

City of Meridian FY2023 Budget Amendment Form

Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290	41200	0	Wages	
01	2290	41206	0	PT/Seasonal Wages	
01	2290	41210	0	Overtime	
01	2290	41304	0	Uniform Allowance	
01	2290	42021	0	FICA	\$ -
01	2290	42022	0	PERSI	\$ -
01	2290	42023	0	Worker's Comp	\$ -
01	2290	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -



Please only complete the fields highlighted in Orange.

Amendment Details

Title: **Community Risk Reduction Supplies**

Department Name: Fire

Presenting Department Name: Fire

Department #: 2290

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? ☐ Yes ☒ No

New Level of Service? ☐ Yes ☒ No

Clerks Office Stamp

Date of Council Approval

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	2290	57400	0	Advertising/Promotional - Education M	\$ 16,195		\$ 16,195
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
01	2290		0				\$ -
Total Operating Expenditures					\$ 16,195	\$ -	\$ 16,195

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
01	2290		0		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	2290	34800	0	Donation (Light My Fire)	\$ 13,200
01	2290	34800	0	Grant (IFCA License Plate)	\$ 2,500
01	2290	34800	0	Donation (Citizens Donations	\$ 495
Total Revenue/Donations					\$ 16,195

Acknowledgement

Date

[Signature] 06.29.23

Department Director

REVIEWED

By Todd Lavoie at 11:33 am, Jun 30, 2023

Chief Financial Officer

Approved Jessica Perreault via email 7.2.23

Council Liaison

[Signature]

7-3-23

Mayor

Total Amendment Request \$ -

Total Amendment Cost - Lifetime

City of Meridian FY2023 Budget Amendment Form

	Prior Year(s) Funding	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Department Name: <u>Fire</u> Title: <u>Community Risk Reduction Supplies</u>
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Instructions for Submitting Budget Amendments: ➤ Department will send Amendment with Directors signature to Finance (Budget Analyst) for review ➤ Finance will send Amendment to Council Liaison for signature ➤ Council Liaison will send signed Amendment to Mayor ➤ Mavor will send signed Amendment to Finance (Budget Analyst)
Operating			\$ -	\$ -	\$ -	\$ -	
Capital							
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost: \$ -							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?	
Spending authority of \$16,195.00 for Community Risk Reduction education supplies.	
2. Why was this budget request not submitted during the current fiscal year budget cycle?	
Donation amounts were not foreseen.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?	
Donations were given for FY2023 spending.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.	
Donation from Light My Fire INC., Grant from the IFCA Firefighter License Plate Grant Program, and donations from Meridian citizens for smoke alarm and car seat programs.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?	
Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.	
No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments?	
Finance has confirmed funds referenced in Revenue Section have been received	

Total Amendment Request \$ -

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.