



Meridian Arts Commission PAPS Application

What

The Meridian Arts Commission (MAC) is now accepting applications from organizations or individuals seeking funding for projects or education that will enhance the artistic atmosphere and musical environment in the Meridian Community.

MAC advises on arts/cultural policy and promotes public awareness and participation in the arts.

Through this Support process, the goal of the MAC is to grow the artistic opportunities for the City of Meridian, inspire people to take pride in this community, and provide reasons for our surrounding communities to bring people together to enjoy a variety of artistic offerings within Meridian.

Total! funding available is \$7,000 for all projects during the 2022-2023 fiscal year Support cycle, which ends on _____. The Commission may award full, partial or no funding to applicants. All Support funds shall be utilized during the fiscal year.

If chosen, 80% of award will be given upfront and the remaining 20% will be given after a final report has been provided to the Commission within 30 days from project completion.

Application Deadline: Deadline: _____, _____ **by 5:00pm MST**

How to Apply

Who: Individual Artists, Educators, and Non-profit organizations located in the Treasury Valley, and the Native nations that share this geography, who's project will take place within the Meridian City Limits.

<https://gis.meridiancity.org/portal/apps/PublicInformation/index.html?appid=c39fed23af55409fbfb53d8876fdbf69>

What: Applicants must:

1. Be a professional performing artist/ensemble of high artistic excellence and merit.
2. Contract with a professional performing artist/ensemble of high artistic excellence and merit.
3. Offer an activity featuring the professional artist(s) in an accessible facility/space that includes reaching an audience with limited access to the arts.

When: Between _____, and September 1, 2023

How much: Support awards usually range from \$ 1,000.00 - \$ 3,000.00 . If selected, the award may be a full or partial award.

Examples of eligible applicants include:

- Individual Artist(s)
- Nonprofit, tax-exempt 501c3, U.S. organizations
- Nonprofit colleges and universities
- Federally recognized tribal governments
- Units of State or local government

Ineligible Applicants

- This opportunity is not open to organizations applying on a fiscal sponsorship basis.
- For-profit business or organizations
- Artist's agents

Submit your application [via this form](#). Please note, there is an option to save and complete the application later using a checkbox at the top or bottom of the form. Only one representative from your organization can work and submit the application.

Application assistance

15-minute consultations:

Meridian Arts Commission staff are available to help with your application. We can do some initial brainstorming/refining with you about ideas and will review application materials for eligibility and completeness. We are not able to help with reviewing content beyond eligibility. To schedule a meeting with a staff member, fill out the [15-minute consultation request form](#).

Inquiries:

Cassandra Schiffler | Arts & Culture Coordinator

Phone: Phone: 208.489.0399

Email: cschiffler@meridiantcity.org

WHAT MAC SUPPORTS

MAC Support funds encourage artistic and cultural events & organizations, individual artists, community programs and educational opportunities benefiting the Meridian community. Support will be considered in the following categories of the performing arts - **dance, music, opera, theatre and musical theatre, magic, illusion, mime, spoken word, puppetry, circus arts, and performance art.**

Support awards usually range from \$ 1,000.00 - \$ 3,000.00 . If selected, the award may be a full or partial award.

- MAC does not approve funding requests for more than 50% of the project budget. Applicants will be required to demonstrate matching funds on a 1:1 basis for requested support.
- Eligible sources for the required match include salaries and wages, in-kind contributions, volunteer hours, earned revenues (donations, ticket sales, other grants), cash, or other grant awards.
- 80% of Support funds will be issued up front with the remaining 20% provided within 15 days of project completion and receipt/ review of Final Report.
- Project or fund usage must be completed by **September 1, 2023**.

I have read the **MAC** Support Information Section

Project Requirements

- Activities should build an appreciation for the artist or their creative discipline and provide additional opportunities for direct interaction between an audience and the artist(s) or art form.
- Activities may be in-person, socially distanced, and/or virtual.
- The activities must take place in an accessible facility or on an accessible online streaming platform.
- Examples of activities include performances; masterclasses/workshops; lectures/demonstrations/panel discussions; meet-and-greets; curriculum-based activities; discussions/talkbacks; etc.; a library or school hosting a virtual author talk and writing workshop.
- Examples of ineligible projects include Projects that are part of a benefit or fundraiser; Projects that are not arts focused (e.g., food festivals, fireworks displays, conference keynote speeches, etc.); Artist fellowships/scholarships.

