City of Meridian FY2022 Budget Amendment Form

MERIDIAN IDAHO

Please only complete the fields highlighted in Orange.

Personnel Costs

Full Time Equivalent (FTE): 1.0

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5400	41200	0	Wages	$ 51,019
01	5400	41206	0	PT/Seasonal Wages	
01	5400	41210	0	Overtime	$ 5,000
01	5400	41304	0	Uniform Allowance	
01	5400	42021	0	FICA	$ 4,285
01	5400	42022	0	PERSI	$ 6,689
01	5400	42023	0	Worker's Comp	$ 1,893
01	5400	42025	0	Employee Insurance	$ 13,600
				Total Personnel Costs	**$ 82,487**

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	5400	55104	0	Pool Expenses		$ 694,048	$ 694,048
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
01	5400		0				$ -
				Total Operating Expenditures	**$ -**	**$ 694,048**	**$ 694,048**

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5300	93408	0	Golf Course Improvements	$ 751,625
01	5400		0		
01	5400		0		
01	5400		0		
01	5400		0		
01	5400		0		
				Total Capital Outlay	**$ 751,625**

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	5300	33120	0	Reimbursement Revenue	$ 751,625
01	5400	33120	0	Reimbursement Revenue	$ 511,930
01	5400	34770	0	Meridian Pool Revenue	$ 264,605
				Total Revenue/Donations	**$ 1,528,160**

Amendment Details

Title: **Ward Golf Course and Pool Funding**
'tment Name: Parks and Recreation
Presenting Department Name: Parks and Recreation
Department #: 5400
Primary Funding Source: 1
CIP#:
Project #:

Is this for an Emergency? ☐ Yes ☒ No
New Level of Service? ☒ Yes ☐ No

Clerks Office Stamp

*Date of Council Approval*______

Acknowledgement | **Date**

Department Director — 1/31/22

REVIEWED
By Todd Lavoie at 5:44 pm, Jan 31, 2022

BP 01/31/2022

Chief Financial Officer

Approved Luke Cavener 2:48pm 02/01/2022

Council Liaison

Mayor — 2-1-22

Total Amendment Request $ (0)

City of Meridian FY2022 Budget Amendment Form

Department Name: Parks and Recreation

Title: Ward Golf Course and Pool Funding

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026
Personnel		$ 82,487	$ 82,487	$ 82,487	$ 82,487	$ 82,487
Operating		$ 694,048	$ 694,048	$ 694,048	$ 694,048	$ 694,048
Capital		$ 751,625				
Total	$ -	$ 1,528,160	$ 776,535	$ 776,535	$ 776,535	$ 776,535

Total Estimated Project Cost: $ 4,634,298

Instructions for Submitting Budget Amendments:

- Department will send Amendment with Directors signature to Finance (Budget Analyst) for review
- Finance will send Amendment to Council Liaison for signature
- Council Liaison will send signed Amendment to Mayor
- Mayor will send signed Amendment to Finance (Budget Analyst)
- Finance (Budget Analyst) will send approved copy of Amendment to Department
- Department will add copy of Amendment to Council Agenda using Novus Agenda Manager

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested?

We are requesting spending authority on the $1,263,555 from West Ada Recreation District plus the projected revenues of $264,605 from the Meridian Pool to operation and maintain the Meridian Pool, to maintain the small park on Tammy Street, and construct any Lake View Golf Course improvement needs. It is recommended that we allocate $776,535 to operate and maintain the pool with $751,625 alocated to the golf course with the ability to work with Finance to shift funds accordingly.

2. Why was this budget request not submitted during the current fiscal year budget cycle?

An agreement between West Ada Recreation and the City was not in place during the FY22 budget cycle.

3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle?

West Ada Recreation District has signed agreements for City Council discussion that would have the City maintaining and operating the pool and small park beginning the summer of 2022.

4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request.

West Ada Recreation District would be funding $1,263,555 and forgoing the revenues from the pool to the City. The projected revenues from the pool are $264,605 for a total of $1,528,160.

5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan?

Yes.

6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments.

Yes. Finance will accrue all accounting needs. Information Technology will be needed for all computer, phones, and wifi needs. Human Resources will be needed to advertise open positions and establish hiring practices. Note that all staff with exception of the Pool Manager will be hired through a Staffing Agency.

7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	Yes
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No

9. Any additional comments?

Total Amendment Request $ (0)

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.