

City of Meridian FY2025 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290	41200	0	Wages	
01	2290	41206	0	PT/Seasonal Wages	
01	2290	41210	0	Overtime	
01	2290	41304	0	Uniform Allowance	
01	2290	42021	0	FICA	\$ -
01	2290	42022	0	PERSI	\$ -
01	2290	42023	0	Worker's Comp	\$ -
01	2290	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Community Risk Reduction Budget Amendment**

Department Name: Fire

Presenting Department Name: Fire

Department #: 2290

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? Yes No

New Level of Service? Yes No

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	2290	54000	0	Equipment & Supplies	\$ 10,000		\$ 10,000
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
Total Operating Expenditures					\$ 10,000	\$ -	\$ 10,000

Clerks Office Stamp

Date of Council Approval

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290	34800	0	Donations	\$ 10,000
01	2290		0		
01	2290		0		
Total Revenue/Donations					\$ 10,000

Acknowledgement	Date
Department Director	04.13.2026
Chief Financial Officer	
<div style="border: 1px solid black; padding: 5px; background-color: #e3f2fd; display: inline-block;"> REVIEWED By Todd Lavoie at 12:56 pm, Apr 13, 2026 </div>	
Signed off - Doug Taylor via email 4.14.26	
Council Liaison 	4-15-26
Mayor 	

jfields 4.13.26

Total Amendment Request \$ 10,000

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Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -
Operating			\$ 10,000			\$ -
Capital		\$ -				
Total	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -

Department Name: Fire
Title: Community Risk Reduction Budget Amendment

- Instructions for Submitting Budget Amendments:**
- > Department will send Amendment with Directors signature to Finance (Budget Manager) for review
 - > Finance will send Amendment to Council Liaison for signature
 - > Council Liaison will send signed Amendment to Mayor
 - > Mayor will send signed Amendment to Finance (Budget Manager)
 - > Finance (Budget Manager) will send approved copy of Amendment to Department
 - > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager

Total Estimated Project Cost: \$ 10,000

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

<p>1. Describe what is being requested?</p> <p>Budget amendment in the total amount of \$10,000. \$10,000 has been received in the form of donations to the CRR Division via Light my Fire. These funds will be used to purchase a fire extinguisher simulator for fire prevention education.</p>	
<p>2. Why was this budget request not submitted during the current fiscal year budget cycle?</p> <p>We had not yet determined the need for this purchase, and the associated expense.</p>	
<p>3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?</p> <p>Funds are available from Light My Fire Donation.</p>	
<p>4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.</p> <p>Request Light My Fire donation funds to help cover the cost of one time expense.</p>	
<p>5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?</p> <p>Yes</p>	
<p>6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.</p> <p>No.</p>	
<p>7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)</p>	<p>No</p>
<p>8. Is the amendment going to result in the disposal of an asset? (Yes or No)</p>	<p>No</p>
<p>9. Any additional comments?</p> <p>Light My Fire donation received and posted in CR26-000770</p>	

Total Amendment Request \$ 10,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



Meridian Fire Department Memo

TO: City Council Members, Mayor Simison and Finance
FROM: Carly Shears – Division Manager Community Risk Reduction
SUBJECT: Budget Amendment for Fire Extinguisher Simulator Purchase
DATE: 4.13.2026

Issue

The Community Risk Reduction Division has identified a limitation in access to a key piece of public education equipment—a fire extinguisher training simulator. Currently, the department relies on a simulator provided through Ada County Emergency Management. However, as demand for this resource continues to increase across Ada County, availability has become limited, restricting our ability to consistently deliver hands-on fire extinguisher training within the Meridian community.

Proposal

Approval is being sought to purchase a dedicated fire extinguisher simulator for the Meridian Fire Department. This equipment would be utilized by the Community Risk Reduction Division to enhance public education programming, community outreach events, school visits, and stakeholder trainings. Owning a simulator will ensure consistent access and allow the department to expand delivery of high-quality, hands-on fire safety education.

