



a/b/n of The Arrowrock Group, Inc.

Reconnaissance Survey Meridian North Main Street to Cherry /Fairview Avenue

In September 2022, TAG Historical Research and Consulting completed the first phase of a two-phase reconnaissance-level survey of selected streets in Meridian. The objective of the survey is to identify eligible or potentially eligible properties for listing in the National Register of Historic Places (NRHP). The following is a Scope of Work for Phase 2.

Proposed survey area

The survey in its entirety includes approximately 37 city blocks (with approximately 400 properties) located south of Cherry Lane/Fairview, west of E. 4th Street Avenue, north of Broadway Avenue, and east of NW 1st Street. The boundaries for Phase 1 included the area north to south from Carlton Avenue to Broadway Avenue and east to west from E. 2nd Street to NW1st Street. Phase 2 will include those blocks not surveyed in Phase 1.

Methodology

New properties surveyed will be consistent with Idaho State Historic Preservation Office *Idaho Historic Sites Inventory Requirements and Standards for Documentation* and database entry will be according to the *Idaho Historic Sites Inventory Automated Database Manual*.

Project Tasks

Fieldwork

- Conduct fieldwork, which includes photography of each recorded site as well as gathering information to complete the Idaho Historic Sites Inventory (IHSI database)
- Minimal research for properties recommended eligible using but not limited to records of the Ada County Assessor and resources available at the Idaho State Archives, local history resources at the Meridian Public Library, and online resources providing access to newspapers and genealogical information and other resources as identified.

Report Production

- Preparation and/or supervising data entry by Clerical Support and preparation of photo logs, required maps, and other information.
- Draft survey report to include findings from Phase 1.
- Complete final edits of the report based on review and incorporation of any comments received from the client or SHPO.

Deliverables

Final products will include digital files of the survey report and all site forms, photographs, maps and attachments as well as the IHSI database for submission to SHPO according to current SHPO requirements. Digital files will be made available via a shared link or on a thumb drive, depending on the client's preference and SHPO requirements.

Assumptions

- HPC Preservation Council will mail notices to all residents of the survey area outlining the project and noting that architectural historians will be visiting the area taking photographs and making notes about historic integrity.
- Notify the Meridian Police Department of the project and provide them with a fieldwork schedule. If possible, we ask that police officers include the survey area in their daily patrol during scheduled fieldwork days.
- TAG will provide a monthly progress report to the Meridian HPC staff liaison.

Budget Estimate

The budget for this project is \$5,000.00 and includes fieldwork, research, data entry preparation of photo logs, maps, and survey reports.

Estimated Timetable

November 1 – December 30, 2022
Phase 2 pre-field research and data collection.

January – April 30
Conduct fieldwork, photography and survey.

May 1, 2023 – July 1, 2023
Phase 2 Inventory forms completed and submitted to HPC and SHPO for review. 30 days allowed for review and comment.

By October 1, 2023
Phase 1 survey report updated with additional information from Phase II.

Project Team Personnel and Qualifications

The project team includes Barbara Perry Bauer and Elizabeth Jacox. Clerical support and data entry will be provided by TAG's office assistant, Ellen Jacox.

Our team is equipped with the necessary equipment (digital cameras, computers, scanners, and printers) to successfully produce documents to the standards set by SHPO and the NPS. We are experienced at all levels of historic surveys.

We are familiar with the SHPO and NPS standards and since 1993 have provided documentation that meets or exceeds these standards.

This proposal and the attached budget estimate will remain valid for 45 days from the date of submission.

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Date

Equal Employment Opportunity Policy Statement

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