

City of Meridian FY2024 Budget Amendment Form

Personnel Costs

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840	41200	0	Wages	
01	1840	41206	0	PT/Seasonal Wages	
01	1840	41210	0	Overtime	
01	1840	41304	0	Uniform Allowance	
01	1840	42021	0	FICA	\$ -
01	1840	42022	0	PERSI	\$ -
01	1840	42024	0	Worker's Comp	\$ -
01	1840	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Full Time Equivalent (FTE): _____



Please only complete the fields highlighted in Orange.

Amendment Details

Title: MDC Sponsorship of Transit Stop Public Artwork
 Department Name: Meridian Arts Commission
 Presenting Department Name: Parks & Rec
 Department #: 1840
 Primary Funding Source: 1
 CIP#: _____
 Project #: _____

Is this for an Emergency? Yes No
 New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval: _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1840	55181	REQUEST NEW	Transit Stop Public Art	\$ 8,000		\$ 8,000
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
01	1840		0				\$ -
Total Operating Expenditures					\$ 8,000	\$ -	\$ 8,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840		0		
01	1840		0		
01	1840		0		
01	1840		0		
01	1840		0		
01	1840		0		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1840	34881	REQUEST NEW	Revenue Transit Stop Public Art	\$ 8,000
01	1840		0		
01	1840		0		
Total Revenue/Donations					\$ 8,000

Acknowledgement	Date
<u>Steve Siddoway</u> Department Director	10/25/23
<u>[Signature]</u> Chief Financial Officer	10/26/23
<u>[Signature]</u> Council Liaison	10/27/23
<u>[Signature]</u> Mayor	

Total Amendment Request \$ -

REVIEWED
By Todd Lavoie at 3:03 pm, Oct 25, 2023

jfields 10.25.23

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
		Total Estimated Project Cost: \$ 8,000				

Department Name: Meridian Arts Commission
Title: MDC Sponsorship of Transit Stop Public Artwork

- Instructions for Submitting Budget Amendments:*
- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
 - > Finance will send Amendment to Council Liaison for signature
 - > Council Liaison will send signed Amendment to Mayor
 - > Mayor will send signed Amendment to Finance (Budget Manager)
 - > Finance (Budget Manager) will send approved copy of Amendment to Department
 - > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	The request is for spending authority of the Meridian Development Corporation sponsorship awarded the the Arts Commission for the installation of public artwork wraps on the bus stop transit shelters at 3rd and Pine and Ten Mile Crossing in FY24, according to the agreement with MDC. We also have an agreement in place with VRT to install these artworks.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	The MDC sponsorship was not approved until October 2023.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	This project must be completed in FY24, according to the MDC agreement, and public art installation timeline.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	Sponsorship - net zero budget amendment	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	Yes, the public artworks are in MAC's public art workplan, MAC's strategic plan, and the City's goals to create vibrant spaces and public art for its citizens	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	no	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	no	
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	no	
9. Any additional comments?	This is a NET ZERO budget amendment	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

**MEMORANDUM OF AGREEMENT
FOR CONTRIBUTION TO TRANSIT STOP PUBLIC ARTWORKS**

This MEMORANDUM OF AGREEMENT FOR CONTRIBUTION TO TRANSIT STOP PUBLIC ARTWORKS (“Agreement”) is made this ____ day of October, 2023 (“Effective Date”), by and between the City of Meridian, a municipal corporation organized under the laws of the State of Idaho (“City”), and Meridian Development Corporation, an urban renewal agency organized under the laws of the State of Idaho (“MDC”).

WHEREAS, City and MDC desire that public art will be a component of the Meridian community and to that end, City has undertaken the Transit Stop Public Artworks Project (“Project”), within which artwork will be transformed into vinyl wraps and used to cover bus shelters at various locations throughout Meridian, with permission from Valley Regional Transit (“VRT”), as applicable and as a benefit to the public;

WHEREAS, the Meridian Arts Commission intends to work with artists and VRT to install bus shelter Project wraps in fiscal year 2024; and

WHEREAS, MDC is willing to contribute to City up to eight thousand dollars (\$8,000.00) toward expenses related to the Project;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and agreed, and in consideration of the mutual promises and covenants herein contained, the Parties agree as follows:

