVED: Brad Hoaglun 10:37 am 6/3/2021**

### Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
60	3490		11081		
60	3490		11081		
60	3490		11081		
<b>Total Revenue/Donations</b>					<b>\$ -</b>

Council Liaison

Mayor 6-3-21

**Total Amendment Request \$ 500,000**

### Total Amendment Cost - Lifetime

## City of Meridian FY2020 Budget Amendment Form

Prior Year(s) Funding	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	\$ 900,000	\$ 1,100,000			
<b>Total</b>	<b>\$ -</b>	<b>\$ 900,000</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>

Department Name: Public Works  
 Title: Well 17 Water Treatment

- Instructions for Submitting Budget Amendments:**
- > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review
  - > Department will add Amendment to Council Agenda using Agenda Manager Software
  - > Finance will send Amendment to Council Liaison for signature
  - > Council Liaison will send signed Amendment to Finance
  - > Finance (Budget Analyst) will send approved Amendment to the Mayor for acknowledgement/approval
  - > Mayor will send Amendment to the City Clerk's office
  - > After Council approval, the City Clerk will forward to Finance (Budget Analyst)

**Total Estimated Project Cost: \$ 2,000,000**

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<p><b>1. Describe what is being requested?</b></p> <p>\$500,000 is being requested to provide additional funding to award the low bid for the construction and completion of the Well 17 Water Treatment Project. This project is in year two of two years. Pilot testing has been completed, equipment has been procured and purchased, and facility design has been completed. Facility construction is the last remaining phase of the project. The current Enterprise Fund balance will support the addition of this funding to FY21.</p>	
<p><b>2. Why was this budget request not submitted during the current fiscal year budget cycle?</b></p> <p>The need for additional funding was not known at the time the 2021 budget request was made. The primary reason for the shortfall is related to the current bidding environment. Contractors have many opportunities with the rapid growth taking place, and don't have to compete as aggressively for new work. The rising cost of materials, equipment, asphalt, steel, and lumber has also contributed to higher than anticipated costs.</p>	
<p><b>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</b></p> <p>Waiting until the next fiscal year to provide funding for the project would delay project completion by at least 5 months and incur additional expense for storage of water treatment equipment which has already been purchased and must be incorporated into the construction.</p>	
<p><b>4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</b></p> <p>Enterprise Fund.</p>	
<p><b>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</b></p> <p>Yes - Public Health and Safety.</p>	
<p><b>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</b></p> <p>Yes - Purchasing for contract execution.</p>	
<p><b>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</b></p> <p style="text-align: right;"><input type="text" value="No"/></p>	
<p><b>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</b></p> <p style="text-align: right;"><input type="text" value="No"/></p>	
<p><b>9. Any additional comments?</b></p>	

**Total Amendment Request \$ 500,000**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.*



Mayor Robert E. Simison

City Council Members:

Treg Bernt  
Joe Borton  
Luke Cavener

Brad Hoaglund  
Jessica Perreault  
Liz Strader

**TO:** Mayor Robert E. Simison  
Members of the City Council

**FROM:** Kyle Radek  
Assistant City Engineer

**DATE:** 05/28/2021

**SUBJECT: BUDGET AMENDMENT IN THE AMOUNT OF \$500,000 FOR WELL 17  
WATER TREATMENT**

**ANTICIPATED COUNCIL PRESENTATION DATE: 06/15/21**

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**I. RECOMMENDED ACTION**

A. Move to:

1. Approve the Well 17 Water Treatment Budget Amendment for \$500,000.
2. Authorize the Mayor to sign the amendment.

**II. DEPARTMENT CONTACT PERSONS**

Brent Blake, Engineering Project Manager	489-0340
Kyle Radek, Assistant City Engineer	489-0343
Warren Stewart, City Engineer	489-0350
Dale Bolthouse, Director of Public Works	985-1257

**III. DESCRIPTION**

A. Background

City Council approved the budget, starting in FY20, for an iron and manganese treatment facility at Well 17 that will improve the water quality supplied by this well. This project was accelerated because Well #17 manganese levels are approaching Environmental Protection Agency health advisory levels. Some phases of the project have been completed including pilot testing, equipment procurement, and design of the treatment facility. The project is now ready for the construction phase of the treatment facility which includes construction of the building, equipment installation, and site work.

B. Reason for Amendment

Bids for the construction phase of the treatment facility were opened on May 12, 2021. The low bid exceeded the balance of the FY21 available funding. In order to award a contract for construction, and complete the balance of the project, additional funds are

needed. The primary reason for the shortfall is related to the current bidding environment. Contractors have many opportunities with the rapid growth taking place, and don't have to compete as aggressively for new work. The rising cost of materials, equipment, asphalt, steel, and lumber has also contributed to higher than anticipated costs.

#### IV. IMPACT

##### A. Strategic Impact:

This project meets our mission requirements to identify and prioritize work to anticipate, plan, and provide public services and facilities that support the needs of our growing community and ensure modern reliable facilities while maintaining financial stewardship.

##### B. Service/Delivery Impact:

This project will improve level of service to customers by removing iron and manganese and associated taste and odor from water supplied by Well 17.

##### C. Fiscal Impacts

The overall budget for the Well 17 Treatment Project will increase by \$500,000 in order to provide adequate funding to complete the project. The current Enterprise Fund balance can support the additional funding required. Total project funding will increase from \$2,000,000 to \$2,500,000.

	Budgeted/Estimated Costs	Actual/Bid Costs
<b>FY20</b>		
Design Contracts	\$ 300,000	\$ 300,786
Design Services During Construction	\$ 100,000	\$95,185
Well Assessment/Well Reconstruction Labor	\$ 10,000	\$ 2,500
Equipment Procurements	\$ 460,000	\$ 471,164
Misc. Expenses/Contingency	\$ 30,000	\$ 31,000
<b>FY20 Total</b>	<b>\$ 900,000</b>	<b>\$ 900,635</b>
<b>FY21</b>		
Construction	\$ 1,000,000	\$ 1,498,477*
Bid Alternate 1 & 2	\$ 0	\$ 33,855*
Contingency	\$ 100,000	\$ 67,033
<b>FY 21 Total</b>	<b>\$ 1,100,000</b>	<b>\$ 1,599,365</b>
<b>Project Total</b>	<b>\$ 2,000,000</b>	<b>\$ 2,500,000</b>
<b>Budget Shortfall</b>		<b>\$ 500,000</b>

<b>Well 17 Bidding Contractors</b>	<b>Bid (all bids include bid alternate of stainless steel pump column &amp; bowls)</b>
Cascade Enterprises Inc.	\$1,738,651
IMCO General Construction	\$ 2,017,036
<b>*Irminger Construction (winning bidder)</b>	<b>\$ 1,532,332</b>
JC Constructors, Inc.	\$ 1,684,699
The Ewing Company	\$1,829,258

V. **ALTERNATIVES**

The City could choose not to approve the budget amendment and delay award of a construction contract to the next fiscal year. This would require re-bidding in hopes of a more favorable construction estimate. Additionally, filter equipment has already been procured for the project and would need to be stored.

VI. **TIME CONSTRAINTS**

This project is currently planned for completion in spring of 2022. Choosing not to approve this request will result in delay of project completion. This will also delay the improvements in level of service associated with this project.

Approved for Council Agenda: \_\_\_\_\_

