

## City of Meridian FY2022 Budget Amendment Form



**Personnel Costs**

Full Time Equivalent (FTE): \_\_\_\_\_

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
Multi	2290	41200	0	Wages	
Multi	2290	41206	0	PT/Seasonal Wages	
Multi	2290	41210	0	Overtime	
Multi	2290	41304	0	Uniform Allowance	
Multi	2290	42021	0	FICA	\$ -
Multi	2290	42022	0	PERSI	\$ -
Multi	2290	42023	0	Worker's Comp	\$ -
Multi	2290	42025	0	Employee Insurance	\$ -
<b>Total Personnel Costs</b>					<b>\$ -</b>

Please only complete the fields highlighted in Orange.

**Amendment Details**

Title: Public Education Supplies  
 Department Name: Fire  
 Presenting Department Name: Fire  
 Department #: 2290  
 Primary Funding Source: Multi  
 CIP#: \_\_\_\_\_  
 Project #: \_\_\_\_\_

Is this for an Emergency?  Yes  No  
 New Level of Service?  Yes  No

*Clerks Office Stamp*

Date of Council Approval \_\_\_\_\_

**Operating Expenditures**

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
Multi	2290	57400	0	Adver/Prom/Education Materials	\$ 3,450		\$ 3,450
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
Multi	2290		0				\$ -
<b>Total Operating Expenditures</b>					<b>\$ 3,450</b>	<b>\$ -</b>	<b>\$ 3,450</b>

**Capital Outlay**

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
Multi	2290		0		
Multi	2290		0		
Multi	2290		0		
Multi	2290		0		
Multi	2290		0		
Multi	2290		0		
<b>Total Capital Outlay</b>					<b>\$ -</b>

**Revenue/Donations**

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
Multi	2290	34800	0	Donations (Citizens Smoke Alarms)	\$ 750
Multi	2290	34800	0	Donations (Citizens Car Seats)	\$ 200
Multi	2290	34800	0	Grant (Idaho Fire Chiefs)	\$ 2,500
<b>Total Revenue/Donations</b>					<b>\$ 3,450</b>

**Acknowledgement**

**Date**

[Signature] 6/29/22

Department Director

**REVIEWED**  
By Todd Lavoie at 8:06 am, Jun 30, 2022

Chief Financial Officer

Approved Joe Borton 10:38 am 6/30/2022

Council Liaison

[Signature]

6-30-22

Mayor

**Total Amendment Request \$ 3,450**

BP 6/29/22

**Total Amendment Cost - Lifetime**

## City of Meridian FY2022 Budget Amendment Form

Prior Year(s) Funding	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Title: <u>Public Education Supplies</u>	Department Name: <u>Fire</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	<b>Instructions for Submitting Budget Amendments:</b> > Department will send Amendment with Directors signature to Finance (Budget Analyst) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Analyst) > Finance (Budget Analyst) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Novus Agenda Manager	
Operating	\$ 3,450	\$ -	\$ -	\$ -	\$ -		
Capital	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total</b>	<b>\$ 3,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Total Estimated Project Cost:</b>						<b>\$ 3,450</b>	

### Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested? \$3,450.00 for Public Education Supplies	
2. Why was this budget request not submitted during the current fiscal year budget cycle? Donation amounts were not forseen.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle? Donations were given for FY 2022 spending.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request. Donations were received from Meridian Citizens and a grant was received from the Idaho Fire Chiefs Association.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan? Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments. No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments? None Note: \$3,450 in donations have been received	

**Total Amendment Request \$ 3,450**

*Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.*