



# MEMO TO CITY COUNCIL

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## Request to Include Topic on the City Council Agenda

**From:** Sandra Ramirez, Procurement Division      **Meeting Date:** May 5, 2026  
**Presenter:** N/A      **Estimated Time:** 0.00  
**Topic:** Approval of Change Order 4 to FilmTec Corp. for WRRF Tertiary Filtration Facilities

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### Recommended Council Action:

Approve Change Order 4 to FilmTec Corporation for the WRRF Tertiary Filtration Facilities Construction project for the Not-to-Exceed amount of \$645,354.00 and authorize Procurement Manager to issue and sign the Purchase Order for the Not-to-Exceed amount of \$645,354.00.

### Background:

No signature required, approval only.

The original construction contract was approved by council on November 8, 2023 and executed on November 9, 2023 for the Not-to-Exceed amount of \$6,809,834.00.

Although we are facing the rising supplier material costs, the vendor has agreed to hold the current cost of the materials pending council approval.

Thank you.