I. CITY’S RESPONSIBILITIES.

- A. Project wrap installation.** Between October 1, 2023 and September 30, 2024, City agrees to invest MDC’s contribution in the installation of bus shelter wraps on at least the following locations: one at 3rd and Pine, and one at Ten Mile Crossing. The parties intend these funds to be used on Project shelters within MDC’s urban renewal district boundaries.
- B. Selection of artists.** City shall include MDC in the process of selecting artists and/or artwork for transfer onto the Project shelters that are the subject of this Agreement. Regarding decisions related to selection of artists, artwork, or specific installation locations, City shall duly consider MDC input and shall make a reasonable effort to come to consensus; however, City shall be responsible for the final decision regarding selection of artists, artwork, and specific installation locations.
- C. Acknowledgment of sponsorship.** If City decides to acknowledge sponsors of wraps installed as part of Project, City shall acknowledge MDC on the Project wraps that are the subject of this Agreement.
- D. Invoice MDC.** City shall remit to MDC an invoice for each Project shelter wrap installation, with receipts for payments rendered to vendor(s) for the Project wraps that are the subject of this Agreement, and shall request reimbursement from MDC to City for such payments, in a

total amount not to exceed eight thousand dollars (\$8,000.00).

II. MDC’S RESPONSIBILITIES.

- A. **Reimbursement.** Within thirty (30) days of receipt of each of City’s invoices, MDC shall provide payment to City in the amount of each invoice, with the total amount sought for reimbursement not to exceed eight thousand dollars (\$8,000.00).
- B. **Logo.** MDC shall provide City with a copy of its logo, in digital format, for use on sponsorship acknowledgment, if any, on the Project wraps that are the subject of this Agreement.
- C. **Appropriation.** Notwithstanding anything in this Agreement to the contrary, MDC’s obligations under this Agreement to provide payment to City as described herein shall be subject to and dependent upon appropriations being made by the MDC governing board for such purpose.

III. GENERAL TERMS.

- A. **Term.** This Agreement begins on the Effective Date and shall remain in effect through September 30, 2024.
- B. **Notice.** Notice required to be provided by either of the parties under this Agreement shall be in writing and be deemed communicated when mailed by United States Mail, addressed as follows:

City: City of Meridian	MDC: Meridian Development Corporation
City Attorney’s Office	Ashley Squyres, Administrator
33 E. Broadway Avenue	104 East Fairview Avenue #239
Meridian ID 83642	Meridian ID 83642

Either party may change its address for the purpose of this paragraph by giving formal notice of such change to the other in the manner herein provided.

- C. **Entire agreement; modification.** This Agreement embodies the entire agreement and understanding between the parties pertaining to the subject matter of this Agreement, and supersedes all prior agreements, understandings, negotiations, representations, and discussions, whether verbal or written, of the parties pertaining to that subject matter. The Agreement may not be changed, amended, or superseded unless by means of writing executed by both Parties hereto.
- D. **Termination.** Either party may terminate this Agreement in whole, or in part, due to convenience, nonappropriation, or when either or both parties agree that the continuation of the project is not in the parties’ best interest, by providing thirty (30) days written notice. If MDC is the terminating party, City shall be entitled to receive reimbursement for payments made for services properly performed by City to the date of termination.

- E. **Indemnification.** To the fullest extent permitted by law and by Article VIII, section 4 of the Idaho Constitution, City agrees to indemnify, defend, and hold harmless MDC and its officers, agents, consultants, and employees from and against any and all liability, claims, losses, actions, or judgments, costs and fees, including any costs and attorney's fees incurred therein, for damages, losses, or injury to entities, persons or property for any act, error, or omission arising out of or in any way connected with the activities and programs described herein and/or the activities of City and its officers, employees, contractors, or agents related to or connected with this Agreement.

- F. **Severability.** If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

- G. **Applicable Law.** The Agreement shall be governed by the laws of the State of Idaho and jurisdiction for any disputes arising hereunder shall be in the Fourth Judicial District, Ada County, State of Idaho.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to effective on the date first noted above.

MERIDIAN DEVELOPMENT CORPORATION:



Dave Winder Chairman

Attest: 

Steve Vlassek, Secretary

CITY OF MERIDIAN:

Attest:

Robert E. Simison, Mayor

Chris Johnson, City Clerk