



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Workshop Agenda

From: Laurelei McVey **Meeting Date:** July 11th, 2023
Topic: FY23 Budget Amendment for City Hall Tenant Improvement Design (Fire And IT) in the Amount of \$48,950

Areas in City Hall are needing to be remodeled to add additional hard-walled office space. Additional office space in the Fire Administration area and the Information Technology area will enable supervisors to be housed in offices that meet City Hall tenant improvement guidelines.

The requested budget amendment in the amount of \$48,950 is for professional services to design 6 offices in the Fire Administration area and 3 offices in the Information Technology area.

Anticipated additional construction costs are approximately \$547,000 to complete this project and will be brought forward as a future budget item.

Questions related to this agreement should be directed to Laurelei McVey, Public Works, lmcvey@meridiancity.org, 208-985-1259.