Applicant Information

Are you an Individual Applicant or Organization* (check one) Individual Organization

Applicant Name or Organization: _____

Applicant Address:

Street: _____

Apartment or Suite: _____

City: _____ State: _____ Zip: _____

Home (Business) Phone: _____ Cell Phone: _____

Type of Proposal*

Applicant Area of Support Request

- Event
 Project / Program
 General Operation
 Education
 Other

If Other, Please identify below:

Performing Arts Category* (you may check more than one)

Dance ____, Music ____, Opera ____, Theatre and Musical Theatre ____, Magic ____, Illusion ____,
Mime ____, Spoken Word ____, Puppetry ____, Circus Arts ____, Performance Art ____.

Project Name* _____

Provide a narrative of the project/program explaining how your proposal will benefit Meridian residents and enhance local culture. Include why you think Meridian residents would be supportive of their tax dollars being invested in your project. *

As Clearly as you can answer the following questions: *

- 1) What other financial or in-kind support have you secured for your project? Include from who and/or where.

- 2) What needs/problems does the MAC Support serve to address? *

- 3) Describe your target audience and corresponding marketing / outreach plan. How will you promote the MAC? *

4) Explain how Meridian residents will access your project as described herein? Will your project bring visitors to Meridian and how many? Please note any ticket prices if applicable. *

5) How will you evaluate the outcomes of this proposal? *

6) What kind of legal, licensing and authorization requirements do you anticipate and how will you address them? *

7) Please provide a mission statement and history of your organization, or Bio/Resume if you're an individual. * (You may write 'Uploaded' below, if uploading requested information at the end of application)

8) List the artists, and other experts involved with your project and describe their roles and related experience. Please note whether they will be paid. *

9) Explain the key related experience of the project lead and others involved with managing this proposal. Also, if applicable, note any upcoming management changes or any that have occurred within the last two years. *

10) What more would you like to share about your proposal?

Supporting Documentation

Please upload the following documents below if relevant to your project:

- Resume(s) or Bio(s) Please keep relevant to this request
- Staff & Volunteers
- Budget Explanation
- W-9 (of non-profit)
- Photograph(s) of previous work
- URLs & Links
- Outlined Timeline for Proposal

Upload Files

Resume(s) or Bio(s) *	(Upload)
Staff & Volunteer List(s) *	(Upload)
Budget Explanation *	(Upload)
W-9 (non-profit only) *	(Upload)
Photograph(s) *	(Upload)
URL's & Links *	(Upload)
Outlined Timeline for Proposal *	(Upload)

Project Budget

Type of Expense	Dollar Amount*
Planning & Administrative	\$ 0.00
Artist, and Other Professional's Fees	\$ 0.00
Technical	\$ 0.00
Production	\$ 0.00
Space/Venue Rental/Lease	\$ 0.00
Marketing & Promotion	\$ 0.00
Other (Please Specify Below)	\$ 0.00
Total Expenses	\$ 0.00

Provide details if "Other" expense category was used * Enter **N/A** if not applicable

Type of income	Dollar Amount*
Admissions	\$ 0.00
Corporate Contributions	\$ 0.00
Private Contributions / Memberships	\$ 0.00
Support from Other Sources	\$ 0.00
Fundraising Events	\$ 0.00
MAC Arts Support	\$ 0.00
Other Income Sources (Please Specify Below)	\$ 0.00
Total Income	\$ 0.00

Provide details if "Other Income Sources" was used * or Enter **NA** if not applicable

Final Report Requirements

A final report is required and is due no more than 15 days after completing your project. Once your final report is received and reviewed, the final 20% of the MAC Support award will be provided to you.

All Support Recipients must complete the Final Report Form provided at time of support notification.

I have read the Final Report Requirements Section

Agreement

EXPECTATIONS IF YOUR SUPPORT REQUEST IS FUNDED:

- Include the Meridian Arts Commission logo on all related promotional materials produced after award notification date.
- Notify the Meridian Arts Commission staff on project-related events or other updates.
- Support will go towards the proposed project only.

By signing below, the applicant agrees to comply with the expectations in seeking or receiving any MAC Support funds and understands the funding shall be utilized solely for the submitted proposed project.

I have read the agreement section

Applicant First & Last Name (typed) *: _____

Applicant Signature *: _____

Date *: _____

Time *: _____