Rationale

As the Meridian Fire Department continues to prioritize community risk reduction and public safety, it is essential to invest in tools that support effective education and prevention efforts. Hands-on fire extinguisher training has proven to be one of the most impactful ways to increase public confidence and competency in responding to small fires.



The City of Meridian's Strategic Plan emphasizes reducing loss of life and property, improving emergency outcomes, and enhancing public education efforts. Additionally, the Fire Department's Strategic Plan identifies the need to strengthen community engagement and expand risk reduction initiatives.

A fire extinguisher simulator directly supports these goals by providing realistic, safe, and repeatable training experiences. While the shared resource through Ada County Emergency Management has been valuable, increasing regional demand has made it difficult to rely on consistent access. Purchasing a dedicated unit will ensure reliability, improve program delivery, and support expanded outreach efforts.

Cost

The total cost of the fire extinguisher simulator is \$14,429. The Community Risk Reduction Division is requesting approval to fund this purchase through a budget amendment process, using available funds of \$10,000 donated from Light My Fire.

Summary

In conclusion, the purchase of a fire extinguisher simulator will address a current gap in equipment availability and significantly enhance the Meridian Fire Department's public education capabilities. This tool has proven to be a valuable asset in delivering effective, hands-on fire safety training. Securing a dedicated unit will ensure consistent access, support expanded programming, and align with both City and Department strategic priorities focused on improving community safety and reducing risk. The one-time cost of \$14,429 will be partially funded through Light My Fire donation funds, with \$10,000 allocated from this source. These funds are being requested through the budget amendment process.



7200 Poe Ave
 Suite 400
 Dayton, OH 45414
 Ph: 518-689-2023
 FAX: 518-689-2024

Quote #: 00010608
 Date: 4/13/2026
 Salesrep: Diana Limbrick
 Expires: 5/31/2026
 Payment Terms: 2% 10 Net 30

Bill To:	Ship To:	Contact:
Meridian Fire Department - ID	Meridian Fire Department - ID	Carly Shears
540 E. Franklin Rd	33 E. Broadway Ave	cshears@meridiancity.org
Meridian, ID 83642	Meridian, ID 83642	2089419738
United States	United States	

Item No.	Product Name	Qty	List Price	Discount	Extended Price
BEPB03-1B#	BullsEye™ V3 Base Package	1	\$ 14,932.74	15.0 %	\$ 12,692.83
BullsEye Digital Fire Extinguisher Training System is a laser-driven fire extinguisher trainer. It provides the ability to train on 3 classes of fire (A,B,C) and has 10 levels of difficulty. This base package has everything you need to get started training today. Includes: (1) BullsEye Panel, (1) Get Started Kit with Setup Remote, User Manual and Power Supply/Cables (1) BullsEye Panel Transport Case (1) 5lb Dry Chem Laser Extinguisher, (1) Get Started Kit with Charger, (1) Extinguisher Transport Case					
BEE05RF#	BullsEye™ 2 kg/5 lb Dry Chemical Digital Laser Extinguisher (RF)	1	\$ 1,894.25	15.0 %	\$ 1,610.11

Subtotal:	\$ 14,302.94
Shipping and Handling:	USD 126.00
Tax %:	
Grand Total:	USD 14,428.94

Thank you for contacting LION, we value your request and hope this offer suits your training needs.
 Please feel free to contact us about this quote or how LION fire training products can enhance your training scenarios.

Terms & Conditions

https://www.lionprotects.com/hubfs/LION_General_Terms_and_Conditions_of_Sale_and_Delivery_Rev_12_21.pdf

Pricing excl. VAT., local taxes or import duties.

All sales or agreements made in connection with this quote shall be governed by the General Terms and Conditions of Sale and Delivery provided at the web page accessible above or here of Lion First Responder PPE, Inc., with its place of business at 7200 Poe Avenue, Suite #400, Dayton, OH 45414, and companies or enterprises affiliated therewith (hereinafter jointly referred to as Supplier).