

City of Meridian FY2021 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	0	41200	0	Wages	
01	0	41206	0	PT/Seasonal Wages	
01	0	41210	0	Overtime	
01	0	41304	0	Uniform Allowance	
01	0	42021	0	FICA	\$ -
01	0	42022	0	PERSI	\$ -
01	0	42023	0	Worker's Comp	\$ -
01	0	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Treasure Valley Youth Safety Summit

Department Name: Mayor's Office

Presenting Department Name: Mayor's Office

Department #:

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? Yes No

New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1310	52710	0	Community Events Expenses *	\$ 7,000		\$ 7,000
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
01	0		0				\$ -
Total Operating Expenditures					\$ 7,000	\$ -	\$ 7,000

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	0		0		
01	0		0		
01	0		0		
01	0		0		
01	0		0		
01	0		0		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	0		0		
01	0		0		
01	0		0		
Total Revenue/Donations					\$ -

Acknowledgement	Date
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> David Miles </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Department Director </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px; background-color: #e8f5e9;"> <p style="text-align: center; margin: 0;">APPROVED</p> <p style="text-align: center; margin: 0; font-size: small;">By Todd Lavoie at 4:42 pm, Jun 21, 2021</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Chief Financial Officer </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p style="text-align: center; margin: 0;">Approved Treg Bernt 3:53 6/21/2021</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Council Liaison </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Treg Bernt </div> <div style="border: 1px solid black; padding: 5px;"> Mayor </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px; text-align: center;"> 6/21/2021 </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px; text-align: center;"> 6-22-21 </div>

BP 6/21/2021

Total Amendment Request \$ 7,000

Total Amendment Cost - Lifetime

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	Prior Year(s) Funding	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Department Name: <u>Mayor's Office</u> Title: <u>Treasure Valley Youth Safety Summit</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager
Operating		\$ 7,000	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost:		\$ 7,000					

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<p>1. Describe what is being requested?</p> <p>* This is a net-zero budget amendment using FY2020 donated revenues applied to the costs of the upcoming FY2021 Treasure Valley Youth Safety Summit being held in September, 2021. The FY2020 donated funds were provided for MYAC related events and not utilized in 2020 due to COVID. The donating sponsor and Finance approve the use of 2020 donated revenue for FY2021 youth expenses.</p>
<p>2. Why was this budget request not submitted during the current fiscal year budget cycle?</p> <p>This event is based on receiving donated revenues to cover expenses. Budget amendments are the appropriate tool capture donated revenue to cover expenses.</p>
<p>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</p> <p>Event occurs in current (FY21) fiscal year.</p>
<p>4. Describe the proposed method of funding? If funding is split between Funds (i.e. General, Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</p> <p>Donated revenue used to cover funding needs.</p>
<p>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</p> <p>Yes - youth engagement and programs.</p>
<p>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</p> <p>No</p>
<p>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</p> <p style="text-align: right;">No</p>
<p>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</p> <p style="text-align: right;">No</p>
<p>9. Any additional comments?</p> <p>N/A</p>

Total Amendment Request \$ 7,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

City Of Meridian

Posted General Ledger Transactions - GL Transaction Detail Report - Brad

<u>F..</u> <u>C..</u>	<u>De...</u> <u>Code</u>	<u>G/L</u> <u>Code</u>	<u>Proj...</u> <u>Code</u>	<u>Effective</u> <u>Date</u>	<u>Transaction Description</u>	<u>ID</u>	<u>Amount</u>	<u>Session ID</u>	<u>Document</u> <u>Number</u>
01	1313	34800	0136	12/9/2019	Idaho Central Credit Union: Donation to Mayors Office, MYAC, ck# 73572	ICCU	(10,000.00)	CR20-159	31817
Report Total							(10,000.00)		