

EXHIBIT A



CITY OF MERIDIAN

PROPERTY INFORMATION FORM

DEPARTMENT
Public Work
DEPARTMENT CONTACT
Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
None	Binders - various sizes (44)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

***Please remove all identifying logos prior to disposal*

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Usable

Susie Deardorff 11/13/2025
Department Designee Approval Date

APPROVED

By Jesse Alvarez at 3:10 pm, Nov 19, 2025

Finance Reviewed _____ Date _____

FOR FINANCE USE ONLY

FA#	GL Code:
Resolution No.:	Approved by Council Date:
Final Disposition of Property:	



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Public Work
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Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
None	Boookends (2)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

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CONDITION OF PROPERTY TO BE DISPOSED

Usable

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CITY TAG #	DESCRIPTION	LOCATION
None	Calculator	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
EL-1197PIII	Sharp	7D022391

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	


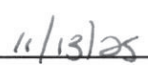
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CITY TAG #	DESCRIPTION	LOCATION
None	Calculator	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Compet QS-2122H	Sharp	1D004570

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Canon Powershot A2300 HD Camera with Case (1)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Powershot A2300 HD	Canon	432062025506

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	CD/DVD Case Holders with jewel cases (3 Lg, 1 Sm)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	CD/DVD Envelopes (2 boxes)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	



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CITY TAG #	DESCRIPTION	LOCATION
None	Cell Phone Cases/Holder (3)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	


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	<u>11/13/25</u>
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By Jesse Alvarez at 3:12 pm, Nov 19, 2025

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CITY TAG #	DESCRIPTION	LOCATION
None	Computer Bags (3)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Document Holders (9)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Document Organizers (10)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Hanging File Folders (partial box)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
None	Computer Keyboards (2)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	


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Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
None	31.5"x31.5" Metal Wall Art (1)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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DEPARTMENT

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Susie Deardorff

PROPERTY INFORMATION FORM

CITY TAG #	DESCRIPTION	LOCATION
None	Computer Mice (5)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

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CITY TAG #	DESCRIPTION	LOCATION
None	Monitor Stand (1)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	


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CITY TAG #	DESCRIPTION	LOCATION
None	sample bottles (7)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Nalgene	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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REASON FOR DISPOSAL OF PROPERTY

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CITY TAG #	DESCRIPTION	LOCATION
None	Mini Voice Recorders	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
VoiceTracer 620	Philips	8.73506E+11

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Mini Voice Recorders	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
VoiceTracer DVT2510	Philips	DVT25100558596

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Recordable CD/DVDs (2 partial cases)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Recordable Mini CD/DVDs (5)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Report Folders (22)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Shipping Tubes - various sizes (36)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

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DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

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CITY TAG #	DESCRIPTION	LOCATION
None	Vases with floral components (3)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

***Please remove all identifying logos prior to disposal*

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Usable

	11/13/25
Department Designee Approval	Date

Finance Reviewed	APPROVED By Jesse Alvarez at 3:14 pm, Nov 19, 2025	Date
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FOR FINANCE USE ONLY

FA#	GL Code:
Resolution No.:	Approved by Council Date:
Final Disposition of Property:	



CITY OF MERIDIAN

DEPARTMENT

Public Work

DEPARTMENT CONTACT

Susie Deardorff

PROPERTY INFORMATION FORM

CITY TAG #	DESCRIPTION	LOCATION
None	Small 24"x36" white board with stripes (1)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

****Please remove all identifying logos prior to disposal**

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Usable

Susie Deardorff
Department Designee Approval

11/13/25
Date

APPROVED

Finance Reviewed

By Jesse Alvarez at 3:14 pm, Nov 19, 2025

Date

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CITY OF MERIDIAN

DEPARTMENT

Public Work

DEPARTMENT CONTACT

Susie Deardorff

PROPERTY INFORMATION FORM

CITY TAG #	DESCRIPTION	LOCATION
None	Wire J-Hook Hangers (40)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

***Please remove all identifying logos prior to disposal*

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Usable



Department Designee Approval

11/13/25

Date

APPROVED

By Jesse Alvarez at 3:15 pm, Nov 19, 2025

Finance Reviewed

Date

FOR FINANCE USE ONLY

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CITY OF MERIDIAN

PROPERTY INFORMATION FORM

DEPARTMENT
Public Work
DEPARTMENT CONTACT
Susie Deardorff

CITY TAG #	DESCRIPTION	LOCATION
None	Wooden Candlesticks (2)	PW 2nd Floor

MODEL	MANUFACTURER	SERIAL / VIN #
Unknown	Unknown	Unknown

ACQUISITION DATE	ORIGINAL COST	VENDOR	LIFESPAN
Unknown	Unknown		

PROPERTY DISPOSAL AUTHORIZATION

DISPOSAL METHODS	Give a brief description of how you plan on disposing the asset
<input type="checkbox"/> Auction/Sell	Donate
<input checked="" type="checkbox"/> Donation/Transfer	
<input type="checkbox"/> Trade In	
<input type="checkbox"/> Discard/Recycle	

***Please remove all identifying logos prior to disposal*

REASON FOR DISPOSAL OF PROPERTY

Not needed

CONDITION OF PROPERTY TO BE DISPOSED

Usable

Department Designee Approval

11/13/25

Date

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